



**Child Care Planning Council of Sonoma County**  
**Executive Committee Meeting**  
**May 27, 2020; 9:30 – 10:30am**  
**This meeting was held remotely**  
**via Zoom**

**Minutes Approved at June 24, 2020 Meeting**

Members Present: Missy Danneberg, Rebecca Hachmyer, Lorie Siebler, Renee Whitlock-Hemsouvanh  
Absent: Terry Ziegler  
Staff Present: Susy Marrón, Patty Bernstein

<b>Agenda Item</b>	<b>Discussion</b>	<b>Action/Follow-up</b>
1. Call to Order**		Co-Chair Lorie Siebler called the meeting to order at 9:34am.
2. Approval of Agenda**		The agenda was approved by unanimous consent.
3. April 22, 2020 Executive Committee meeting minutes**		The minutes for the Executive committee meeting on April 22, 2020, were approved by unanimous consent as there were no changes or edits.
4. Public Comment on Non-Agendized Items	There was no public comment.	
5. Follow-up from last Council Meeting	The group discussed the meeting held via Zoom. The presentations by Melanie Dodson and Angie Dillon-Shore were appreciated. Technical issues with Zoom were discussed.	

<b>Agenda Item</b>	<b>Discussion</b>	<b>Action/Follow-up</b>
6. AB 212 Professional Development Program	Susy explained that grant funding that replaces the AB212 Professional Development Program is being offered as a one-time non-competitive grant due June 15. SSU and SRJC will continue remote learning through December, 2020. Renee reminded the group of the possibility of wildfires which could further complicate things.	Susy will complete the application and submit it.
7. IEEEP Grant/Early Childhood Education Program Specialist position.	Susy reported that CCPC was granted \$656K for the 3.5 year project. Susy has revised the job description of a position already in existence. It will be .75 FTE beginning approximately August 1, 2020, and ending December 31, 2024. The in-kind match will be covered by Susy, Mandy Corbin, and Brulene Zanutto.	Susy will send out the proposed job description to the group for review. She'll ask for it to be returned by the end of the week.
8. CCPC Coordinator Evaluation	Susy explained that her evaluation is due to be completed June 12, 2020.	Lorie will send out a survey. She and Rebecca will schedule a meeting with Jennie Snyder.
9. 2019/2020 Budget Revisions**	<p>Missy reported that the Finance Committee met yesterday and discussed the budget revisions. They recommended that the Executive Committee approve the AB 212 revision and the CARES revision and revisit the CCPC revisions in June. On motion by Missy and second by Rebecca, the vote to approve the recommendation of the Finance Committee was unanimous</p> <p>Missy explained that some agencies hadn't fully spent their AB 212 funds, but that the Finance Committee recommended that they be allowed to keep the monies and carry them over to 2020-2021 and used as COVID-related expenses. On motion by Missy and second by Rebecca, the motion carried with Lorie abstaining.</p>	
10. Next Executive Committee – June 24, 2020, from 9:30 am to 11 am.		
11. Adjournment		Adjournment was by unanimous consent at 10:26am.