



Child Care Planning Council of Sonoma County
Executive Committee Meeting
September 28, 2022; 11:30 am – 1:00 pm
This meeting was held remotely via Zoom
Meeting ID: 820 7421 7671

Minutes were approved at the October 26, 2022 meeting.

Members Present: Rebbecca Hachmyer, Cathy Vaughn, Renee Whitlock-Hemsouvanh
Members Absent: Jessica Borland, Susan Langer
Staff Present: Liz DePrimo, Erica Hurtado, Susy Marrón
Guests Present:

Agenda Item	Discussion	Action/Follow-up
1. Call to Order**		Co-Chair, Rebecca Hachmyer, called the meeting to order at 11:39 AM.
2. Approval of Agenda**		Cathy made a motion to approve the agenda. Renee seconded the motion. Roll call vote: Ayes: 3 Nays: 0 Abstentions: 0 Absent: 2

3. August 24, 2022, Executive Committee meeting minutes**		<p>Renee made a motion to approve the meeting minutes. Cathy seconded the motion.</p> <p>Roll call vote: Ayes: 1 Nays: 0 Abstentions: 2 - Cathy Vaughn - Renee Whitlock-Hemsouvanh Absent: 2</p>
4. Public Comment on Non-Agendized Items		
5. Previous Council meeting feedback	<p>Susy shared feedback from the two feedback submissions that were received after the last council meeting.</p> <p>A survey responder shared disappointment that the organizations which had provided coaching for the TALLK project were not recognized in the CCPC Programs Annual Report presentation. Susy shared that not all details and aspects of the program were outlined in the presentation due to time limitations, but she took the feedback into consideration for future planning.</p> <p>A survey responder suggested SEL for preschool as a future Hot Topic. Rebecca asked if Teaching Pyramid has been a Hot Topic in the past. Susy answered that it has not, and suggested that the committee discuss the idea while planning for the next council meeting.</p>	
6. Chair-Elect	Susy shared that there is still no interest in the Chair-Elect position and wondered if the committee should continue to	The Chair-Elect opening will be included in the Executive

	<p>recruit. Rebecca suggested that the committee continue to communicate the position opening at council meetings.</p> <p>Susy shared her observation that it was easier to recruit chair positions when meetings were in person. Rebecca wondered if it would be a good idea to include networking in the virtual meetings in order to support the type of networking that happens at in-person meetings.</p> <p>Renee shared concern that if breakout rooms are held at the end of the meeting that many people would not participate and would leave the meeting instead. Rebecca suggested that there may be time included at the beginning of council meetings for people to check in and get to know each other in small groups in random breakout rooms. Renee and Cathy agreed that short breakout sessions at the beginning of council meetings is a good idea. Susy asked for a prompt which can be given to participants in breakout rooms. Rebecca suggested a seasonal prompt or conversation starter. Liz suggested the prompt be an introduction in case there are new members or attendees who do not know each other.</p> <p>Renee shared that based on conversations with teachers, she is interested in hosting a workshop on quality literature for ELC. She wondered if CCPC may be able to fund the purchase of books to provide to attendees of such a workshop. Susy shared that CCPC does not currently have the budget for a project like that, but may in the future if funding is increased.</p>	Committee report at the October 7 council meeting.
7. LPC Annual Evaluation**	Susy shared that the CCPC must ensure that it is meeting its mandate and is in compliance regarding spending, recruitment and other requirements. Susy reviewed the 2021/2022 Self Review document which is due annually to the CA Department of Social Services.	The full Self Review document is available to view by contacting Susy Marrón.

	<p>Rebecca offered to e-sign the document once it has been approved by the full council.</p>	<p>Renee made a motion to approve the LPC Annual Evaluation. Rebecca seconded the motion.</p> <p>Ayes: 3 Nays: 0 Abstentions: 0 Absent: 2</p>
<p>8. Planning for October 7, 2022 council meeting.</p>	<p>Susy shared that there is no Hot Topic scheduled for the Oct 7 meeting and shared some possible Hot Topics:</p> <ul style="list-style-type: none"> - UPK funding for LPCs. Not competitive funding. LPCs have first right of refusal. <p>Cathy shared that she would like to hear more about the funding. Rebecca wondered if Susy can include a funding update but not have it be a Hot Topic. Susy shared that she can include the funding topic in the budget update at the next meeting instead of a larger presentation.</p> <ul style="list-style-type: none"> - SEL for preschool. <p>Rebecca suggested that we ask Kathy Kelley if she may be able to present on the Teaching Pyramid Framework.</p> <ul style="list-style-type: none"> - Susy shared that she will need to establish an ad-hoc Data Committee <p>Rebecca suggested that we share the Child Care Plan and ask members to review it and come to the November meeting with some ideas that are important to them.</p>	<p>Susy will reach out to Kathy Kelley to see if she can present on Teaching Pyramid at the Oct 7 meeting.</p>
<p>9. Executive Committee Meeting Schedule</p>	<p>Rebecca shared that the next meeting is scheduled for October 26, 2022, from 11:30 am to 1 pm.</p>	<p>Susy will send an email to the committee members who were absent to see if an earlier</p>

	Susy shared that she wants to make sure that the meeting schedule still works for the committee members. Rebecca and Renee shared that the meeting schedule still works for them. Cathy shared that the meeting time is not ideal, but she can make it work. Rebecca and Renee shared that they can meet earlier if the meeting is moved to a different day of the week.	meeting time on a different day of the week would work for their schedules going forward.
10. Adjourn**	The next Executive Committee meeting is scheduled for October 26, 2022, from 11:30 am to 1 pm.	Adjournment was made by unanimous consent at 12:24 PM.