

**PLAN FOR PROVIDING EDUCATIONAL
SERVICES TO ALL EXPELLED STUDENTS IN
SONOMA COUNTY**

**Update
June 30, 2009**

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Acknowledgments

Sincere appreciation goes to the following individuals who participated in the review and update of the *Plan for Providing Educational Services to All Expelled Students in Sonoma County*.

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Introduction

California Education Code Section 48926 states “each county superintendent of schools in counties that operate community schools pursuant to Section 1980, in conjunction with superintendents of school districts within the county, shall develop a plan for providing education services to all expelled pupils in that county.”

The 31 elementary school districts, three high school districts and six unified school districts of Sonoma County provide services to 71,000 students at 179 school sites. Sonoma County recognized the need for a continuum of educational services for all students, including expelled students, long before the 1995 legislation mandated educational placements for expelled students. This *Plan for Providing Educational Services to All Expelled Students in Sonoma County* provides the description of the part of that continuum of services that relates directly to expelled students.

California Education Code Section 48916.1 states “At the time an expulsion of a pupil is ordered, the governing board of the school district shall ensure that an educational program is provided to the pupil who is subject to the expulsion order for the period of the expulsion . . .” Every Sonoma County school district governing board will refer each expelled student to an appropriate educational placement for the period of expulsion. The educational placement will be determined on an individual basis by the school district’s governing board based upon 1) seriousness of offense, 2) available educational alternatives, and 3) other related factors. County level alternatives for expelled students will remain available to all expelled students, grades 7-12. District level alternatives for expelled students will vary from one district to the next, depending on the characteristics of that district.

In 1996-97, the county plan format was developed by a committee established by the School and Community Services Department of the Sonoma County Office of Education. In accordance with that format, each district developed a sub-plan specific to that district. Each sub-plan and the county plan included 1) a list of existing educational alternatives for expelled students, 2) gaps in educational services to expelled students, 3) strategies for filling those gaps, and 4) alternative placements for students who fail community day school placements.

In 2000, 2003, 2006, and again in 2009 school year, the county plan was reviewed and revised by a committee established by the Youth Development, Support, and Leadership Department. To assist this task, a questionnaire was sent to each district (Appendix A.). Districts were asked to (1) confirm district-level educational alternatives, (2) indicate any intention to offer a community day school, (3) identify any gaps limiting their ability to provide education services to expelled students from their district, and (4) offer suggestions or strategies for filling those gaps.

Participating Education Agencies

The *Plan for Providing Educational Services to All Students in Sonoma County* was adopted by the Sonoma County Board of Education and the governing boards of each of the following school districts in 1997. Resolutions to approve the plan are on file in the Youth Development, Support, and Leadership Department of the Sonoma County Office of Education.

Alexander Valley Union School District
Bellevue Union School District
Bennett Valley Union School District
Cinnabar School District
Cloverdale Unified School District
Cotati-Rohnert Park Unified School District
Dunham School District
Forestville Union School District
Fort Ross School District
Geyserville Unified School District
Gravenstein Union School District
Guerneville School District
Harmony Union School District
Healdsburg Unified School District
Horicon School District
Kashia School District
Kenwood School District
Liberty School District
Mark West Union School District
Monte Rio Union School District
Montgomery School District
Oak Grove Union School District
Old Adobe Union School District
Petaluma City School District
Petaluma Joint Union High School District
Piner-Olivet Union School District
Rincon Valley Union School District

Participating Education Agencies, continued

Roseland School District
Santa Rosa City School District
Santa Rosa City High School District
Sebastopol Union School District
Sonoma County Office of Education
Sonoma Valley Unified School District
Twin Hills Union School District
Two Rock Union School District
Waugh School District
West Side Union School District
West Sonoma County Union High School District
Wilmar Union School District
Windsor Unified School District
Wright School District

Educational Alternatives Provided by Local School Districts

All educational alternatives provided by California's school districts are not available to all expelled students and most are not available to any expelled students. Seriousness of offense, location of offense and grade level of the student all have the potential to restrict the district level educational alternatives available to the student during the period of expulsion. Students expelled for any of the offenses listed in subdivision (a) or (c) of Section 48915 of the California Education Code shall not be permitted to enroll in any district operated program during the period of the expulsion unless it is a community day school [E.C. § 48915.2 (a)]. All expelled students shall be referred to an educational placement that is 1) not provided at a comprehensive middle, junior or senior high school or any elementary school [E.C. § 48915 (d) (2)], unless that placement is a community day school and, under certain conditions, waived by state board action (E.C. § 48661), and 2) not housed at the school site attended by the student at the time of the offense [E.C. § 48915 (d) (3)]. If the expelled student is in grades K–6, the educational placement for the student shall not be merged or combined with educational programs offered to students in grades 7–12, unless that placement is a community day school (E.C. § 48916.1). In addition to the above listed requirements, such factors as district size, district level alternatives, county level alternatives and district philosophy can impact the determination by a district board of education of what educational alternatives are appropriate for the students who are expelled.

County-operated community schools will continue to be the appropriate placement for all expelled students, grades 7-12, who fail district level educational alternatives, who have been expelled for E.C. § 48915 (a) or (c) offenses, or who pose a danger to other district students, as determined by the governing board. Districts operating community day schools will serve students who have been expelled for E.C. § 48915 (a) or (c) offenses unless there exists an agreement with SCOE to serve those students.

The following is a summary of educational alternatives available for expelled students for each school district.

Alexander Valley Union School District

1. Suspended enforcement of the expulsion with placement on the same school campus
2. Suspended enforcement of the expulsion with placement on Independent Study, if parent agrees
3. Expulsion with referral to a consortium of Sonoma County Office of Education Community School Programs and K-6 districts, when established

Bellevue Union School District

1. Suspended enforcement of the expulsion with placement at another regular school campus within the district
2. Expulsion with referral to a consortium of Sonoma County Office of Education Community School Programs and K-6 districts, when established

Bennett Valley Union School District

1. Suspended enforcement of the expulsion with placement on the same school campus
2. Suspended enforcement of the expulsion with placement in another program or at another regular school campus within the district
3. Suspended enforcement of the expulsion with placement on Independent Study, if parent agrees, and only if child does not qualify for special education placement
4. Expulsion with referral to a consortium of Sonoma County Office of Education Community School Programs and K-6 districts, when established
5. Expulsion with referral to available and appropriate Sonoma County Office of Education Community School Program

Cinnabar School District

1. Suspended enforcement of the expulsion with placement on the same school campus
2. Suspended enforcement of the expulsion with placement on Independent Study, if parent agrees
3. Expulsion with referral to a District Community Day School (if offered)
4. Expulsion with referral to a consortium of Sonoma County Office of Education Community School Programs and K-6 districts, when established
5. Expulsion with referral to another district, if that district agrees

Cloverdale Unified School District

Grades K-8

1. Suspended enforcement of the expulsion with placement on the same school campus
2. Expulsion with referral to the District Community Day School (grades 7-8 only)
3. Expulsion with referral to a consortium of Sonoma County Office of Education Community School Programs and K-6 districts, when established

Grades 9-12

1. Suspended enforcement of the expulsion with placement on the same school campus
2. Suspended enforcement of the expulsion with placement at Johanna Echols-Hansen Continuation High School
3. Expulsion with referral to the District Community Day School
4. Expulsion with referral to the Sonoma County Office of Education Community School Program

Cotati-Rohnert Park Unified School District

Grades K-6

1. Suspended enforcement of the expulsion with placement on the same school campus
2. Suspended enforcement of the expulsion with placement at another regular school campus within the district
3. Suspended enforcement of the expulsion with placement on Independent Study, if parent agrees
4. Expulsion with referral to a District Community Day School (if offered)
5. Expulsion with referral to a consortium of Sonoma County Office of Education Community School Programs and K-6 districts, when established

