



Child Care Planning Council of Sonoma County
Executive Committee Meeting
April 1, 2022; 8:30 – 9:00am
This meeting was held remotely via Zoom
Meeting ID: 940 4966 1091

Minutes approved at the April 20, 2022 meeting.

Members Present: Rebecca Hachmyer, Renee Whitlock-Hemsouvanh, Jessica Borland
Members Notified Absent: Susan Langer, Cathy Vaughn
Members Absent:
Staff Present: Susy Marrón, Liz DePrimo,
Guests Present:

Agenda Item	Discussion	Action/Follow-up
1. Call to Order**		Co-Chair Rebecca Hachmyer called the meeting to order at 8:39 AM. Roll call vote: Ayes: 3 Nays: 0 Abstentions: 0 Absent: 2
2. Approval of Agenda**		Renee made a motion to approve the agenda. Jessica seconded the motion.

Agenda Item	Discussion	Action/Follow-up
		Roll call vote: Ayes: 3 Nays: 0 Abstentions: 0 Absent: 2
3. January 26, 2022, Executive Committee meeting minutes**		Renee made a motion to approve the minutes. Jessica seconded the motion. Roll call vote: Ayes: 3 Nays: 0 Abstentions: 0 Absent: 2
4. Public Comment on Non-Agendized Items		
5. Previous Council Meeting Feedback	<p>Only one attendee gave feedback after the March meeting. Feedback was positive.</p> <p>There was discussion about the ways that feedback forms are provided. Links are given at the beginning and the end of council meetings. Renee shared that she feels that she gives ample reminders throughout council meetings.</p> <p>Both chairs agreed that they will continue to provide encouragement to complete feedback forms during council meetings.</p>	
6. LPC Zip Code Priorities**	Susy shared that, according to the draft Zip Code Priorities report, there has been an increase in priority for several zip codes. Priorities have gone down in Healdsburg and Cloverdale. Data is pulled from ELNAT, with some data from Sonoma County	Renee made a motion to approve the Zip Code Priorities Report. Jessica seconded the motion.

Agenda Item	Discussion	Action/Follow-up
	<p>Susy shared that CCPC staff and the data committee looked over the report and checked the calculations. Both Resource and Referral agencies also had the opportunity to look over the reports.</p> <p>If the executive committee approves the report, it will be presented to the full for approval, then to the Sonoma County Superintendent, and lastly the County Board of Supervisors. Once all approvals are complete, it will be sent to the CA Department of Education and the CA Department of Social Services.</p> <p>Rebecca suggested that Susy clarify the priorities when presenting to the council to be sure that everyone understands that “1” is the highest priority and “3” is the lowest.</p>	<p>Roll call vote: 3 Ayes: Nays: 0 Abstentions: 0 Absent: 2</p>
<p>7. End of Year Retreat?</p>	<p>Susy shared that pre-Covid, CCPC would hold a retreat at Bishop's Ranch in May.</p> <p>Rebecca suggested that the in-person retreat take place at the beginning of the next term rather than the end of this term.</p> <p>Renee shared support for an in-person retreat.</p> <p>Susy shared that a retreat held at the beginning of the year may be challenging due to budgeting concerns. It is easier to plan a retreat at the end of the fiscal year when the final budget is set.</p> <p>Jessica shared that while her schedule is busy, she would make time to attend a retreat.</p>	<p>Susy will send a google form to find out what the preferences of the council are regarding a possible retreat.</p>

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	Rebecca suggested that we send out a survey to find out what will serve people best. Rebecca appreciated some of the goal setting exercises from the UPK collaborative, and suggested that they may be utilized during the retreat.	
8. Next Executive Committee Meeting	April 27, 2022, from 11:00 am to 12:00 am	
11. Adjourn**		Adjournment was made by unanimous consent at 8:58 am.