



CHILD CARE PLANNING COUNCIL OF SONOMA COUNTY

Finance Committee

Wednesday, August 30, 2017 @ 9:00 – 10:00am

SCOE Gravenstein Room, 5340 Skylane Boulevard, Santa Rosa

Meeting Minutes – Approved at November 17, 2017 Meeting

Members Present – Missy Danneberg (Chair), Carrie Anabo, Melanie Dodson, Margie Vondrak

Member Absent – None

Staff Present – Susy Marrón, Patty Bernstein

1. Call to order. The meeting was called to order at 9:10 am by Chair Missy Danneberg.
2. Approval/Changes to agenda. The agenda was approved as submitted by unanimous consent.
3. Public comment on non-agendized items. Melanie suggested that we start thinking about mini-grants for the next cycle. She believes that First 5 would be interested in collaborating. Ideas include: a larger needs assessment, workforce assessment, update data to reflect real Infant/Toddler spaces/need. Should this item be taken to the Data and Executive committees? June 30, 2015 is most current “official” data available. Is there a way to fund a project to get more up-to-date data? One big issue is that there are a lot fewer children in Sonoma County, but parents are still unable to find care for Infant and toddlers. 4cs is working on updates right now.
4. On motion by Margie Vondrak and second by Carrie Anabo, the minutes of 6/27/2017 were approved by unanimous consent.
5. Review Expenditures 2016-2017.
Susy guided the committee in reviewing the balances in all accounts as of 6/26/2017, including all monies that were not fully spent, but that will be carried over.
6. Review 2017-2018 Budget
The Committee agreed that there is no rush to present the budget to Council until a full revision is in place in January. Susy shared information regarding the revisions that must be made now.
7. Budget revisions for First 5: On motion by Carrie Anabo and second by Margie Vondrak, the committee voted unanimously to approve the revisions for First 5 contracts.
8. CTKS stipend program: In May the Council increased the maximum stipend amount to \$10,000 per participant. The balance of grant = about \$12,000 left after the 70K projected to spend this year. The committee discussed whether the remaining balance of \$12,000 should be spent now or in 18/19. On motion by Margie Vondrak and second by Carrie Anabo, the committee voted unanimously to *not* spend the entire amount of the CTKS monies this year (approximately \$12,000 will roll-over to 2018-19).
9. The next meeting of the Finance Committee was set for Wednesday, October 25, 9:30-10:30am at SCOE.
10. Adjournment – The meeting was adjourned by unanimous consent at 10:08am.



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