Cotati-Rohnert Park Unified School District, continued

Grades 7-12

1. Suspended enforcement of the expulsion with placement on the same school campus
2. Suspended enforcement of the expulsion with placement at another regular school campus within the district (grades 7-8 only)
3. Suspended enforcement of expulsion with referral to the District Community Day School (grades 7-9 only)
4. Suspended enforcement of the expulsion with placement in Phoenix Necessary Small School (grades 9-12 only)
5. Suspended enforcement of the expulsion with placement on Independent Study, if parent agrees
6. Suspended enforcement of the expulsion with placement in El Camino Continuation High School (grades 9-12 only)
7. Suspended enforcement of the expulsion with referral to the Sonoma County Office of Education Community School Program
7. Expulsion with referral to the District Community Day School (grades 7-9 only)
9. Expulsion with referral to the Sonoma County Office of Education Community School Program

Dunham School District

1. Suspended enforcement of the expulsion with placement on the same school campus
2. Suspended enforcement of the expulsion with placement on Independent Study, if parent agrees
3. Expulsion with referral to a District Community Day School (if offered)
4. Expulsion with referral to a consortium of Sonoma County Office of Education Community School Programs and K-6 districts, when established

Forestville Union School District

1. Expulsion with referral to Sonoma County Office of Education Community School Programs (grades 7-8 only)
2. Expulsion with referral to a consortium of Sonoma County Office of Education Community School Programs and K-6 districts, when established

Fort Ross School District

1. Suspended enforcement of the expulsion with placement on the same school campus
2. Suspended enforcement of the expulsion with placement on Independent Study, if parent agrees

Geyserville Unified School District**Grades K-6**

1. Suspended enforcement of the expulsion with placement on the same school campus
2. Suspended enforcement of the expulsion with placement on Independent Study, if parent agrees
3. Expulsion with referral to a District Community Day School (if offered)
4. Expulsion with referral to a consortium of Sonoma County Office of Education Community School Programs and K-6 districts, when established

Grades 7-12

1. Suspended enforcement of the expulsion with placement on the same school campus
2. Suspended enforcement of the expulsion with placement on Independent Study, if parent agrees
3. Suspended enforcement of the expulsion with placement in Geyserville Continuation High School (grades 9-12 only)
4. Expulsion with referral to the District Community Day School (grades 7-8 only)
5. Expulsion with referral to the Sonoma County Office of Education Community School Program

Gravenstein Union School District

1. Suspended enforcement of the expulsion with placement on the same school campus
2. Suspended enforcement of the expulsion with placement on Independent Study, if parent agrees
3. Expulsion with referral to the District Community Day School
4. Expulsion with referral to a consortium of Sonoma County Office of Education Community School Programs and K-6 districts, when established
5. Expulsion with referral to the Sonoma County Office of Education Community School Program (grades 7-8 only)

Guerneville School District

Grades K-6

1. Suspended enforcement of the expulsion with placement on the same school campus
2. Suspended enforcement of the expulsion with placement on another school campus within the district
3. Suspended enforcement of the expulsion with placement on Independent Study, if parent agrees
4. Expulsion with referral to the District Community Day School (grades 4-6 only)
5. Expulsion with referral to a consortium of Sonoma County Office of Education Community School Programs and K-6 districts, when established

Grades 7-8

1. Suspended enforcement of the expulsion with placement on the same school campus
2. Suspended enforcement of the expulsion with placement on another school campus within the district
3. Suspended enforcement of the expulsion with placement on Independent Study, if parent agrees
4. Expulsion with referral to the District Community Day School
5. Expulsion with referral to the Sonoma County Office of Education Community School Program

Harmony Union School District

Grades K-6

1. Suspended enforcement of the expulsion with placement on the same school campus
2. Suspended enforcement of the expulsion with placement on Independent Study, if parent agrees
3. Expulsion with referral to a District Community Day School (if offered)
4. Expulsion with referral to a consortium of Sonoma County Office of Education Community School Programs and K-6 districts, when established

Grades 7-8

1. Suspended enforcement of the expulsion with placement on the same school campus
2. Suspended enforcement of the expulsion with placement on Independent Study, if parent agrees
3. Expulsion with referral to a District Community Day School (if offered)
4. Expulsion with referral to the Sonoma County Office of Education Community School Program

Healdsburg Unified School District

Grades K-6

1. Suspended enforcement of the expulsion with placement on the same school campus
2. Suspended enforcement of the expulsion with placement on another school campus within the district
3. Suspended enforcement of the expulsion with placement on Independent Study, if parent agrees
4. Expulsion with referral to a consortium of Sonoma County Office of Education Community School Programs and K-6 districts, when established

Healdsburg Unified School District, continued

Grades 7-12

1. Suspended enforcement of the expulsion with placement on the same school campus
2. Suspended enforcement of the expulsion with placement on Independent Study, if parent agrees
3. Suspended enforcement of the expulsion with placement in Marce Becerra Academy (grades 10-12 only)
4. Expulsion with referral to the Sonoma County Office of Education Community School Program

Horicon School District

1. Suspended enforcement of the expulsion with placement on the same school campus
2. Suspended enforcement of the expulsion with placement on District Contracted Study (Independent Study), if parent agrees
3. Expulsion with referral to a neighboring district program or district Community Day School (if funded and available)
4. Expulsion with referral to a consortium of Sonoma or Mendocino County school districts, when established
5. Expulsion with referral to the Sonoma County Office of Education Community School Program (grades 7-8 only)

Kashia School District

Grades K-6

1. Suspended enforcement of the expulsion with placement on the same school campus
2. Suspended enforcement of the expulsion with placement on Independent Study, if parent agrees
3. Expulsion with referral to a neighboring district program or district Community Day School (if funded and available)
4. Expulsion with referral to a consortium of Sonoma County Office of Education Community School Programs and K-6 districts, if established

Kashia School District, continued

Grades 7-8

1. Suspended enforcement of the expulsion with placement on the same school campus
2. Suspended enforcement of the expulsion with placement on Independent Study, if parent agrees
3. Expulsion with referral to a neighboring district program or district Community Day School (if funded and available)
4. Expulsion with referral to the Sonoma County Office of Education Community School Program

Kenwood School District

1. Suspended enforcement of the expulsion with placement on the same school campus
2. Suspended enforcement of the expulsion with placement on Independent Study, if parent agrees, and only if child does not qualify for special education placement
3. Expulsion with referral to a consortium of Sonoma County Office of Education Community School Programs and K-6 districts, when established
4. Expulsion with referral to available and appropriate Sonoma County Office of Education Community School program

Liberty School District

1. Suspended enforcement of the expulsion with placement on the same school campus
2. Suspended enforcement of the expulsion with placement on Independent Study, if parent agrees
3. Expulsion with referral to a consortium of Sonoma County Office of Education Community School Programs and K-6 districts, when established

Mark West Union School District

1. Expulsion with referral to a consortium of Sonoma County Office of Education Community School Programs and K-6 districts, when established
2. Suspended enforcement of the expulsion with placement on Independent Study, if parent agrees
3. Suspended enforcement of the expulsion with placement in Homestudy program, if parent agrees and if deemed appropriate

Monte Rio Union School District

1. Suspended enforcement of the expulsion as determined appropriate by the School Board for a stated duration in an alternative program:
 - a. Independent Study
 - b. Assignment to Learning Center with limited regular program participation
 - c. Modified day schedule using combination of a. and b.
 - d. Assignment to Sonoma County Office of Education alternative education program

