



CHILD CARE PLANNING COUNCIL OF SONOMA COUNTY

Finance Committee

Monday, March 26, 2018 @ 9:15 – 10:15am

SCOE Gravenstein Room, 5340 Skylane Boulevard, Santa Rosa

Minutes Approved at April 17, 2018 Meeting

Members Present – Missy Danneberg (Chair), Carrie Anabo, Margie Vondrak

Advisor Notified Absent – Melanie Dodson

Staff Present – Susy Marrón, Patty Bernstein

1. Call to order. The meeting was called to order at 9:25am by Chair Missy Danneberg.
2. Approval/Changes to agenda. The agenda was approved as submitted by unanimous consent.
3. Public comment on non-agendized items.
4. The minutes of 2/28/2018 were approved by unanimous consent.
5. Review Expenditures 2017 - 2018.
When the next payroll hits, the changes that Susy Marrón and Lee Anne Reeder made will show up on the reports. The negative \$1128 in Salaries/Benefits is real and we will need to move monies to cover this. After March 27, Susy will run reports to see which contracts contain salary funding. Susy will ask Lee Anne about costs for office space and clerical help benefits.
6. Revisit Local Planning Council Spending Plan for 2017-2018
The Committee discussed the budget revisions approved at the February 2 Council meeting for the Local Planning Council (moved \$820 from Committees/Projects and \$3,200 from Consultants/Subcontracts to Equipment for the purchase of 2 desktop computers and for the AB235 Sonoma County Pilot (accepted \$25,000 from First 5 Sonoma for the development of the Sonoma County Individualized Child Care Subsidy Pilot Plan and reporting)
The full Council will vote on the revised 2017-2018 budget at its April 6 meeting.
7. 2018-19 Budget Update
Susy will use the template and numbers from the most recent 2017-2018 budget to develop her 2018-19 budget.
She informed the committee that CCPC is at the end of all First 5 contracts this year, but that we've received another 2 year grant from First 5 Local and IMPACT contracts, and another contract for 3 more years in CARES.
The Council will vote to approve this budget at the May meeting/retreat. If necessary, changes to this initial budget may be made in the Fall of 2018.
8. Next meeting: Wednesday, April 11 at 9:30-10:30am
9. Adjournment – The meeting was adjourned by unanimous consent at 10:22 am.



CCPC • Sonoma County Office of Education

5340 Skylane Boulevard • Santa Rosa, CA 95403 • Phone: (707) 524-2639 • Fax: (707) 524-2666

ccpc@scoe.org • <http://www.scoe.org/ccpc>