



CHILD CARE PLANNING COUNCIL OF SONOMA COUNTY

Finance Committee
Tuesday, April 5, 2022 @ 10:00-11:00am
Via Zoom Meeting

DRAFT Meeting Minutes

Members Present – Cathy Vaughn (chair), Margie Vondrak
Member Notified Absent –Missy Danneberg
Staff Present – Susy Marrón, Erica Hurtado

- Call to order. Chair Cathy Vaughn called the meeting to order at 10:02 am.
- Approval/Changes to agenda. On a motion by Margie and second by Cathy, the agenda was approved by unanimous consent.
- There was no public comment on non-agendized items.
- On a motion by Margie and a second by Cathy, the minutes of February 3, 2022, were approved.
- 2021/2022 Expenditures
Susy shared the most current fiscal report to show where the current budget stands. A few budget revisions have been made to clear negative balances, but all looks in order.
- LPC Spending Plan
Susy shared the LPC Spending Plan to show what is budgeted in 5800 and 5830. She also shared that we will continue to have record management and destruction fees through June 2022. Shared proposed budget for 5830 to book the Bishop's Ranch for the end-of-year retreat and a donation for the Evening of Honor. Recommend up to \$1500. The final amount will be determined based on available funds.
- 2022/2023 Budget Development
Susy shared that the draft budget for the next fiscal year needs to be entered into Escape by April 15th. Susy hopes to schedule another meeting next week to discuss the 2022/23 budget. Historically the budget is approved by the Council during the May meeting.
- Evening of Honor
Susy shared proposal: Anticipating a certain amount to contribute, but proposing that the Finance Committee approve a donation of up to \$1500 depending on the available funds. On a motion by Margie and a second by Cathy, the Finance Committee approves to recommend a donation of up to \$1500 depending on the amount of funds available. This recommendation will be taken to the Executive Committee in April and the Council on May 6th.
- Next Meeting
An email will be sent suggesting a meeting Tuesday or Wednesday of next week.
- The meeting adjourned at 10:12 am.

