



Child Care Planning Council of Sonoma County
Executive Committee Meeting
February 22, 2023; 11:30 am – 1:00 pm
This meeting was held remotely via Zoom
Meeting ID: 820 7421 7671

Minutes approved at the March 22, 2023 meeting.

Members present: Rebecca Hachmyer, Renee Whitlock, Susan Langer, Cathy Vaughn
Members Absent: Jessica Borland
Staff Present: Susy Marrón, Erica Vuong
Guests Present:

Agenda Item	Discussion	Action/Follow-up
1. Call to Order**		Co-Chair, Rebecca Hachmyer, called the meeting to order at 11:36 AM. Present: 3 Absent: 2
2. Approval of Agenda**		Susan Langer made a motion to approve the agenda. Cathy Vaughn seconded the motion. Vote Ayes: 3 Nays:

		Abstentions: Absent: 2
3. January 25, 2023, Executive Committee meeting minutes**		Rebecca Hachmyer motioned to approve the minutes. Susan Langer seconded the motion. Vote Ayes: 2 Nays: Abstentions: 1 Cathy Vaughn Absent:
4. Public Comment on Non-Agendized Items		No public comment.
5. Previous Council meeting feedback	Susy Marrón shared we did receive 4 responses from the last meeting. The feedback included looking forward to returning to in-person. One piece of feedback was to clarify how guests can participate. There were more ideas reported for Hot Topics. Renee suggested providing an opportunity to discuss the impact of UPK and TK on the child care sector regarding the implications for providers. We are seeing people going out of business and moving and shifting. Cathy and Rebecca agreed. It is also affecting the after-school programs that need to serve younger children. Susy shared that this topic would fit nicely with the UPK Mixed Delivery Grant conversation she wants to bring to the Council. Renee suggested explaining to the Council how and why CCPC is involved with UPK, not just child care. Susan suggested hosting someone from licensing as a future hot topic.	

	Rebecca enjoyed how the meeting feedback was captured in a spreadsheet.	
6. 2022-2023 Budget Revision**	<p>Susy Marrón reported that the CCPC Finance Committee reviewed the 2022-2023 proposed budget revision. A spreadsheet with the proposed revisions was shared with the group.</p> <p>Susan asked if data is looked at when looking to fund projects. Susy shared that CCPC has not been in a position to fund projects. She also shared that there is a process that CCPC follows when engaging in work that is over \$5,000. The CCPC will go out to bid and issue a request for proposals for projects with an anticipated cost of greater than \$5,000.</p>	<p>Cathy Vaughn motioned to approve the proposed 2022/2023 Budget Revision.</p> <p>Rebecca Hachmyer seconded the motion.</p> <p>Vote Ayes: 4 Nays: Abstentions: Absent: 1</p> <p>Renee Whitlock-Hemsouvanh joined the call at 11:44 am.</p>
7. Membership Committee/Bylaws Revisions	<p>Susy Marrón shared that the CCPC Membership Committee conducted their annual bylaws review meeting and decided to move forward with proposed revisions. One proposed change is to update the Education Code language to reflect Welfare Institutions Code. Another item discussed was reducing the frequency of the meetings to 5 times per year with a meeting every other month without summer months or 6 meetings per year with dates to be determined later. The committee also proposed offering two evening meetings each year, one in the fall and one in the spring. The goal would be to be more accessible to parents and providers. The committee also proposed reducing the meeting time to 1.5 hrs instead of 2 hrs. Another proposal included having resignations can go straight to the council instead of through the Membership Committee and then the Council. The committee also recommended exploring proxy voting. Lastly, a proposal</p>	<p>Susy will reach out to the School of College of Legal Services, then report back to the CCPC Executive Committee before seeking Council approval.</p>

