



**Child Care Planning Council of Sonoma County  
MEETING MINUTES**

August 11, 2017

RESIG, 5760 Skylane Boulevard, #100, Windsor CA 95492 ~ Andreas Room

**Minutes Approved at September 8, 2017 Meeting**

*The mission of the Child Care Planning Council of Sonoma County is  
to convene and inspire the community through collaboration, leadership and advocacy  
to promote and plan for quality child care and development  
for the benefit of all children (birth to 12), their families and Sonoma County.*

**Members Present:** Carrie Anabo, Missy Danneberg, Soledad Figueroa, Lisa Grocott, Rebecca Hachmyer, Megan Hede, Kathy Kelley, Alicia Morales, Jason Riggs, Marianne Schwarz-Kesling, Jennifer Stanley\*\*, Cathy Vaughn, Margie Vondrak, Terry Ziegler

**Members Notified Absent:** Debbie Blanton, Melanie Dodson, Susan Langer\*\*, John Paul, Daniela Ribbecke\*\*, Heather Sweet-Krikac, Sonya Valiente

**Members Absent:** Alice Hampton, Melinda Susan\*\*

**Guests Present:** Michelle Bendyk, Leah Benz, Sandra Lemus, Amber Morabito, Benjamin Riggs, Lorie Siebler, Jennie Syder, Brulene Zanutto

**Advisors Present:** Lara Magnusdottir

**Advisor Absent:** Ed Sheffield

**Staff Present:** Susy Marrón, Kaye Moore, Patty Bernstein

\*\*Indicates pending Board of Supervisors appointment

Topic	Discussion	Action	Follow-Up
1. Call to order**, Introductions, Inspiration		Co-chair Jason Riggs called the meeting to order at 9:08am. Introductions were made around the room. Jason introduced his son Benjamin who was the author of the book "The Talking Triangle" that Jason shared at a previous Council meeting.	
2. Approval of/Revisions to Agenda**		The agenda was approved by unanimous consent.	

Topic	Discussion	Action	Follow-Up
3. Consent Calendar a. CCPC Meeting Minutes of 5/5/17		The meeting minutes of 5/5/17 were approved by unanimous consent.	
4. Hot Topic — CCPC Programs Overview	<p>Susy Marrón’s Power Point presentation explained the overview of CCPC Programs. The Council plans for child care and development services, provides a forum to address the child care needs of all families in the community, completes a countywide Needs Assessment and Child Care Plan every five years, and completes funding priorities by ZIP Code annually.</p> <p>She shared the accomplishments of 2016-17, including holding a community meeting to develop strategies to begin implement the goals outlined in the 2016-2021 Child Care Plan.</p> <p>Program highlights included  *AB212 – Child Care Salary/Retention Incentive Program  *California Transitional Kindergarten Stipend (CTKS) Program  *CARES Quality Counts  *Quality Counts Assessments: external assessments tools environment, relationship ... We currently have 4 contracts in place with assessors  Susy explained the CCPC funding expected for 2017-18</p>	<p>Brulene Zanutto and Leah Benz expressed appreciation for the clear budget that Susy and staff have compiled, recognizing the amount of work that entails.</p> <p>The completion rate for CARES is currently 58%. The target is 60%, so we’re pretty close. Some of the success rates barriers include staff balancing work and home responsibilities and meeting the annual requirements.</p> <p>Question: When are we revisiting the CARES rules, eligibility, and requirements?  Suggestions:  *Rather than reducing the number of units required per year, how about being able to roll them over?  *Encourage students to meet with an advisor so that they can have priority registration. New JC registration</p> <p>Amber Morabito shared that WestEd’s Program for Infant and Toddler Care (PITC) still has spaces available for their trainings</p>	<p>Set a time to revisit QRIS consortium which operates as the CARES consortium. Meetings are at 9am on the first Wednesday of each month at First5 .</p> <p>Susy will follow up with regard to making changes for 2018-19.</p>

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<p>5. Child Care Consumers/Child Care Providers Input/ Member Announcements</p>	<p>* Terry Ziegler: \$50,000 in mini-grants has been received over that last 10 years and the equipment is still there. One of her centers passed the QRIS review and received monies which is motivating and unifying staff.</p> <p>The Department of Rehabilitation offers a program to train special needs people in early education. She will send detailed information to be distributed.</p> <p>*Missy Danneberg: The first planning meeting for the Evening of Honor (to be held at the end of April, 2018) will be on Friday, September 22 at 9am at 4Cs.</p> <p>*Brulene Zanutto attended the Early Learnings Conference (ELC) debriefing. The suggestion was made to put ELC and Evening of Honor closer together, connecting the Week of the Young Child, as the committees' members are often the same people. Suggestion: bring together the people who are just starting and those being honored.</p> <p>*Rebecca Hachmyer praised the 4Cs graduation ceremony for children transitioning to Kindergarten.</p> <p>*Jason Riggs shared that the July 28th All Agency-wide Field Day held at Mattie Washburn School ad Pleasant Oak Park had about 200 attendees.</p> <p>*The Early Learning Conference committee is looking for suggestions for keynote speakers. Their next meeting is on September 14 at 4Cs, 1:30-3:00pm.</p>		

