



Child Care Planning Council of Sonoma County
Executive Committee Meeting
October 26, 2022; 11:30 am – 1:00 pm
This meeting was held remotely via Zoom
Meeting ID: 820 7421 7671

Minutes approved at the November 16, 2023 meeting.

Members Present: Jessica Borland, Rebecca Hachmyer, Renee Whitlock-Hemsouvanh
Members Absent: Susan Langer, Cathy Vaughn
Staff Present: Liz DePrimo, Erica Hurtado, Susy Marrón
Guests Present:

Agenda Item	Discussion	Action/Follow-up
1. Call to Order**		Co-Chair, Renee Whitlock-Hemsouvanh, called the meeting to order at 11:35 AM.
2. Approval of Agenda**		The agenda was approved by unanimous consent. Roll call vote: Ayes: 3 Nays: 0 Abstentions: 0 Absent: 2

<p>3. September 28, 2022, Executive Committee meeting minutes**</p>		<p>The minutes were approved by unanimous consent.</p> <p>Roll call vote: Ayes: 2 Nays: 0 Abstentions: 1 - Jessica Borland Absent: 2</p>
<p>4. Public Comment on Non-Agendized Items</p>		
<p>5. Previous Council meeting feedback</p>	<p>Susy Marrón shared that she received three feedback responses after the last Council meeting. All were positive.</p> <p>Susy Marrón shared previous Council meeting feedback. The subject of getting to know agencies involved in the CCPC. Susy shared that CCPC used to have a member spotlight for getting to know new members and wondered if CCPC may want to have an agency spotlight.</p> <p>Susy Marrón shared possible future hot topics collected through the Council meeting feedback form: “Supporting inclusive practices” as a possible future Hot Topic presentation. Renee Whitlock-Hemsouvanh suggested including a topic on Universal Design for Learning (UDL) and how it relates to facilities.</p> <p>Susy suggested including multiple aspects of inclusion in a presentation, like UDL, local resources, and other relevant aspects of our community.</p> <p>Renee shared that with all of the renovation grants available, the discussion on ADA requirements and inclusive building practices is timely.</p>	<p>Liz DePrimo will ask other Sonoma County IEEEP grantees who completed building and renovation projects if they have any suggestions of a person who can present to CCPC on inclusive building practices.</p>

	<p>Susy Marrón shared another Hot Topic presentation suggestion: "Access to Early Childhood Education for low-income families or those in poverty." Renee Whitlock-Hemsouvanh suggested that perhaps this topic could be included at meetings throughout the year and embedded in various updates.</p>	
<p>6. In-person meetings</p> <ul style="list-style-type: none"> ● Covid-19 Emergency Order Ending 2/28/2023 ● AB 2449 Effective 1/1/2023. 	<p>Susy Marrón shared that California’s emergency order will be lifted in February 2023. Assembly Bill 2449 passed and will be effective Jan 1, 2023, which means that when the emergency order is lifted, CCPC will be required to meet in person, and hybrid access will be required for non-member participants. Susy shared that as of March 1, 2023, CCPC will be ready to hold hybrid meetings.</p> <p>Renee Whitlock-Hemsouvanh shared concern that many Council members are in positions where they need to cover for staff occasionally, and the staffing shortage may create a situation where they cannot attend meetings in person. Renee worried that this might affect CCPC’s ability to meet quorum at council meetings</p> <p>Susy Marrón suggested that the council may want to consider looking at bylaws to change the number of yearly meetings that are required.</p>	
<p>7. Planning for November 4, 2022, Council meeting.</p>	<p>Susy Marrón shared that she would like to send the Child Care Plan out to all members today and asked Rebecca Hachmyer about her vision of this process. Rebecca suggested that members and meeting participants be invited to read the Child Care Plan and consider which goal speaks to them. Rebecca suggested breakout groups and wondered whether they should be divided by goal or by the partners, and then partners choose which goal to focus on.</p>	<p>Susy will create a Google doc that can be shared with members and meeting guests where they can add their name to the standing committee and/or workgroup and the corresponding goal they are interested in supporting.</p>

	<p>Renee Whitlock-Hemsouvanh suggested adding a little extra time in the meeting in case not everyone can read the plan ahead of time.</p> <p>Jessica Borland suggested adding a list of the goals into the email body so that people can go directly to the goal they are interested in case they do not have time to read the full document.</p> <p>Renee Whitlock-Hemsouvanh suggested a brief overview of the goals before going into breakout rooms and having 2 or 3 breakout sessions. Prompts would be given ahead of each breakout session. Jessica Borland wondered how the breakout rooms would be chosen. Renee suggested random breakout rooms. Susy Marrón suggested keeping the breakout rooms at the broad overview level and then later asking people to choose a workgroup that aligns with the goal they are most interested in supporting. Renee agreed and shared that she thinks the new Child Care Plan should be kept front and center by replacing old workgroup topics with the four goals identified in the Child Care Plan.</p> <p>Susy Marrón shared that CCPC members are asked to join a workgroup or standing committee. Members may, but are not expected to participate in, more than one committee or workgroup.</p>	
<p>8. The next Executive Committee meeting is scheduled for November 16, 2022, from 11:30 am to 1 pm.</p>	<p>Susy Marrón noted that the Executive Committee meeting schedule would be adjusted for holidays in November and December.</p>	

9. Adjourn**	The next Executive Committee meeting is scheduled for November 16, 2022, from 11:30 am to 1 pm.	Adjournment was made by unanimous consent at 12:15 PM.
--------------	---	--