## SONOMA COUNTY OFFICE OF EDUCATION

## **Business and Personnel Services Standing Committee**

Regular Meeting Agenda October 15, 2015, 11:00 a.m. Business Services Conference Room

**Standing Committee Members**: Gina Cuclis, and Khaalid Muttaqi; **Staff:** Jim Cerreta, Mary Downey, Michael Juric, and Patti Springer

- 1. Call to Order
- 2. Approval of the October 15, 2015 Meeting Agenda
- 3. Approval of the September 23, 2015 Regular Meeting Minutes
- 4. Public Comment Any person may address the Committee regarding item(s) to be considered
- 5. Action and/or Consent Items for Recommendation to the Board
  - a) Request Board approval of the 2015-16 fiscal year budget revisions between \$25,000 and \$99,999 from September 11, 2015 through October 5, 2015; and any listed budget revisions greater than \$100,000 – Downey
  - b) New Building Financing Reimbursement Resolution Cerreta
- 6. Information/Discussion Items
  - a) Selection of Bond Counsel for financing for new SCOE Building Cerreta
  - b) Public Self-Insurers Annual Report for Workers' Compensation Program for 2014-15 Cerreta
  - c) Review of 2015-16 1st Quarter Board Budget Summary and Board Expenditures Downey
  - d) Review List of 1st Quarter Purchase Orders Over \$25K Downey
- 7. New/Pending Business
  - a) New/Old Business
  - b) Review Phase I Facility Utilization Master Plan committee report.
  - c) Audit Committee The Auditors met at 10:30 a.m. today, October 15.
  - d) Additional Items from the Committee
- 8. Next Meeting To be determined
- 9. Adjournment