

Child Care Planning Council of Sonoma County
Executive Committee Meeting
February 23, 2022; 8:30 – 9:30am
This meeting was held remotely via Zoom
Meeting ID: 940 4966 1091

Minutes approved at the April 4, 2022 meeting.

Members Present: Rebecca Hachmyer, Susan Langer, Renee Whitlock-Hemsouvanh, Jessica Borland,
 Members Notified Absent:
 Members Absent: Cathy Vaughn
 Staff Present: Susy Marrón, Erica Hurtado
 Guests Present:

Agenda Item	Discussion	Action/Follow-up
1. Call to Order**		Co-Chair Rebecca Hachmyer called the meeting to order at 8:34 am. Susan Langer made a motion to call to order after a quorum was established; Jessica Borland seconded the; motion carried. Roll call vote: Ayes: 3 Nays: 0 Abstentions: 0 Absent: Cathy Vaughn, Renee Whitlock-Hemsouvanh

Agenda Item	Discussion	Action/Follow-up
2. Approval of Agenda**		<p>Jessica Borland made a motion to approve the agenda.</p> <p>Susan Langer seconded the motion. Motion carried.</p> <p>Roll call vote: Ayes: 3 Nays: 0 Abstentions: 0 Absent: Cathy Vaughn, Renee Whitlock-Hemsouvanh (briefly dropped from the call and could not vote)</p>
3. January 26, 2022, Executive Committee meeting minutes**		<p>Jessica Borland motioned to approve the minutes.</p> <p>Rebecca Hachmyer seconded the motion. Motion carried.</p> <p>Roll call vote: Ayes: 3 Nays: 0 Abstentions: 0 Absent: Cathy Vaughn, Renee Whitlock-Hemsouvanh (briefly dropped from the call and could not vote)</p>

Agenda Item	Discussion	Action/Follow-up
4. Public Comment on Non-Agendized Items		No Public Comment.
5. Previous Council Meeting Feedback	<p>Mostly positive feedback was reported, although there was a comment that waiting for Public Comment was difficult. Could not find any solution.</p> <p>Susy reported liking to bring back new member spotlight.</p> <p>Rebecca asked if we are concerned about such a low amount of responses for feedback comments. Susy shared it could be due to schedules and members feeling overwhelmed coming back from vacation.</p> <p>Jessica shared that it is an interesting and informative presentation, but maybe there is more focus on Pandemic effects. The long-term impact of COVID.</p> <p>Susan shared in interacting with families, finding parents are on edge. Having self-care or such a brief presentation for self-care was suggested.</p> <p>Susan asked if in-person meetings would be a possibility.</p> <p>Susy answered that our March meeting will be too close to prepare for in person, but can consider in-person in April</p> <p>Rebecca suggested sharing feedback links right after hot topic to give the attendees ample time. If you stay virtual, maybe debrief in smaller breakout rooms.</p>	
6. 2021/2022 Budget Revision**	<p>Susy shared the 2021-2022 initial budget with a proposed budget revision/changes.</p> <p>Jessica asked about funding for LPCs to look over transcripts for child care workers.</p> <p>Susy answered that we had done work with transcripts that are not compensated by this funding, but CCPC is working with COE to know where the money is going... wanting it to go more to the child care field.</p> <p>Susan asked if community members began meeting for UPK collaborative?</p>	<p>Renee Whitlock reentered the meeting.</p> <p>Jessica made a motion to take the proposed Budget Revision to the Council.</p> <p>Susan seconded the motion.</p> <p>Roll call vote: Ayes: 3</p>

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	<p>Susy and Jessica answered not yet. Susy shared that she has been working with Brulene Zanutto to help organize. There is overwhelming interest in being part of this collaborative. Rebecca and Susan expressed interest in being involved.</p> <p>Jessica shared that it was her understanding that SCOE could not support permit credential support for district teachers. Susy will follow up with the Hunter in credentials.</p> <p>Susan suggested creating a spreadsheet to document LPC mandates and what LPC can take on or cannot.</p> <p>Susy clarified that the red on the budget spreadsheet indicates the changes from the approved budget. Susy shared that she plans to display the budget narrative during the Council meeting. "NA" on the summaries means there are no revisions for this fiscal year. Susy shared that the Finance Committee recommended approving the proposed budget revision. We are now looking for a recommendation from the Executive Committee before presenting it to the full Council.</p>	<p>Nays: 0 Abstentions: 0 Absent: Rebecca, Cathy</p>
<p>7. Planning for the next Council meeting</p>	<p>Susy shared she has reached out to the Sonoma County Equity in Education Initiative leaders to confirm participation in the March Council meeting. She is requesting for someone to come in March for the Hot Topic. Unfortunately, she has not been able to secure a presenter; there has been no confirmation.</p> <p>Another option proposed was to reach out to Behavior Health for a presentation or allow more time for workgroups. Renee suggested a time for discussion about The Infrastructure grant. She proposed having someone knowledgeable to explain and present the grant. Susy has an email with resources and can reach out to the Resource and Referrals. Maybe a few different topics to make up Hot topic time. It can be around all relevant news for the community. Renee offered to collaborate and</p>	<p>Susy will coordinate with possible speakers for the ECE News Hot Topic presentation.</p>

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	<p>present information. Jessica suggested another topic be the new guidance about UPK. Renee also provided a possible topic of the new Child Care Guidance.</p> <p>Susan suggested that a folder of resources be put together with updated information with links to the information.</p>	
<p>8. Child Care Plan & Zip Code Priorities Update</p>	<p>Concerning Zip Code Priorities, Susy shared we are not hiring a consultant due to inadequate responses. Susy is pulling the data and taking that on. Susy suggested possibly including TK enrollment data.</p> <p>Susy shared that the planning committee has reviewed child care survey findings concerning the Child Care Plan. The committee sees other priorities based on current events (Covid, UPK, etc.). The committee wants to focus on what is happening now. The staff is exploring hiring a consultant. Susy shared how Needs Assessment data is used to inform the development of the Child Care Plan.</p> <p>Renee shared that information may not have changed since 2019. Maybe more areas are just emphasized. COVID merely emphasizes all the needs.</p> <p>Renee offered time for a conversation and was then willing to take a leadership role at the next meeting.</p> <p>Susy suggested possibly scheduling a special meeting for Executive Committee to speak more about the plan's development.</p>	<p>Susy will follow up with Renee to brainstorm.</p>
<p>9. Executive Committee Action Plan</p>	<p>Susy shared edits to the recent executive committee plan. Most items were still relevant and added things that are the focus right now. Added Zip code and budget overseeing.</p>	<p>Committee may follow up with Susy if anything needs to be added.</p>
<p>10. Next Executive Committee Meeting</p>	<p>March 23, 2022, from 8:30 am to 9:30 am</p>	<p>In-person meeting options will be looked at. An email will be sent to reach out to</p>

Agenda Item	Discussion	Action/Follow-up
	Date is Spring Break. Rescheduling the week before or the week after. Susy has noted a few standing conflicts.	the members to find a different day and time.
11. Adjourn**		Adjournment was made by unanimous consent at 9:31 am.