	<p>was made to remove language that prohibits voting members representing agencies that contract with CCPC to serve on the standing committees.</p> <p>The CCPC Executive Committee raised concerns regarding changing the meeting times as we return to in-person. The change in meeting times could result in higher absenteeism. Susy Marrón shared that the language in the bylaws regarding the number of meetings can be made flexible. She also shared that evening meetings may help attract parents or providers, but understandably, there is no perfect start time to meet the community's needs.</p> <p>The Executive Committee recommends removing language from the bylaws that reference evening meetings or the duration of the meetings. The committee agreed to work with legal to discuss the proposed revisions where there is consensus. The CCPC will consult with legal to revise the bylaws. The revisions will include reducing the number of meetings, revising member resignations, discussing the possibility of proxy voting, and revising language regarding subcontractors and standing committee representation.</p>	
8. CCPC Logo	<p>Susy Marrón shared that the logo discussion resulted from planning the end-of-the-year retreat. Feedback was received that the logo appeared outdated and not representative of all children.</p> <p>There was a consensus that the logo could be updated. Renee suggested removing human figures altogether if there is a logo shift.</p> <p>Cathy proposed to use the county map to represent Sonoma. Rebecca liked that idea.</p>	This conversation will be brought up again at a later meeting.

	<p>Renee suggested holding a logo competition event that invited SRJC and SSU graphic design students to participate.</p> <p>Susy shared that internal staff has designed logos using software such as Canva. This idea will be explored further.</p> <p>Rebecca supported a competition-like event. She also suggested providing compensation for the winning logo. She also likes using the Sonoma County map as a silhouette or something else that represents Sonoma well.</p>	
<p>9. SB 234 Compliance in Sonoma County**</p>	<p>Susy Marrón shared a brief overview of SB 234. SB 234 became law in January 2020. The law was established to protect and make it easier for FCCH to expand to a large license. Susy shared that Kristen Anderson contacted CCPC to discuss sending a letter to Sonoma County jurisdictions, not in compliance. Renee asked if Sonoma County was not in compliance, and Susy shared that it was her understanding that only Santa Rosa was in compliance. Susy offered to research to confirm Sonoma Counties' compliance. Susy hopes to take this to Council for support. Renee brought up details of zoning codes where FCCH is now mentioned. Susy shared that another hope would be to clean up the language, not just to say phrases like “daycare.” Renee shared there are updates in the works but would support this action item.</p>	<p>Renee Whitlock-Hemsouvanh made a motion to move forward with sending the proposed letter of support to the county and cities that are not in compliance with SB 234.</p> <p>Rebecca Hachmyer seconded the motion.</p> <p>Vote Ayes: 4 Nays: Abstentions: Absent: 1</p>
<p>10. AB 361: Proclamation of State of Emergency</p>	<p>Susy Marrón shared that the Covid-19 state of emergency will be lifted at the end of February. With that, CCPC would move to AB 2449 for meetings. Susy shared that California is also under a state of emergency due to the storms and could explore the possibility of adopting a resolution if desired.</p> <p>Rebecca asked if there has been a poll of what the status is of the council’s desire to return to in person. Susy</p>	

	shared there has not been official polling. CCPC will move forward to in-person for March as planned, but we will poll the crowd and see the consensus. More discussion will take place during the next meeting.	
11. Chair-Elect	Susy Marrón reported Kathy Kelly has graciously nominated herself for Chair-elect. She is willing to step into the position when needed. Rebecca agreed to finish her term strong through June 30, 2023. An election will be held in March 2023.	
12. 2022-2027 Child Care Plan Executive Summary	<p>Susy Marrón shared that she has been in communication with a couple of consultants to discuss diversity, equity, inclusion, and anti-racism. Susy reported that consultants are interested in completing more meaningful work to develop a framework that CCPC could use as goals are set instead of writing an executive summary. Consultants have proposed several approaches, including a document review process and reflective work with the Executive Committee and Council.</p> <p>Renee commented that the data we want already exists. Rebecca shared her interest in reviewing proposals, diving into a document review, and moving forward. Renee supported exploring this further.</p> <p>Susy shared that funding is available, and with time running out for the current year, there is an urgency to decide on how to move forward.</p>	Susy will release a request for proposals.
13. End-of-year retreat planning	Susy will request bids to hire a consultant that can support the diversity, equity, inclusion, and anti-racism work for the end-of-the-year retreat.	

<p>14. March 3, 2023, Council meeting:</p> <ul style="list-style-type: none"> - UPK Mixed Delivery Grant? 	<p>Susy Marrón will present a UPK Mixed Delivery update and provide an opportunity to hear from the field regarding the impacts of UPK.</p>	
<p>15. Next Executive Committee meeting is scheduled for March 22, 2023, from 11:30 am to 1 pm.</p>		
<p>16. Adjourn**</p>		<p>An adjournment was made by unanimous consent at 12:59 PM.</p>