



Child Care Planning Council of Sonoma County
Executive Committee Meeting
December 18, 2019; 9:00 – 10:30am
La Ventana Conference Room, 5340 Skylane Boulevard, Santa Rosa CA 95403

Minutes Approved at February 19, 2020 Meeting

Members Present: Missy Danneberg, Renee Whitlock-Hemsouvanh, Terry Ziegler
 Members Notified Absent: Rebecca Hachmyer, Lorie Siebler
 Staff Present: Susy Marrón, Patty Bernstein

Agenda Item	Discussion	Action/Follow-up
1. Call to Order**		Chair-Elect Renee Whitlock-Hemsouvanh called the meeting to order at 9:24am.
2. Approval of Agenda**		Agenda approved by unanimous consent.
3 November 21, 2019 Executive Committee meeting minutes**		The minutes for the Executive committee meeting on November 21, 2019, were unanimously approved.
4. Public Comment on Non-Agendized Items	There was no public comment.	
5. Follow-up from last Council meeting	Susy shared the 4 responses from the last meeting. It seemed that people were doing presentations rather than short public announcements. Suggestion for a Hot Topic: ACES.	We could limit the time for member and non-member announcements to one minute. Use index cards for people to be recognized. Put on next agenda: Executive Committee behavior at

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		meetings (accessing computers or phones when someone is speaking doesn't send a good message or role model).
6. AB 212 Professional Development Plan (PDP) Documentation	Susy shared that we haven't done a PDP activity for a while. She has created a form for documentation. How does the Executive Committee feel about the need for back up materials? Missy suggested not collecting full back up if it isn't needed for an audit. Renee suggested that additional back up could be requested for a year. Get rid of all the receipts.	
7. CCPC Work Groups	Susy said that we were going to ask the Work Groups at the last Council meeting if they are actually working. The action plans help in assessing accomplishments and making groups accountable. Reporting back each meeting also makes groups accountable. Renee suggested that we table this and revisit it in a couple of months.	The Membership Committee will add a question regarding the effectiveness of Work Groups in the survey they're developing for Council members.
8. 2020-2021 CCPC Budget	<p>Missy and Susy updated the Executive Committee regarding potential sources of revenue and which grant monies will end. CRET and LPC will continue; CARES will continue through 2021.</p> <p>We could be working with JC and 4Cs for extended education for Spanish speaking classes.</p> <p>CSPP round 6 goes through Sept 2020. The state requires Quality Counts as it currently exists will no longer support all programs. It may only support state-funded.</p> <p>It may also supporting play groups, alternative sites, etc.</p> <p>IMPACT is a new grant; we'll have some liberty to design programs.</p> <p>Susy spoke with Human Resources about possible lay-offs. Notice must be given 60 days in advance.</p>	<p>Be on the look-out for Work Force Development, Facilities, and Inclusion grants</p> <p>Planning Council might be the proper place for grants to live.</p> <p>First 5 is no longer a part of County Government, it's just a non-profit.</p> <p>Susy would be happy to approach Angie for a conversation.</p> <p>We need to wait to see how the monies come in.</p>
9. Next Executive Committee meeting: January 15, 2020, 9:00 – 10:00am	Is Wednesday morning meeting still working?	Susy will follow up with Lorie and Rebecca.

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10. Adjournment		Adjournment was by unanimous consent at 9:54am.