



## CHILD CARE PLANNING COUNCIL OF SONOMA COUNTY

### **Finance Committee**

**Tuesday, April 17, 2018 @ 11:00am – 12:00noon**

SCOE Oak Room D, 5340 Skylane Boulevard, Santa Rosa

**Minutes Approved at June 20, 2018 Meeting**

Members Present – Missy Danneberg (Chair), Carrie Anabo, Margie Vondrak

Advisor Absent – Melanie Dodson

Staff Present – Susy Marrón, Patty Bernstein

1. Call to order. The meeting was called to order at 11:03am by Chair Missy Danneberg.
2. Approval/Changes to agenda. The agenda was approved as submitted by unanimous consent.
3. Public comment on non-agendized items.
4. On motion by Carrie Anabo and second by Margie Vondrak, the minutes of 3/26/2018 were approved unanimously.
5. Revisions to the 2017-2018 Budget were explained. Susy has worked with Lee Anne Reeder to make adjustments and reported on the budget revisions. The committee discussed the increase of indirect costs to 5055 which are currently 8%, but will increase to 9.75% next year. Salary and benefits issues were addressed. Susy reported that she checked the numbers on ESCAPE and that they balance. On motion by Margie and second by Carrie, the Finance Committee voted unanimously to send the Budget Revisions 2017-18 to the Council to be approved at the May Retreat.
6. 2018-19 Budget  
The budget reflects our moving as much salary over to LPC from CTKS, which grant will expire in March 2019. All lines are approximately the same. Two contracts with Cost of Living Adjustment (COLA) will have to be adjusted. The cost of benefits will also have to be adjusted. On motion by Carrie and second by Missy, the Finance Committee voted unanimously to send this budget to the Council to approve at the May meeting/retreat. If necessary, changes to this initial budget may be made in the Fall of 2018. We will ask that Co-chairs be granted permission to make final decisions within a certain limit.
7. Next meeting: Thursday, June 7 at 9:00-10:00am
8. Adjournment – The meeting was adjourned by unanimous consent at 11:33 am.



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