Montgomery Elementary School District

- Suspended enforcement of the expulsion with placement on Independent Study, if parent agrees

Oak Grove Union School District

Grades K-6

1. Suspended enforcement of the expulsion with placement on the same school campus
2. Suspended enforcement of the expulsion with placement on Independent Study, if parent agrees
3. Expulsion with referral to a District Community Day School (if offered)
4. Expulsion with referral to Sonoma County Office of Education Community School Program
5. Expulsion with referral to a consortium of Sonoma County Office of Education Community School Programs and K-6 districts, when established

Grades 7-8

1. Suspended enforcement of the expulsion with placement on the same school campus
2. Suspended enforcement of the expulsion with placement on Independent Study, if parent agrees
3. Expulsion with referral to a District Community Day School (if offered)
4. Expulsion with referral to the Sonoma County Office of Education Community School Program

Old Adobe Union School District

1. Suspended enforcement of the expulsion with placement on the same school campus
2. Suspended enforcement of the expulsion with placement at another regular school campus within the district
3. Suspended enforcement of the expulsion with placement on Independent Study, if parent agrees
4. Expulsion with referral to a District Community Day School (if offered)
5. Expulsion with referral to a consortium of Sonoma County Office of Education Community School Programs and K-6 districts, when established

Petaluma City (Elementary) and Joint Union High School Districts

Grades K-6

1. Suspended enforcement of the expulsion with placement on the same school campus
2. Suspended enforcement of the expulsion with placement at another regular school campus within the district
3. Suspended enforcement of the expulsion with placement on Independent Study, if parent agrees
4. Expulsion with referral to a District Community Day School (when offered)
5. Expulsion with referral to a consortium of Sonoma County Office of Education Community School Programs and K-6 districts, when established

Grades 7-12

1. Suspended enforcement of the expulsion with placement on the same school campus
2. Suspended enforcement of the expulsion with transfer to another site within the district
3. Suspended enforcement of the expulsion with placement on Independent Study, if parent agrees
4. Suspended enforcement of the expulsion with placement in San Antonio Continuation High School (grades 9-12 only)
5. Suspended enforcement of the expulsion with placement in Carpe Diem or Sonoma Mountain High Schools (grades 9-12 only)
6. Expulsion with referral to District Community Day School (grades 7-9 only)
7. Expulsion with referral to the Sonoma County Office of Education Community School Program

Piner-Olivet Union School District

1. Suspended enforcement of the expulsion with placement on the same school campus
2. Suspended enforcement of the expulsion with placement at another regular school campus within the district
3. Suspended enforcement of the expulsion with placement on Independent Study, if parent agrees
4. Expulsion with referral to a District Community Day School (if offered)
5. Expulsion with referral to a consortium of Sonoma County Office of Education Community School Programs and K-6 districts, when established

Rincon Valley Union School District

1. Suspended enforcement of the expulsion with placement on Independent Study, if parent agrees
2. Suspended enforcement of the expulsion with placement at another regular school campus within the district in accordance with a strict contract determined by the superintendent
3. Expulsion with referral to a consortium of Sonoma County Office of Education Community School Programs and K-6 districts, when established

Roseland School District

1. Suspended enforcement of the expulsion with placement on the same school campus
2. Suspended enforcement of the expulsion with placement at another regular school campus within the district
3. Suspended enforcement of the expulsion with placement on Independent Study, if parent agrees
4. Expulsion with referral to a District Community Day School (if offered)
5. Expulsion with referral to a consortium of Sonoma County Office of Education Community School Programs and K-6 districts, when established

Santa Rosa City Elementary School District

1. Suspended enforcement of the expulsion with placement on the same school campus
2. Suspended enforcement of the expulsion with placement at another regular school campus within the district
3. Suspended enforcement of the expulsion or expulsion with placement in Home and Hospital Instruction Program, if parent agrees or, for students identified with exceptional needs, if determined to be appropriate by IEP team (voluntary)
4. Expulsion with referral to a consortium of Sonoma County Office of Education Community School Programs and K-6 districts, when established

Santa Rosa City High School District

Grades 7-8

1. Suspended enforcement of the expulsion with transfer to another regular school site within the district (involuntary)
2. Suspended enforcement of the expulsion with placement in district Opportunity Program (involuntary)
3. Suspended enforcement of the expulsion or expulsion with placement in Home and Hospital Instruction Program, if parent agrees or, for students identified with exceptional needs, if determined to be appropriate by IEP team (voluntary)
4. Expulsion with referral to district Community Day School, when established (involuntary)
5. Expulsion with referral to the Sonoma County Office of Education Community School Program (involuntary)

Grades 9-12

1. Suspended enforcement of the expulsion with transfer to another regular high school within the district (involuntary)
2. Suspended enforcement of the expulsion with placement in Ridgway Continuation High School (voluntary or involuntary)
3. Suspended enforcement of the expulsion with placement in the Opportunity Program (involuntary)
4. Suspended enforcement of the expulsion with placement in Small/Necessary High School on site (involuntary)
5. Suspended enforcement of the expulsion or expulsion with placement in Home and Hospital Instruction Program, if parent agrees or, for students identified with exceptional needs, if determined to be appropriate by IEP team (voluntary)
6. Expulsion with referral to district Community Day School, when established (involuntary)
7. Expulsion with referral to the Sonoma County Office of Education Court and Community School (involuntary)

Sebastopol Union School District

Grades K-6

1. Suspended enforcement of the expulsion with placement on the same school campus
2. Suspended enforcement of the expulsion with placement on another school campus within the district
3. Suspended enforcement of the expulsion with placement on Independent Study, if parent agrees
4. Expulsion with referral to a District Community Day School (if offered)
5. Expulsion with referral to a consortium of Sonoma County Office of Education Community School Programs and K-6 districts, when established

Grades 7-8

1. Suspended enforcement of the expulsion with placement on the same school campus
2. Suspended enforcement of the expulsion with placement on Independent Study, if parent agrees
3. Suspended enforcement of the expulsion with placement on another school campus in an adjoining or other West County district
4. Expulsion with referral to a District Community Day School (if offered)
5. Expulsion with referral to the Sonoma County Office of Education Community School Program

Sonoma Valley Unified School District

Grades K-5

1. Suspended enforcement of the expulsion with placement on the same school campus
2. Suspended enforcement of the expulsion with placement at another regular school campus within the district
3. Suspended enforcement of the expulsion with placement on Independent Study or Home School Program, if parent agrees
4. Suspended enforcement of the expulsion with placement in Home and Hospital Instruction Program

Sonoma Valley Unified School District, continued

Grades 6-12

1. Suspended enforcement of the expulsion with placement on the same school campus
2. Suspended enforcement of the expulsion with placement on Independent Study or Home School Program (grades 6-8 only), if parent agrees
3. Suspended enforcement of the expulsion with placement in Home and Hospital Instruction Program
4. Suspended enforcement of the expulsion with placement in the District Community Day School (grades 7-10 only)
5. Suspended enforcement of the expulsion with placement in district's alternative high school or necessary small school (grades 9-12 only)
6. Expulsion with referral to District Community Day School (grades 7-10 only)
7. Expulsion with referral to the Sonoma County Office of Education Community School Program (grades 7-12 only)

Twin Hills Union School District

Grades K-6

1. Suspended enforcement of the expulsion with placement on the same school campus
2. Suspended enforcement of the expulsion with placement on another school campus within the district
3. Suspended enforcement of the expulsion with placement on Independent Study, if parent agrees
4. Expulsion with referral to a District Community Day School (if offered)
5. Expulsion with referral to a consortium of Sonoma County Office of Education Community School Programs and K-6 districts, when established

Grades 7-8

1. Suspended enforcement of the expulsion with placement on the same school campus
2. Suspended enforcement of the expulsion with placement on another school campus within the district
3. Suspended enforcement of the expulsion with placement on Independent Study, if parent agrees
4. Expulsion with referral to the Sonoma County Office of Education Community School Program

Two Rock Union School District

1. Suspended enforcement of the expulsion with placement on the same school campus
2. Suspended enforcement of the expulsion with placement on Independent Study, if parent agrees, and only if child does not qualify for special education placement
3. Expulsion with referral to a consortium of Sonoma County Office of Education Community School Programs and K-6 districts, when established

Waugh School District

- District-operated Independent Study

West Side Union School District

1. Suspended enforcement of the expulsion with placement on the same school campus
2. Suspended enforcement of the expulsion with placement in onsite Independent Study , if parent agrees
3. Expulsion with referral to a District Community Day School (if offered)
4. Expulsion with referral to a consortium of Sonoma County Office of Education Community School Programs and K-6 districts, when established

West Sonoma County Union High School District

Grades 9-12

1. Suspended enforcement of the expulsion with placement in Small/Necessary High School on site (voluntary)
2. Suspended enforcement of the expulsion with placement in Independent Study instructional option on site (voluntary)
3. Suspended enforcement of the expulsion with placement on another regular school campus within the district (involuntary)
4. Suspended enforcement of the expulsion with placement in Laguna Continuation High School (voluntary or involuntary)
5. Expulsion with placement in District Community Day School
6. Expulsion with referral to Sonoma County Office of Education Community School Program

Wilmar Union School District

1. Suspended enforcement of the expulsion with placement on the same school campus
2. Suspended enforcement of the expulsion with placement on Independent Study, if parent agrees
3. Expulsion with referral to a consortium of Sonoma County Office of Education Community School Programs and K-6 districts, when established

Windsor Unified School District

Grades K-6

1. Suspended enforcement of the expulsion with placement on the same school campus
2. Suspended enforcement of the expulsion with placement on Independent Study, if parent agrees

Grades 7-12

1. Suspended enforcement of the expulsion with placement on the same school campus
2. Suspended enforcement of the expulsion with placement on Independent Study, if parent agrees
3. Suspended enforcement of the expulsion with referral to another area district, if that district agrees
4. Expulsion with referral to a District Community Day School (if offered)
5. Expulsion with referral to the Sonoma County Office of Education Community School Program

Wright School District

1. Suspended enforcement of the expulsion with placement on the same school campus
2. Suspended enforcement of the expulsion with placement at another regular school campus within the district
3. Suspended enforcement of the expulsion with placement on Independent Study, if parent agrees
4. Expulsion with referral to a District Community Day School (if offered)
5. Expulsion with referral to a consortium of Sonoma County Office of Education Community School Programs and K-6 districts, when established

Sonoma County Office of Education Alternatives for Expelled Students

The Sonoma County Office of Education offers educational alternatives to expelled students primarily through its court and community schools. Court schools require the formal placement of students into the program by the juvenile court or its probation/parole department representatives. These programs can be either residential or non-residential and expulsion status of a student has no negative impact on eligibility or placement. Community schools require referral from the school district of residence and provide services to students, grades 7-12, in accordance with California Education Code Sections 1981(a) and 1981(c). Expulsion status of a student has no negative impact on eligibility or placement of a student in community schools, but may be used for Section 1981 classification purposes. Districts referring students to community schools must comply with established County Office referral requirements and procedures (Appendix E.). The County Office Cal-SAFE (California School-Age Families Education) Program may be offered as an alternative to expelled students on a case-by-case basis and in accordance with program regulations. As an option within the community schools and the Cal-SAFE Program, an independent study instructional strategy may be offered on a case-by-case basis as appropriate. These county level educational alternatives will be available to Sonoma County students who have been expelled from district programs when the district board of education determines they are the most appropriate placement.

The following is a list of educational alternatives offered by the Sonoma County Office of Education. Descriptions of the programs may be found in Appendix B.

Court Schools

- DeForest Hamilton School
- Hood Mountain School/Sierra Youth Center
- Sonoma County Probation Youth Camp
- Valley of the Moon School

Community Schools

- Clean and Sober Community School/Santa Rosa
- Clean and Sober Community School/South County
- Petaluma Community School

Community Schools, continued

Rohnert Park Community School
Santa Rosa Community School/Airway
Santa Rosa Community School/McBride

California School-Age Families Education

Adera Cal-SAFE

Independent Study Option

Community Day Schools

AB 922 authorized school districts to establish community day schools as an educational option for expelled or other at-risk students (E.C. § 48660 – 48664). AB 1845 extended that authority to county offices of education [E.C. § 48667 (a)]. The students assigned to community day schools are those who have been expelled for any reason, referred by Probation pursuant to W.I.C. § 300 or 602, or referred by a SARB or other district-level referral process. Students are assigned to community day schools in the following priority order: (1) students expelled for mandatory expulsion offenses [E.C. § 48915 (d)]; (2) students expelled for any other reasons; (3) all other reasons.

There are currently eight community day schools being operated in Sonoma County:

<u>District</u>	<u>Students Served</u>
Cloverdale USD	Grades 7-12; expelled for any reason, referred by Probation pursuant of W.I.C. § 300 or 602, or referred by SARB or other district-level referral process
Cotati-Rohnert Park USD	Grades 7-9; expelled for any reason except E.C. § 48915 (c) offenses, referred by Probation pursuant of W.I.C. § 300 or 602, or referred by SARB or other district-level referral process
Geyserville Union SD	Grades 6-8; expelled for any reason, referred by Probation pursuant of W.I.C. § 300 or 602, or referred by SARB or other district-level referral process
Gravenstein Union SD	Grades K-8; expelled for any reason, referred by Probation pursuant of W.I.C. § 300 or 602, or referred by SARB or other district-level referral process

Guerneville SD	Grades 4-8; expelled for any reason, referred by Probation pursuant to W.I.C. § 300 or 602, or referred by SARB or other district-level referral process
Petaluma Joint Union HSD	Grades 7-9; expelled for any reason, referred by Probation pursuant to W.I.C. § 300 or 602, or referred by SARB or other district-level referral process
Sonoma Valley Unified SD	Grades 7-10; expelled for any reason, referred by Probation pursuant to W.I.C. § 300 or 602, or referred by SARB or other district-level referral process
West Sonoma County Union HSD	Grades 9-12; expelled for any reason, referred by Probation pursuant to W.I.C. § 300 or 602, or referred by SARB or other district-level referral process

In addition, the following districts are planning or considering the establishment of such programs during the next three years of this plan:

<u>District</u>	<u>Action/Consideration</u>
Oak Grove SD	Establishing a district-operated CDS starting in Fall, 2010; anticipate serving 10 students in grades 5-8 referred by Probation pursuant to W.I.C. § 300 or 602 or referred by SARB or other district-level referral process

Santa Rosa City HSD

Establishing a district-operated CDS starting in Fall, 2010; anticipate serving 20 students in grades 7-10 the first year and 40 students in grades 7-12 thereafter; students served would be expelled for any reason, referred by Probation pursuant to W.I.C. § 300 or 602, or referred by SARB or other district-level referral process

Memorandum of Understanding Between School Districts and the Sonoma County Office of Education Regarding the Establishment of Community Day Schools

To ensure maximization of efforts and full utilization of resources, local school districts wishing to establish and operate their own community day schools to serve expelled and high risk students agree to notify, in writing, the Sonoma County Office of Education no later than December 31 of a year prior to the opening of a community day school program by July 1 of the succeeding new year. A Memorandum of Understanding (MOU) will be established between the school district and the County Office (Appendix C.). The MOU will serve as a formal notice of operating a community day school and will specify the roles and responsibilities of the parties to serve the district's students.

