



**Child Care Planning Council of Sonoma County**  
**Executive Committee Meeting**  
**July 22, 2020; 9:30 – 11:00am**  
**This meeting was held remotely**  
**via Zoom**

**Minutes Approved at August 26, 2020 Meeting**

Members Present: Missy Danneberg, Rebecca Hachmyer, Renee Whitlock-Hemsouvanh, Terry Ziegler  
Notified Absent: Lorie Siebler  
Staff Present: Susy Marrón, Patty Bernstein

<b>Agenda Item</b>	<b>Discussion</b>	<b>Action/Follow-up</b>
1. Call to Order**		Co-Chair Rebecca Hachmyer called the meeting to order at 9:42am.
2. Approval of Agenda**		The agenda was approved by unanimous consent.
3. June 24, 2020 Executive Committee meeting minutes**		The minutes for the Executive committee meeting on June 24, 2020, were approved by unanimous consent as there were no changes or edits.
4. Public Comment on Non-Agendized Items	There was no public comment.	

Agenda Item	Discussion	Action/Follow-up
5. Review CCPC Member Survey Results	<p>Susy shared the results of the survey and the group discussed the pertinent sections.</p> <p><u>Assisting new members understanding CCPC mission and goals:</u> Suggest a past history Power Point put on the website and presented to members at the start of the year. Have members (especially new members) speak about themselves. Start Member Spotlight again at monthly meetings. Rebecca suggested developing a video oral history.</p> <p><u>Welcome diverse opinions:</u> Recruit diverse membership i.e. tribal childcare; introduce Hot Topics; train facilitators to welcome diverse opinions; outreach.</p> <p><u>Explain the function of the Executive Committee:</u> Inform at a Council meeting.</p>	<p>Ask providers what's working for them during the COVID-19 pandemic.</p> <p>Susy will contact Michele Bendyk to get the spreadsheet that she developed with members' areas of expertise and their contact information to be shared with other Council members.</p>
6. CCPC Member Recruitment	<p>The group discussed various ways to increase more diverse and inclusive membership, including having evening meetings. Engage a collaborative effort to empower and support members to voice their opinions.</p>	<p>Susy and Renee will reach out to First 5's Angie Dillon-Shore to create a forum/planning group whose platform will be inclusive.</p> <p>Rebecca will be a member of this group.</p>
7. CCPC Work Groups	<p>Discussion included providing opportunities for new work groups, such as diversity/inclusion and strengthening voices of ECE in the community. It was also suggested that we survey members to gauge their interest and recommitment to work groups.</p>	<p>Susy will share a draft of the survey with Executive Committee members.</p>
8. 2021-2026 Child Care Plan	<p>Susy suggested that we delay preliminary work on this until January, 2021. Then develop a plan based on accomplishments and important measurable goals of the work groups, including equity issues over distance learning and how to help support programs to stay open. Missy suggested getting information from other Councils.</p>	

<b>Agenda Item</b>	<b>Discussion</b>	<b>Action/Follow-up</b>
9. August Council Meeting	A survey of Council members regarding their availability revealed that August 14 would enable a quorum, so the group set that date for the next Council meeting via Zoom 9:00-10:30am. The meeting will include an opportunity for Work Groups and committees to report out. (Reports will be on each Council agenda to allow members to be aware of all Council business and for Work Groups to be accountable for their work.)	Susy will add nominations for Chair-Elect to the agenda, since we had no election in May and current Chair-Elect will move into the Co-Chair position with Rebecca.
10. Adjournment		Adjournment was by unanimous consent at 10:49am.