



Child Care Planning Council of Sonoma County
Executive Committee Meeting
February 19, 2020; 9:00 – 10:30am
Redwood Room A, 5340 Skylane Boulevard, Santa Rosa CA 95403

Minutes Approved at April 22, 2020, Zoom Meeting

Members Present: Missy Danneberg, Lorie Siebler, Renee Whitlock-Hemsouvanh
 Members Notified Absent: Rebecca Hachmyer, Terry Ziegler
 Staff Present: Susy Marrón, Patty Bernstein

Agenda Item	Discussion	Action/Follow-up
1. Call to Order**		Co-Chair Lorie Siebler called the meeting to order at 9:10am.
2. Approval of Agenda**		Agenda approved by unanimous consent.
3, December 18, 2019 Executive Committee meeting minutes**		The minutes for the Executive committee meeting on December 18, 2019, were unanimously approved.
4. Public Comment on Non-Agendized Items	There was no public comment.	
5. Follow-up from last Council Meeting	The group discussed the presentation and its appropriateness.	Missy will follow-up with Angie Dillon-Shore to share the feedback.
6. Evening of Honor Sponsorship	Missy shared that the Finance Committee asked the Executive Committee to approve \$1,000 for the Evening of Honor Sponsorship. She also shared that there is a need for more sponsors.	On motion by Missy and second by Renee the motion to give \$1,000 to the Evening of Honor scholarship passed. Lorie abstained.

Agenda Item	Discussion	Action/Follow-up
7. Week of the Young Child	Susy shared the schedule of City Council meetings when proclamations might be presented. Executive Committee members who were present assumed responsibility for attending those meetings to accept the Proclamations, thanking the councils for their prioritizing young children.	
8. 2019-2020 CCPC Budget Revision	<p>Missy and Susy summarized the proposed changes from the 2019-20 Budget revision approved by the Child Care Planning Council on May 3, 2019. These revisions reflect actual changes in income and expenses.</p> <p>CCPC – Child Care Planning Council Approved: \$59,759 Revised: \$82,933</p> <p>The recommendation of the Finance Committee is to increase this contract by \$23,174 to reflect a onetime augmentation to complete Preschool Development Grant assignments (survey, parent conversations, analyses, and reporting).</p> <p>CARES – Quality Counts Stipends Approved: \$200,000 Revised: \$207,069</p> <p>The recommendation of the Finance Committee is to increase this contract by \$7,069 to reflect the actual carryover amount from the 2018/19 fiscal year and to allocate it to stipends.</p> <p>CSPP QRIS Y9 - Round 6 Approved = \$0 Revised = \$28,800</p> <p>The recommendation of the Finance Committee is to allocate \$28,800 to the 2019/20 budget to provide assessments for Quality Counts.</p>	<p>Susy will change the language on the spreadsheet to be the same in all areas and will reformat to leave resource numbers off and replace with end dates. Revise summary to give brief explanation about each.</p> <p>Put acronyms on table at Council meetings.</p> <p>On motion by Renee and second by Missy unanimous. To take to March Council meeting for their approval.</p>

Agenda Item	Discussion	Action/Follow-up
	<p>QCC - Round 4 Approved budget = \$0 Revised = \$15,000</p> <p>The recommendation of the Finance Committee is to allocate \$15,000 to the 2019/20 budget to provide assessments for Quality Counts.</p> <p>Hub Region 1 - CERT</p> <p>Approved = \$0 Revised = \$4,473</p> <p>The recommendation of the Finance Committee is to allocate \$4,473 to the 2019/20 budget to maintain assessor certifications for Quality Counts.</p> <p>First 5 Local – Quality Counts Assessments Approved = \$50,000 Revised = \$53,266</p> <p>The recommendation of the Finance Committee is to increase this contract by \$3,266 to reflect the actual carryover amount from the 2018/19 fiscal year and to allocate it to assessments.</p>	
<p>9. AB 212, Workforce Development Pathways and CSPP Block Grants</p>	<p>Susy updated the Executive Committee regarding money coming Should quadruple current AB212 ... expands programs, centers, etc to be served First 5 is changing their ... CCPC will do ratings and be fiscal agent of the CSPP Block Grants</p>	
<p>10. Preschool Development Grant (PDG) Parent convening proposal</p>	<p>Susy reached out to Kate Pack who will synthesize Susy's reports.</p>	

Agenda Item	Discussion	Action/Follow-up
11. Next Executive Committee meeting: March 23, 2020, 11:00am-12:30pm	The group revisited the best meeting date and time.	The group decided to switch the regular meeting to the fourth Wednesday of each month beginning April 22 and changed the meeting time to 9:30-11:00am.
12. Adjournment		Adjournment was by unanimous consent at 10:00am.