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6. Public (non-members) Comment on non-agendized items	<ul style="list-style-type: none"> <li>* Amber Morabito shared that the feedback from the Spanish Program for Infant and Toddler Care (PITC) classes' participants was very positive.</li> </ul>		
7. Public Policy updates	<p>Lara Magnusdottir reported that the news about the Budget is good. Her report included news about:</p> <ul style="list-style-type: none"> <li>*Eligibility ceilings (initial and recertification)</li> <li>* A new family fee schedule has not yet come out. It is in the process.</li> <li>*Sarah Neville Morgan is the new EESD director</li> <li>*Emergency funding bill was incorporated for counties</li> <li>*Providing trauma training for providers</li> <li>*State preschool children with exceptional needs regardless of income</li> <li>*Increased funding for afterschool safety education program</li> <li>*How can we encourage our county to be eligible for the voucher?</li> <li>*The AB435 pilot bill still alive and will be heard August 21.</li> <li>*In Marin, Costa, and Sonoma: Marin and Sonoma are okay with the statewide approach, while Contra Costa has influenced the consortium to push ahead for pilot for Regional Plan. The Governor must sign the bill in October.</li> <li>*Bills in the last stages include a union-sponsored bill that electronic time sheets must be available for providers; AB676 which mandates OSHA training</li> </ul>		

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	<p>for every early educator who is licensed or cares for children under a publicly-funded child care program. This will also allow unions access to the names of child care providers; the New Parent Leave Act (SB63) which provides 12 weeks of job-protected maternity and paternity leave for employees of companies with 20 or more; AB1250 restricts counties' ability to pay subcontractors</p> <p>*Susy reported that "homelessness" has been redefined to allow people to self-declare</p>		
<p>8. Executive Committee report: End of year budget revisions for 2016-17 expenditures</p>	<p>Missy Danneberg explained that the Council needs to ratify the budget changes made for 2016-17. On motion by Margie Vondrak and second by Cathy Vaughn, the Council approved the revisions.</p> <p>2017-2018 Budget Revisions should come to the Council in next couple of months.</p>		
<p>9. Membership Resignations** Melanie Dodson John Paul</p> <p>Member Applications** Lorie Siebler Michelle Bendyk</p>	<p>Terry Ziegler reported that the Membership Committee recommended accepting the resignations of Melanie Dodson, so she could be an advisor, and John Paul, since his position and duties were revised.</p> <p>It was noted more consumer members are needed. Incentives: the Council reimburses for child care and mileage.</p>	<p>On motion by Marianne Schwarz-Kesling and second by Carrie Anabo, all resignations and applications were unanimously accepted by the Council. They will now be sent to the Superintendent of Schools and Sonoma County Board of Supervisors for approval.</p>	

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<p>Advisor Application** Melanie Dodson</p> <p>Nominations for Co-Chair Officer position</p>	<p>The Co-Chair position is open. Nominations must be received by September 1. Lorie Siebler has expressed an interest in the position.</p>		
<p>10. Follow-up on May's Annual Goal-setting process and Executive Committee's Action Plan proposal</p>	<p>Jason presented the background to the Executive Committee Proposed Action Plan. The goal is for the Council to be more targeted and goal-oriented by leveraging Council strengths, and fostering dialogue/facilitating relationship with those people/agencies who will accomplish the strategies in our 2016-2017 plan, which is a living/working document. (Focus around the "who")</p> <p>*The Executive Committee will begin to take the data from community meeting, organize, agendaize, and present ideas to the Council.</p> <p>Next steps include inviting key participants and convening work groups based on that specific theme or thread. The Council will be asked to brainstorm ideas and convene work groups.</p> <p>*Work group activities will be based on strategy needs: develop the idea, connect with the sector, and report back monthly to the Council on a regular/monthly basis. The work group will convene only as long as they are needed.</p>	<p>Questions/Comments:</p> <p>*Like the flexibility of work groups and being able to utilize what's going on</p> <p>*Want to be sure that Council members have input on strategies, direction, and what's to be done</p>	

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	<p>Will this impact the structure of Council meetings?</p> <ul style="list-style-type: none"> <li>* Increased collaboration and input from the whole Council with a focus on implementation.</li> <li>*A more task-driven and purposeful approach to supporting the goals of the Child Care Plan</li> <li>*Increased accountability and follow-up within the Council</li> <li>*Increased dialogue with other sectors. We're going to get really specific "asks" for them, give detailed benefit to them and what they can do.</li> </ul>		
11. 2017-18 Committees	Susy circulated clipboards for Standing Committee sign-ups (Finance, Membership, and Data).		
12. Adjourn**	Reminder to turn in In-Kind forms and meeting surveys. Time was provided to complete the forms and sign up for committees.	The meeting was adjourned at 10:50 am by unanimous consent.	