

SONOMA COUNTY BOARD OF EDUCATION  
Governance and Policy Committee  
Sonoma County Office of Education  
5350 Skylane Boulevard  
Santa Rosa, CA 95403

**Meeting Minutes**  
January 19, 2016

**Call to Order:** The Governance and Policy Committee was called to order in open session by Peter Kostas at 9:20 a.m.

**Present:** Members: Peter Kostas and Herman Hernandez. Staff Present: Loren Soukup.

**Approval of Agenda:** Hernandez motioned to approve the agenda with no revisions; it was seconded by Kostas; approved by all. Hernandez motioned to nominate Kostas as Committee Chair; seconded by Kostas; approved by all.

**Approval of Minutes from September 17, 2015:** Hernandez motioned to approve the minutes with no corrections; seconded by Kostas; approved by all.

**Public Comment:** No public comment.

**Discussion and Possible Action to Refer to County Board:**

**5.1 Update on Gamut Services and CSBA Policy Maintenance Agreement.** Soukup informed the Committee that the County Board policies have been posted and are accessible on the Gamut website. CSBA is still working with their IT to finalize the cross-reference links between the County Board policies and the County Superintendent policies. Soukup provided the Committee with the CSBA policy update manual which outlines the procedures for updating the County Board policies. CSBA will provide the County Board with recommended policy revisions five times per year – July, October, December, March and May. The recommended revisions will be reviewed by the Legal Office and brought to the Policy Committee for review and approval before they are brought to the County Board for adoption. Soukup also provided the Committee with a brief history of the County Board’s policy development and her projections for how policy revisions will be dealt with under the CSBA contract.

The Committee requested that Soukup attend the next County Board meeting so she could present the above information to the entire board.

**5.2 BP 3290: Acceptance of Gifts.** Soukup informed the Committee that the revisions to this policy were made based on a recommendation from CSBA. The revisions reflect the County Board’s authority to accept gifts and donations under Education Code section 41032. Hernandez motioned to take the revised policy to the County Board for a first reading; seconded by Kostas; approved by all.

**7. New Business.** The Committee discussed possible updates to the Environmental Purchasing policy based on the new SCOE internal procedures being developed by Jim Cerreta. Hernandez

expressed an interest in offering ethnic study courses in the Alternative Education Program. The Committee agreed to share this interest with the Curriculum and Instruction Committee.

**Next Meeting:** February 16, 2016 at 9:15 a.m.

**Adjournment:** The meeting was adjourned at 10:00 a.m.