

Team Meeting

Date _____

Grade/Subject _____

Members Present:

Review Norms	1 min	<ul style="list-style-type: none">• Be on time to meetings• Come prepared• Actively participate• Be honest, share all concerns• Listen respectfully
Discussion Items	30 min	<ul style="list-style-type: none">• What do we want students to learn?• How will we know they have learned it?• How will we respond if they don't learn it?• How will we respond if they already know it? <p>Summary of discussion:</p>
Agreements/ Next Steps	4 min	
Parking Lot Issues		
Next Meeting		Date: Topics: