



CHILD CARE PLANNING COUNCIL OF SONOMA COUNTY

Finance Committee

Tuesday, September 22, 2020 @ 9:30-10:30am

Via Zoom Meeting ID: 994 2786 3860

DRAFT Meeting Minutes

Members Present – Missy Danneberg (chair), Carrie Anabo

Notified Absent – Margie Vondrak

Advisor Present – Melanie Dodson

Staff Present – Susy Marrón, Liz DePrimo, Patty Bernstein

- Call to order. Chair Missy Danneberg called the meeting to order at 9:36 am.
- Approval/Changes to agenda. On motion by Missy and second by Carrie, the agenda was approved by unanimous consent.
- There was no public comment on non-agendized items.
- On motion by Missy and second by Carrie, the minutes of June 23, 2020, were approved by unanimous consent with the addition of an attachment which specifies revisions.
- 2019-2020 Final Expenditures
Susy explained adjustments made to AB212 (5035) and that further revisions will be needed. (Indirects have not been posted.) 5055 will all balance out or will carry over. The CARES, QCC, and IMPACT grants will carry over. (The QCC grant ended 6/30/2020, but we were given a one-year extension. IMPACT ends 6/30/2021.)
- 2020-2021 Expenditures
Susy reminded the committee that the Council approved the tentative budget at its May 1, 2020 meeting. The expenditures included monies from the QCC Workforce Pathway grant, CSPP grant Round 7, and the QRIS block grant. Susy is working with Jeanine in Business Services to match the new funding with staff percentages. We have purchased an Apple laptop with money from the IEEEE budget (SCOE is no longer buying desktop computers.) Liz will work on calendaring meetings. The QC Workforce Pathways was posted to the wrong year so needs to be corrected. Stipends will be available.
9010: Susy proposed a budget revision to the grant that ends 9/30/2020. All will go toward salaries. Melanie stated that she believes we're in good shape for 2020-2021.
- 2020-2021 Budget Revisions
Susy explained the distribution of CSPP Block Grant Round 6 balance of \$25,421: 2 sites didn't receive stipends last year (4Cs Roseland and STARS Preschool), \$0 for consultants – the monies were used to increase salary and benefits. QCC Block Grant Round 4. On motion by Missy and second by Carrie, the vote was unanimous to approve the 2020-2021 Budget Revisions.
- The next meeting will be scheduled after Missy checks in with Margie regarding best day and time (morning vs afternoon). We may need to change the Bylaws so that term limits do not



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apply to Treasurer, as this is Missy's last eligible year. Also, we should recruit other members of the Finance Committee.

- The meeting adjourned at 10:20 am.