Alternative Placements for Students Who Fail Community Day School Placements

The community school program operated by the Sonoma County Office of Education maintains a standing policy of accepting all students, grades 7–12, who have been expelled from their district of residence *and* who have exhausted the alternatives offered by the district. If an initial placement is made to a district-operated community day school and the student commits an expulsion offense or fails the program, the district's governing board shall review the plan of rehabilitation that was established at the time of expulsion and make adjustments necessary. If there is no educational alternative available in the district, the student, grade 7-12, may be referred to the county community school program.

Educational Services Provided to Expelled Students with Exceptional Needs

Consistent with state and federal law, students with exceptional needs may be expelled. Students, grades 7-12, may be referred by a school district's IEP team for placement in a Sonoma County Office of Education community school program, provided that:

1. district alternatives have been exhausted;
2. the requirements of E.C. § 48915.5 have been met;
3. a County Office community school program representative has participated in an IEP meeting for change of placement; and
4. the district has complied with established County Office referral, documentation, and certification requirements and procedures.

If the IEP team determines that a county community school program is an appropriate placement, the County Office will ensure that all specified services are provided.

The district and the Sonoma County Office of Education shall be jointly responsible to ensure that requirements for services, assessment, timelines and due process are met as established in both federal and state law and SELPA guidelines.

Educational Services Provided to Students Expelled/Dismissed from Charter Schools and Responsibility for Referral to School Attendance Review Board

Unlike regular public schools, charter schools are not specifically subject to laws governing student discipline under California Education Code Section 48900 et. seq. Under E.C. § 47605(b)(5)(J), however, they must identify procedures by which students can be suspended or expelled.

Requirements for the disciplinary system, including due process rights, are detailed in California Code of Regulations Title 5 Section 11967.5.1(f)(10) but are less specific than those for regular public schools under E.C. § 48918. Charter schools are also required to notify a student's natural district of residence, within 30 days, when he/she leaves the school for any reason other than graduation [E.C. § 47605(d)(3)]. While allowing for flexibility, current laws can result in confusion for students, parents, and districts when students are either formally expelled or dismissed from charter schools. After expulsion or dismissal, the charter school student's educational options are not always clear.

The Sonoma County Office of Education offers educational alternatives to expelled students primarily through its court and community schools. Community schools provide services primarily to students who have committed offenses listed in E.C. § 48915(a) and (c) or extreme violations of the provisions under E.C. § 48900 et. seq. Because charter schools have a more flexible disciplinary system, students expelled or dismissed from a charter school may not meet the eligibility requirements for the County Office's community school program. Most likely, those students would be better served on a regular public school campus, in a continuation high school, or at another charter school.

Additionally, when a student leaves a charter school and fails to enroll in another school, it is unclear which entity has the responsibility for referring the student to the Student Attendance Review Board (SARB).

To minimize this confusion, the County Office and school districts implement the following procedures. A chart of these procedures is found in Appendix D.

Designation of Charter District Coordinator

Charter districts shall designate a “coordinator” to serve as the point of contact for the charter district and its charter school(s) in all matters related to expulsion or dismissal. Charter districts should notify their charter school(s), in writing, of the name of the coordinator.

Expulsions/Dismissals

Within five (5) school days of expelling or dismissing a student, the charter school will notify the charter district coordinator, in writing (electronic means are acceptable), of the expulsion/dismissal. If the student resides outside the charter district, a designee in the student’s natural district of residence will be notified in the same fashion. Within five (5) school days of the notification, the coordinator will make a written recommendation for educational services – whether to be provided in the district or the County Office’s community school program. The coordinator will send written notice of the recommendation to the charter school and the parent. If the recommendation is for services to be provided by the County Office, the coordinator will notify the County Office three (3) prior to notifying charter school and parent.

The charter district coordinator may not make any determinations of fact nor review any procedural matters related to the charter school’s expulsion, unless specifically allowed in the chartering agreement. If the coordinator determines that the student is appropriate for the County Office’s community school program, he/she will refer the student to the County Office within ten (10) school days of the expulsion or dismissal from the charter school.

Within five (5) school days of receiving the notice of expulsion or dismissal from the charter school, the charter district coordinator shall notify the parent and the charter school, in writing, of the student’s public educational options during the period of expulsion. That notice will advise the parent that the student must be enrolled in a school, public or private, immediately after the expulsion or on the first day after either Winter or Summer break.

If the County Office disagrees with the charter district about the student’s suitability for its community schools programs, it will notify the charter district coordinator within three (3) school days of the referral from the charter district. A representative of the County Office and the coordinator will meet to resolve the issue. If no resolution can be reached, the parties will agree on a neutral arbitrator chosen by the chairperson of the county Superintendent’s Council.

Charter districts in the county may adopt procedures to determine whether an expelled or dismissed charter school student can be served directly by the district. Such procedures should be shared with both the charter school(s) and the County Office.

If not already in policy, it is recommended that charter schools develop a procedure for appealing a student's expulsion or dismissal (the procedure may explicitly state there is no right to appeal). The procedure should be included in the school's chartering agreement and be made available to parents and students. If a student appeals an expulsion or dismissal, the charter school must notify the charter district coordinator within three (3) days of the notice of appeal. The charter school will remain responsible for the student's educational program pending the appeal, but may make individual arrangements with the coordinator for the charter district to provide educational services in the interim.

Charter schools and school districts will cooperate in exchanging student records in a timely fashion.

School Attendance Review Board (SARB)

Charter schools are required to notify the superintendent of a student's natural district of residence, within 30 days, when he/she leaves the school for any reason other than graduation [E.C. § 47605(d)(3)]. Upon receiving the notice, the natural district of residence becomes responsible for referring the student to the appropriate Student Attendance Review Board (SARB). Until that time, the charter school is responsible for making the referral to SARB unless it has a specific agreement with its charter district to do otherwise.

Gaps In Educational Services to Expelled Students and Strategies for Filling Those Gaps

Results from 2006 Update

1. In many cases, there continues to be a lengthy period of time between a student's suspension, which is often extended pending expulsion, and placement in an educational alternative. The County Office does not enroll students prior to district governing board action to expel. Students are not receiving educational services and districts are not receiving needed revenue. The strategies for addressing this issue are for districts to (a) review their policies and criteria for extending suspension, (b) explore possible alternatives (e.g., independent study, involuntary transfer to another campus, etc.), (c) review and shorten, if practical, the timelines between suspension and the expulsion hearing and/or the hearing and governing board action, and (d) consider implementing stipulated expulsion procedures. **Results: progress being toward implementing all strategies**

2. Over the past three years, an increasing number of expelled students have been served within their districts. As a result, the expelled students being referred to the County Office bring greater educational, behavioral and attendance challenges. The strategies for addressing this issue are for the County Office to (a) implement student success contracts, (b) transfer students to alternative classrooms, if practical, (c) offer an Independent Study option, if appropriate, (d) provide mentoring and community service opportunities through the Volunteer Center of Sonoma County, and (e) facilitate enrollment in other local community programs for at-risk youth. **Results: all strategies successful; Additional strategies: County Office provided increased counseling services to students and parenting classes**

3. Some expelled students who have been referred to the County Office community school programs fail to enroll. Strategies for addressing this issue are for the County Office to (a) schedule intake/enrollment meetings as soon as possible after governing board action, (b) reschedule the meetings and notify students and parents two additional times, and (c) notify and work closely with districts to implement truancy procedures if students fail to enroll. **Result: all strategies successful**

