SONOMA COUNTY OFFICE OF EDUCATION
Instructional Services and Community Partnerships (ISCP) Board Standing Committee
5340 Skylane Boulevard, Santa Rosa, CA 95403-8246

Regular Meeting: Monday, March 6, 2017
Meeting Minutes
(Approved)

Present: *Board Members:* Lisa Wittke Schaffner and Andrew Leonard
Staff: Jennie Snyder, Anna Moore, Georgia Ioakimedes, Bonnie Tanner, and Tara Beiden
Guests: None

1) **Call to Order:** Lisa Wittke Schaffner called the meeting to order at 3:01pm.

2) **Approval of March 6, 2017 Agenda:** On a motion by Andrew Leonard, seconded by Lisa Wittke Schaffner, the March 6, 2017 agenda was unanimously approved.

3) **Approval of January 9, 2017 Minutes:** On a motion by Andrew Leonard, seconded by Lisa Wittke Schaffner, the January 9, 2017 minutes were unanimously approved.

4) **Public Comment:** Lisa Wittke Schaffner opened the meeting for public comment. There were no public comments.

5) **Action Items**
   a) **ISCP Chair Selection (Post-Sheffer)**
   Lisa Wittke Schaffner nominated Andrew Leonard to Chair this committee. On a motion by Lisa Wittke Schaffner, seconded by Andrew Leonard, the ISCP Chair Selection was unanimously approved.

   b) **Confirmation of ISCP Calendar for Remainder of 2016-17 (Post-Sheffer)**
   The remaining ISCP meeting dates for 2016-17 were reviewed. Lisa Wittke Schaffner noted that she has a conflict for the April 3rd meeting date, so she will contact the Board President to find a substitute. On a motion by Lisa Wittke Schaffner, seconded by Andrew Leonard, the 2016-17 ISCP Calendar was unanimously approved.

   c) **Proposed ISCP Calendar for 2017-18 (Post-Sheffer)**
   The proposed ISCP meeting dates for 2017-18 were reviewed. On a motion by Lisa Wittke Schaffner, seconded by Andrew Leonard, the 2017-18 ISCP Calendar was unanimously approved.

   d) **Use of AgendaOnline for ISCP Meeting Agendas and Supporting Documents (Post-Sheffer)**
   Bonnie Tanner presented the suggestion that AgendaOnline be used for standing committees, and went over the basic usage of AgendaOnline. On a motion by Lisa Wittke Schaffner, seconded by Andrew Leonard, the use of AgendaOnline for ISCP meeting agendas and supporting documents was unanimously recommended for full Board approval. Once the other Board standing committees review and approve this proposal, Bonnie Tanner will submit this to the full Board as a consent item on behalf of all standing committees.

6) **Information/Discussion Items**

   a) **2017-18 Budget / Program Preliminary Budget Projections**
   1. Special Education (Laughlin): John Laughlin was not present, therefore Special Education budget information will be presented at the next ISCP meeting. There was no further discussion on this item.

   2. CTE (Jackson): Jennie Snyder spoke to the various CTE budgets and the services they provide on behalf of Stephen Jackson. The funding for CTE has significantly shifted in recent years, and the CTE department does not get a state allocation as it did in the past. There was no further discussion on this item.

   3. Alternative Education(Ioakimedes): Georgia Ioakimedes spoke to the various Alternative Education budgets. The foundation for budgets was laid out with the 3-year LCAP. No significant changes to program or staffing are planned at this time. One member of the office staff has resigned (moving out of state) and that position will not be filled. There was no further discussion on this item.

4. ESS (Snyder): Jennie Snyder spoke to the various ESS budgets. There is no significant shift in budgets or staffing anticipated. There was no further discussion on this item.

b) **Update: Policy Review Requested by Governance and Policy Committee (Post-Sheffer)**
The suggested policy revisions from the last ISCP meeting were presented back to Legal and the policy committee, who will be moving them forward. There was no further discussion on this item.

c) **Alt Ed LCAP Update (Ioakimedes)**
Georgia Ioakimedes shared the Alternative Education LCAP infographic in English and Spanish and the summarized version (LCAP 'Lite). There was no further discussion on this item.

7) **Standing Agenda Items / Reports**

a) **NCCPA Grant Report (Dickson)**
Jennie Snyder gave a brief update on NCCPA activities and upcoming work on behalf of Gina Dickson. There was no further discussion on this item.

b) **Partnerships Report (Blake)**
Jennie Snyder provided an update on behalf of Dan Blake.

1. STEAM Showcase: The inaugural Synopsys-Sonoma County STEAM Showcase was held on March 3. Over 320 students participate with over 100 projects. There was nice coverage in The Press Democrat. More information can be found at scoe.org/steam. There was no further discussion on this item.

2. Five Minute Film Festival: For the third year, this student event will be hosted at 3rd Street Cinemas. The event is scheduled for the evening of April 3, and more information can be found at scoe.org/film. There was no further discussion on this item.

3. 21st Century Summer Institute: The 2017 Summer Institute is scheduled for June 6-9 and June 12, and this year's topic is around student voice, creativity, and innovation. Applications are now being accepted (deadline is April 14th). More information can be found at 21cinstitute.org. There was no further discussion on this item.

4. ieSonoma: The 2017 ieSonoma event will be held on June 12, and Sir Ken Robinson will be the 5th year anniversary presenter. Youth and young adult innovators will also be featured in a panel discussion. More information can be found at iesonoma.org. There are already over 330 people registered; and $50,000 in sponsorships have been secured towards the target of $75,000 in sponsorships. There was no further discussion on this item.

5. reMAKE Education: The 2017 reMAKE Education event is scheduled for August 2-4 at 180 Studios. There are currently already 68 people registered. More information can be found at www.remakeeducation.org. There was no further discussion on this item.

6. Cradle to Career: The CTC team held a successful design thinking retreat for local educators, nonprofit representatives, and County staff on February 2-3. There was no further discussion on this item.

8) **New Business**

Upcoming Regular ISCP Meetings (Click Here for Full 2016-17 Schedule):
- *Monday, April 3, 2017 | 3:00pm-4:30pm | La Ventana Room - ESS (Agenda Items Due: 3/21/17)*
- *Monday, May 1, 2017 | 3:00pm-4:30pm | La Ventana Room - ESS (Agenda Items Due: 4/18/17)*

9) **Adjournment:** The meeting was adjourned by Andrew Leonard at 3:24pm.

Respectfully submitted,
Tara Beiden
Division Support Assistant | Educational Support Services