



## CHILD CARE PLANNING COUNCIL OF SONOMA COUNTY

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### Finance Committee

**Friday, October 4, 2019 @ 11:00am-12:00noon**

RESIG, 5760 Skylane Boulevard, Windsor CA 95492

**Minutes Approved at October 22, 2019 Meeting**

Members Present –Missy Danneberg (chair), Carrie Anabo, Margie Vondrak

Member Notified Absent – None

Advisor Notified Absent – Melanie Dodson

Staff Present – Susy Marrón, Patty Bernstein

1. Call to order. Chair Missy Danneberg called the meeting to order at 11:04am.
2. Approval/Changes to agenda. The agenda was approved as submitted by unanimous consent.
3. No public comment on non-agendized items.
4. On motion by Missy Danneberg and second by Carrie Anabo, the minutes of the joint Finance & Executive Committee meeting of 8/28/2019 were approved by unanimous consent.
5. CSPP Block Grant: On motion by Missy Danneberg and second by Carrie Anabo, it was passed by unanimous consent to receive the CSPP Block Grant of \$28,800.
6. Quality Counts Block Grant: \$15,000 QC assessments (used to be Infant and Toddler). On motion by Margie Vondrak and second by Missy Danneberg, there was unanimous consent to accept the \$15,000 Block Grant for Quality Counts assessments.
7. CSPP Block Grant Year 9 Budget revisions. This is the 5<sup>th</sup> round of funding and we need to move money budgeted for expenses. This will require a budget revision for First 5. On motion by Missy Danneberg and second by Carrie Anabo, there was unanimous consent to move money from assessment to salaries and from instructional materials to benefits.
8. Review 2019-20 expenditures: Susy reviewed each ending balance for each resource with the committee. She will start to work on revisions to be able to take to the full Council in December or February. <\$6> in CARES 5800 was coded wrong. Office supplies in 9057 is over. We will reduce our Office Depot budget. Margie noted that the Planning Council budget went up \$21,000. Susy will research what can be spent by December and will take this to the Executive Committee for approval and recommendation.
9. Next meeting: The next meeting was set for Thursday, November 14 at 2:30pm at 4Cs.
10. The meeting was adjourned at 11:35am by unanimous consent.