4. While not a gap, there is concern that Sonoma County expels students at a rate greater than the statewide average. The strategies for addressing this issue are (a) for districts to develop

strategies to address educational, social and behavioral issues early on (e.g., student study teams, behavior plans, truancy prevention, counseling, anger management programs, parent education, substance abuse programs, case management systems, school wide behavior management programs, etc.), (b) for districts to ensure that school sites implement and document such strategies prior to recommending expulsion, and (c) for districts and County Office staff to research and share successful alternatives to expulsion. **Results: (a) and (b) successful for largest district; other districts making progress; (c) frequent topic at quarterly meetings of district and County Office alternative education administrators**

2009 Update

1. An ongoing issue is the difficulty identifying an educational placement for the expelled student who is in grades K–6. And while these students are expelled at a much lower rate than students in grades 7-12, there is growing number of highly disruptive students in the lower grades. Fiscal constraints restrict districts’ ability to expand community day school programs. Districts have developed limited options within their districts and have informally discussed the possibility of forming a consortium, together or with the County Office, to develop a program to serve students in grades K-6. The strategies for addressing this problem are: (a) districts will implement early intervention strategies to reduce the number of expelled students in grades K-6, (b) districts will maintain a range of educational placement options for those who are expelled, including “gentlemen’s agreements” to provide services to each other’s students, (c) the County Office will conduct a survey of the districts along the Highway 101 corridor to determine if there is sufficient numbers of students to develop a community day class or other program, and (d) the County Office and districts will develop a rigorous process and documentation requirements for a K-6 program.
2. Some expelled students who have been referred to the County Office community school programs have poor attendance due the distance they must travel from their homes. With enrollment declining in the county’s schools and fewer numbers of expelled students being referred to the County Office, along with cutbacks in state funding, the number community school programs has been reduced, further increasing the distance for some students. The strategies for addressing this problem are: (a) the County Office will pilot a program to group small numbers of students for independent study, (b) the County Office will offer independent study to more students age 16 and older if they have first been served in the classroom and have been assessed and found to be suitable, and (c) the County Office will

examine the feasibility of including a virtual online program to enhance its independent study program.

3. There are limited educational placement options for expelled Special Day Class Students. Cutbacks in state funding limit the ability of districts' and the County Office to expand or develop new programs. The strategies for addressing this problem are: (a) districts will consider suspending expulsions and placing students at a different site and (b) districts will place students in a home and hospital instruction program, if appropriate.
4. There is confusion for students, parents, and districts when students are either formally expelled or dismissed from charter schools. After expulsion or dismissal, the charter school student's educational options are not always clear. Because charter schools have a more flexible disciplinary system, students expelled or dismissed from a charter school may not meet the eligibility requirements for the County Office's community school program. Additionally, when a student leaves a charter school and fails to enroll in another school, it is unclear which entity has the responsibility for referring the student to the Student Attendance Review Board (SARB). The strategy for addressing these problems was for the County Office and districts to develop procedures for inclusion in the 2009 update of the *Plan for Providing Educational Services to All Students in Sonoma County* (see page 37 and Appendix D.)
5. While not a gap, the County Office and districts want to ensure that students make a timely and successful transition back to their district of residence. The strategies for achieving this are: (a) the County Office will promote open communication with districts on their students' progress in the County's community school program, (b) the County Office will invite districts to participate in transition meetings for students, (c) the County Office will work with districts to develop transition procedures and forms, and (d) the County Office will utilize the regional School Attendance Review Boards (SARBs) to improve student attendance, an important criteria for successful transition.
6. While also not a gap, there is an ongoing effort to reduce the number of students expelled in the county. The strategies for addressing this issue are: (a) districts are continuing to develop or implement early intervention strategies to address educational, social and behavioral issues, such as student assistance teams, behavior management systems, substance abuse programs, and school attendance improvement programs and (b) some

districts are utilizing an administrative placement and review process in order to exhaust alternatives prior to expulsion.

Articulation and Coordination Between Districts and the Sonoma County Office of Education

To ensure that there is ongoing articulation and coordination with the school districts, the County Office:

1. Annually updates, disseminates and posts on its website a referral handbook and forms,
2. Convenes quarterly meetings of district and County Office alternative education administrators,
3. Provides regular consultation to districts through the Referral Technician,
4. Conducts return-to-district student transition meetings,
5. Arranges district visits to community school sites,
6. Meets with large school district staff as needed, and
7. Reports to district governing boards, as requested

June, 2009 Update to Plan for Providing Education Services to All Expelled Students in Sonoma County

Survey

In accordance with AB 922 (Chapter 974, Statutes of 1995; E.C. 48926), the County Superintendent, in conjunction with district superintendents, must submit a triennial update to the *Plan for Providing Education Services to All Expelled Students in Sonoma County*. The update must be submitted to the Superintendent of Public Instruction by June 30, 2009. To complete this task, we need your assistance by responding to the following questions:

1. A copy of your district's 2006 subplan is attached. Please confirm educational alternatives for expelled students currently available within your district. If there are no changes, simply check the box.

The educational alternatives identified in the 2006 subplan remain unchanged for the triennial update

If you wish to make changes, please list the alternatives:

Grades K-6

Grades 7-8

Grades 9-12

2. Does your district plan to offer a Community Day School (CDS) in accordance with E.C. 48660 in the next three (3) years?

Yes No If Yes, please indicate anticipated start-up date: _____ and describe your program:

CDS program to be operated by the district

CDS program to be operated in joint agreement with the county office of education

CDS program to be operated by a consortium of districts (districts involved: _____)

Grade levels to be served: _____ Approximate number of students to be served: _____

Types of students to be served:

students expelled for any reason

students referred by Probation pursuant to WIC 300 or 602

students referred by a district level referral process

3. What gaps are limiting your ability to provide education services to all students expelled from your district

4. What suggestions or strategies do you have for filling those gaps?



District: _____ Survey completed by: _____

Telephone: _____ Fax: _____ E-mail: _____

Please return your completed survey by **January 30, 2009** by mail or fax (524-2889) to:

Georgia Ioakimedes, Director
Youth Development, Support, and Leadership
Sonoma County Office of Education
5340 Skylane Blvd.
Santa Rosa, CA 95403

**Sonoma County Office of Education
Alternative Education Programs**

Court School Programs

DeForest Hamilton School (*Juvenile Hall*)

- Located on the Juvenile Justice Los Guilucos site (Juvenile Hall)
- Males & females
- Ages 9–19
- Arrested and booked on criminal charges and awaiting disposition by the court
- Year round calendar; student enrollment varies from one day to several months

Hood Mountain School/Sierra Youth Center (*part of DeForest Hamilton School*)

- Residential facility located outside Juvenile Hall on the Los Guilucos site
- Females only effective July 1, 2006
- Ages 12–17
- Court committed placement for youths who have committed a criminal offense
- Year round calendar; enrollment three to six months

Valley of the Moon School (*part of DeForest Hamilton School*)

- Social service residential program located at Los Guilucos site
- Males & females
- Ages 5–18
- Abused and neglected wards of the court—WIC 300 designation
- Year round calendar; student enrollment varies from one day to three months

Sonoma County Probation Youth Camp

- Court committed residential program located in Forestville
- Males
- Ages 16–18
- Convicted of a criminal offense
- Year round calendar; student enrollment six to nine months with transitional program back to the community

Community School Programs

Clean and Sober Community School/Santa Rosa

- Self-contained classroom programs located in Santa Rosa
- Males & females
- Grades 9-12
- Students in recovery from addiction, referred by Drug Abuse Alternatives Center (DAAC), school districts, juvenile probation, or self-referred
- Eleven-month calendar; quarter credits

Clean and Sober Community School/South County

- Self-contained classroom programs located in Petaluma
- Males & females
- Grades 9-12
- Students in recovery from addiction, referred by Drug Abuse Alternatives Center (DAAC), school districts, juvenile probation, or self-referred
- Eleven-month calendar; quarter credits

Petaluma Community School

- Classroom program located in Petaluma
- Males & females
- Grades 7-12
- 602, expelled 48915 *a & c*, expelled 48900 and certified truants
- School year calendar; quarter credits

Rohnert Park Community School

- Self-contained classroom program located in Rohnert Park
- Males & females
- Grades 7-12
- 602, expelled 48915 *a & c*, expelled 48900 and certified truants
- School year calendar; quarter credits

Santa Rosa Community School/Airway

- Classroom program located in Santa Rosa
- Males & females
- Grades 7-9
- 602, expelled 48915 *a & c*, expelled 48900 and certified truants
- School year calendar; quarter credits

Santa Rosa Community School/McBride

- Classroom program located in Santa Rosa
- Males & females
- Grades 10-12
- 602, expelled 48915 *a & c*, expelled 48900 and certified truants
- School year calendar; quarter credits

California School Age Families Education (Cal-SAFE)

Adera Cal-SAFE

- Self-contained classroom program located in Santa Rosa
- Male & female teen parents with their children & pregnant females
- Ages 12-18
- Parenting teens with children birth to 3 years and pregnant teens, as appropriate; referred by Teen Parent Connections, Juvenile Probation, and school districts
- School year calendar; quarter credits

Independent Study

Independent Study Option

- Voluntary instructional strategy to complement classroom programs
- Grades 9-12
- Students who have specific educational needs, work interests, personal issues and/or family obligations that preclude success in a daily classroom setting
- School year calendar; quarter credits

SONOMA COUNTY OFFICE OF EDUCATION
 School & Community Services
 5340 Skylane Boulevard
 Santa Rosa, CA 95403

MEMORANDUM OF UNDERSTANDING

The Sonoma County Office of Education (SCOE) and the 40 school districts in Sonoma County are parties to the *Plan for Providing Education Services to All Expelled Students in Sonoma County*. As noted in the plan, amended June 2000, provisions have been made for establishing a Memorandum of Understanding (MOU) between the Sonoma County Office of Education, herein referred to as “SCOE,” and any of the 40 individual school districts establishing a district-operated Community Day School.

1.0 PURPOSE OF THE MOU

Section VII of the amended *Plan for Providing Education Services to All Expelled Students in Sonoma County* states:

“To ensure maximization of effort and full utilization of resources, local school districts wishing to establish and operate its own Community Day School to serve expelled and high risk students agree to notify SCOE no later than December 31 of a year prior to the opening of a Community Day School program by July 1 of the succeeding new year.”

The MOU will provide clarification and specific roles and responsibilities of the parties to the agreement.

2.0 PARTIES TO THE MOU

The Sonoma County Office of Education and the _____ School District, herein referred to as the “District,” mutually recognize, pursuant to E.C. Section 48662, that local governing boards may establish community day schools. Effective _____, 20____, the “District,” as authorized by its local governing board, will be operating a community day school to serve those students identified in E.C. Section 48662 (b).

3.0 FORMAL NOTICE OF OPERATING A COMMUNITY DAY SCHOOL

To ensure the maximization of effort and full utilization of existing resources, this Memorandum of Understanding will serve as a formal notice to “SCOE” that “District” will be operating a community day school program as follows:

- A. Grade levels _____ to _____ to be served;
- B. Approximately _____ number of students to be served;
- C. First date of instruction projected to begin on _____, 20____;

Memorandum of Understanding
RE: Community Day Schools
Page 2 of 3

- D. The “District” and “SCOE” agree to jointly develop and implement a Transition Plan no later than _____, 20__ to enable “SCOE” to terminate facility contracts, service agreements and other contracts as necessary, and to ensure the transition of educational services of students served in the County Community Schools to the “District’s” Community Day School.

4.0 TYPES OF STUDENTS TO BE SERVED IN THE COMMUNITY DAY SCHOOL OPERATED BY THE SCHOOL DISTRICT

E.C. Section 48662 (b) states: A student may be assigned to a community day school only if he or she meets one or more of the following conditions:

- (1) The student is expelled for any reason.
- (2) The student is probation referred pursuant to Sections 300 and 602 of the Welfare and Institutions Code.
- (3) The student is referred to a community day school by a school district attendance review board or other district level referral process.
- (4) First priority of assignment to a community day school shall be given to a student expelled pursuant to subdivision (d) of Section 48915; second priority shall be given for placement to all other students pursuant to this section, unless there is an agreement that the county superintendent of schools shall serve any of these students.

The Community Day School operated by the “District” shall serve the following category of students (check all that apply):

- A. The student is expelled for any reason.
- B. The student is probation referred pursuant to Sections 300 and 602 of the Welfare and Institutions Code.
- C. The student is referred to a community day school by a school district attendance review board or other district level referral process.

5.0 AGREEMENT OF THE COUNTY SUPERINTENDENT TO SERVE STUDENTS PURSUANT TO EDUCATION CODE SECTION 48662

As stipulated in E.C. Section 48662, the Sonoma County Office of Education, hereby agrees to (check all that apply):

- A. serve no expelled students from the “District.”
- B. serve any student who is expelled from the “District.”

Memorandum of Understanding
RE: Community Day Schools
Page 3 of 3

- C. ___ serve any student residing within the “District” referred by the Probation Department pursuant to Sections 300 or 602 of the Welfare and Institutions Code.
- D. ___ serve any student eligible under 601 of the Welfare and Institutions Code referred by the “District” attendance review board or other district level referral process.
- E. ___ serve any student referred by the “District” expelled pursuant to subdivision (d) of Section 48915.

6.0 OPTION TO RECONSIDER THE CONDITION OF THE MEMORANDUM OF UNDERSTANDING

It is mutually understood that the conditions specified in the MOU may be subject to future discussion and modification. Either party may request reconsideration of the MOU provided that a request for review and discussion is initiated in writing by either party.

**For the Sonoma County Office
of Education**

**For the _____
School District**

Carl Wong
County Superintendent of Schools

Name _____
Superintendent

Date: _____

Date: _____

Procedures for Charter School Expulsions/Dismissals

Procedures for Charter School Expulsions or Dismissals	Student resides in the charter district	Student resides outside the charter district
Student withdraws or is expelled/dismissed	Charter school sends written notice to charter district within 30 days (5 school days is strongly recommended).	Charter school sends written notice to natural district of residence within 30 days (5 school days is strongly recommended).
Student is recommended for expulsion/dismissal	Charter school communicates informally with charter district prior to hearing.	Charter school communicates informally with natural district of residence prior to hearing.
Student is expelled/dismissed	Charter school notifies charter district coordinator within 5 school days of the expulsion/dismissal.	Charter school notifies designee of natural district of residence within 5 school days of the expulsion/dismissal.
Parent appeals expulsion/dismissal (if procedures allow)	Parent and charter school follow identified procedures. Charter school remains responsible for providing educational program pending appeal. Charter school notifies charter district coordinator within 3 days of the notice of appeal.	Parent and charter school follow identified procedures. Charter school remains responsible for providing educational program pending appeal. Charter school notifies designee of natural district of residence within 3 days of the notice of appeal.

Procedures for Charter School Expulsions or Dismissals	Student resides in the charter district	Student resides outside the charter district
District is notified of expulsion/dismissal	Charter district coordinator makes written recommendation for educational services within 5 school days of the notification. This written notice of the recommendation is sent to charter school and parent.	Designee of natural district of residence makes written recommendation for educational services within 5 school days of the notification. This written notice of the recommendation is sent to charter school and parent.
District recommends educational services be provided by SCOE	Charter district coordinator notifies SCOE three (3) prior to notifying charter school and parent.	Designee of natural district of residence notifies SCOE three (3) prior to notifying charter school and parent.
SCOE disputes student's suitability for its community school program	SCOE Director of Youth Development or designee notifies charter district coordinator. SCOE and coordinator meet (by phone is permissible) to resolve the issue. If there is no resolution, a neutral arbitrator is chosen by the chair of the county Superintendent's Council.	SCOE Director of Youth Development or designee notifies designee of natural district of residence. SCOE and designee meet (by phone is permissible) to resolve the issue. If there is no resolution, a neutral arbitrator is chosen by the chair of the county Superintendent's Council.

Procedures for Charter School Referrals to School Attendance Review Board

Procedures for Charter School Referrals to SARB	Student resides in the charter district	Student resides outside the charter district
Student fails to attend school regularly or is excessively absent	Charter school refers student to appropriate SARB unless the charter agreement provides otherwise.	Charter school refers student to appropriate SARB unless the charter agreement provides otherwise.
Student leaves school for any reason other than graduation and fails to enroll in another school	Charter school notifies student's natural district of residence within 30 days (5 school days is strongly recommended). Charter district coordinator refers student to appropriate SARB.	Charter school notifies student's natural district of residence within 30 days (5 school days is strongly recommended). Designee of natural district of residence refers student to appropriate SARB.
Student is expelled/dismissed and fails to enroll in or attend regularly another school or is excessively absent	Charter district coordinator refers student to appropriate SARB.	Designee of natural district of residence refers student to appropriate SARB.
Expelled/dismissed student enrolled at SCOE fails to attend school regularly or is excessively absent	SCOE designee refers student to appropriate SARB.	SCOE designee refers student to appropriate SARB.



Sonoma County Office of Education
 Alternative Education Programs
 5340 Skylane Boulevard
 Santa Rosa, CA 95403-8246
 (707) 524-2876 Fax (707) 524-2877

Student CSIS Number	Referral Date
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Community School Referral

Instructions: Complete form, attach copies of required documentation, and forward to Alternative Education (address above).

Student Information

Student Name (first, last) _____ Male Female
 Birthdate _____ Resides with: Father Mother Both Other (describe) _____

Parent/Guardian Information

Name Mr. Mrs. Mr. and Mrs. Ms. _____
 Address _____
 City/Zip _____ Home Language _____
 Phone Number: Home _____ Work _____ Highest Grade (circle) 10 11 12 13 14 15

Basis for Referral—Check all that apply and attach the required documentation

_____ **Expulsion from School** 48915. a _____ c _____ 48900.
Required Documentation: 1. Petition for expulsion; 2. Hearing findings; 3. Academic transcripts;
 4. Immunization record; 5. Vision & Hearing Screening 6. District statement of
 7. Rehabilitation Plan. Education Code violation;

_____ **Habitual Truancy** Certified truant 601.3 SARB contract
Required Documentation: 1. SARB hearing report and hearing findings; 2. Academic transcripts;
 3. Immunization record 4. Vision & Hearing Screening

_____ **Juvenile Court Proceeding** 300 601 602 654c
 Probation Officer _____ Phone _____
 Gang affiliation: _____ Non-association: _____
Required Documentation: 1. Copy of court order

Factors Affecting School Achievement—Check all that apply and attach the required documentation.

Yes No **Student is an English Language Learner**
Required Documentation: CELDT Results and copy of parent notification
 Results of Primary Language Proficiency and copy of parent notification

Yes No **Student has an active IEP for special education** Handicapping condition _____
Required Documentation: Current and signed COMPLETE IEP, including goals and objectives (in addition to
 Manifestation IEP)
 Current Academic Evaluation/Report (completed within the past year)
 Behavior Intervention/Support Plan
 Psycho-educational Evaluation (completed within the past 2-1/2 years)
 Pre-expulsion report (when appropriate)
 Individual Transition Plan (ITP), if student is 14 years or older

Name of Case Carrier: _____ Phone: _____ Email: _____

Yes No **Student has a Section 504 Accommodation Plan**
Required Documentation: 1. Copy of the Section 504 Evaluation report
 2. Copy of the signed 504 Accommodation Plan

Yes No **Student has 3632 Mental Health Services**

Signature of Special Education Director _____ Phone Number _____

School Attendance Information

Last district school attended _____ Grade level _____ Date last attended _____
 City _____ State _____ Zip _____

District Contact

Referred by (name) _____ Title _____ Date _____
 District or Agency _____ Phone _____ Fax _____

Distribution: White—School Office Yellow—Audit File Pink—Referring District/Probation/ Agency
 ALT ED 03-1

July 2007



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Individualized Review and Certification

It is the policy of the Sonoma County Office of Education and the Board of Trustees to have all students reviewed for *appropriateness of enrollment* in Sonoma County's community school programs. In addition to this local enrollment policy, the California Education Code identifies additional review and certification requirements for those students enrolled pursuant to Section 1981(c). This Individualized Review and Certification for Community School Enrollment form is designed to satisfy both local requirements and state level requirements associated with California Education Code Sections 1981, 1982.5, and 42238.18(c).

Name _____ M F Referral date _____ DOB _____
 Parent or Legal Guardian _____ School District _____ Grade _____

California Education Code Section 1981 identifies four classifications of students who are eligible for community school enrollment. Please identify which category qualifies the above named student for community school enrollment.

E.C. 1981 (a) Expulsion 48900

E.C. 1981 (c) Probation or Serious Expulsion 48915 (a) ___ or (c) ___

E.C. 1981 (b) SARB

E.C. 1981 (d) Homeless

A preliminary review of the above named student was completed. This activity included a review of the student's 1) current conditions, 2) attendance, behavior and performance history, and 3) personal orientation with the student and parent/legal guardian. Based on that review, it has been determined that the enrollment in the community school program is appropriate and in the best interest of the student.

Brief description of school related problem(s) _____

School District actions(s) prior to referral to Alternative Education Programs Community School:

School Administrator conference with parent and student	Student Study Team
Referral to alternative education program	Referral to counseling/Psychologist
Opportunity class	Community agency/Support program referral
ROP	SARB review
Continuation School	Independent Study
Intradistrict transfer	Other _____

In addition to the local review requirements, the following state level certification requirements must also be documented:

California Education Code Section 1981(b)

The above named student was enrolled in the community school program pursuant to Education Code Section 1981(b), satisfying the enrollment requirements established by California Education Code and the California State Board of Education.

California Education Code Section 1981(c)

The above named student was enrolled in the community school program pursuant to Education Code Section 1981(c), stating that the student must 1) be expelled for an offense identified in Education Code Section 48915(c), or 2) be probation referred, have an assigned probation officer and have undergone an individualized review consistent with the requirements of Education Code Section 42238.18(c).

The above named student was probation referred pursuant to Welfare and Institutions Code Sections 300, 601, 602 or 654, and an individualized review and certification has been completed by representatives of the court, county office of education, probation department and district of residence.

The above named student has been reviewed and certified by the below listed agencies:

Court/Probation _____

District of Residence _____

County Office of Education _____

Return to district eligibility date:

Spring Semester Fall Semester

School Year _____

Distribution: White—School Office Yellow—Audit File Pink—Referring District/Probation/ Agency
 ALT ED 03-1—INDIVIDUAL REVIEW and CERTIFICATION

November, 1999