



**Child Care Planning Council of Sonoma County
Executive Committee Meeting
January 26, 2022; 8:30 – 9:30am
This meeting was held remotely via Zoom
Meeting ID: 940 4966 1091**

Minutes Approved at February 23, 2022 Meeting

Members Present: Rebecca Hachmyer, Susan Langer, Renee Whitlock-Hemsouvanh, Jessica Borland
Members Notified Absent: Cathy Vaughn
Members Absent
Staff Present: Susy Marrón, Liz DePrimo, Erica Hurtado
Guests Present: Dianna Avilla

Agenda Item	Discussion	Action/Follow-up
1. Call to Order**		Co-Chair, Renee Whitlock-Hemsouvanh, called the meeting to order at 8:33 am. Roll Call: Present: 3 Absent: 2
2. Approval of Agenda**		Rebecca made a motion to approve the agenda. Susan seconded the motion. Roll call vote:

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		Ayes: 3 Nays: 0 Abstentions: 0 Absent: 2
3. November 17, 2021, Executive Committee meeting minutes**		Susan made a motion to approve the minutes. Rebecca seconded the motion. Roll call vote: Ayes: 3 Nays: 0 Abstentions: 0 Absent: 2
4. Public Comment on Non- Agendized Items	Susy thanked the Executive Committee and CCPC staff for all that they did to keep CCPC business moving in her absence.	
5. In Kind Report	Susy reported that SCOE’s Business Services department has shared concerns regarding CCPC’s in-kind amount. Business Services does not believe we should include indirects to reach the total in-kind amount required annually as we were doing in previous years. The total dollar amount needed is 13,781, which is up from \$12,500. Susy will follow-up with Business Services to confirm this change.	
6. Previous Council Meeting Feedback	The only feedback was the suggestion of a hot topic: the continued conversation regarding changes due to UTK/UPK.	
7. Council Meeting Vote Procedure Update	Erica reported that she has clarified some best practices regarding Brown Act meetings with SCOE administration. Going forward, during virtual meetings, CCPC will require a motion, a second and a roll call vote for all action items	

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	except for calling meetings to order and adjourning. Roll will be called upon calling meetings to order, but no roll call is required to adjourn.	
8. Hot Topics	Erica reported that Dr. Vivian Xiang recommended Dr. Elizabeth Ducey from Sonoma State University as a hot topic presenter at our February Council meeting. The topic is on the effects of recent wildfires on children with disabilities.	
9. Sonoma County Equity in Education Initiative**	<p>Liz presented the video from the Sonoma County Equity Pledge. There was discussion regarding whether the Equity Pledge would be presented as something for individuals to sign onto, or whether it should be something CCPC may sign on to as an organization.</p> <p>Susan wondered who else in the community has already signed onto the pledge.</p> <p>Renee shared the opinion that she would like to see this initiative aligned with action which supports the initiative.</p> <p>There was discussion on whether this is a topic that the Equity Workgroup may want to focus on. Susan suggested that the Equity workgroup may want to take the initial lead on the initiative and present a plan to the Council on how the council as a whole can follow through on the pledge and put it into practice.</p>	<p>Renee made a motion to present the Equity Pledge initiative at the March council meeting.</p> <p>Jessica seconded the motion.</p> <p>Ayes: 3 Nays: 0 Abstentions: 0 Absent: 2</p> <p>Susy will follow up with Brian Clement to be sure that he or someone from Hanna Institute will be available to present the pledge at the March Council meeting.</p>
10. Executive Committee Action Plan	<p>Susy wondered if it is realistic to ask committees to create action plans during this time due to heavy work loads and challenges due to the current pandemic.</p> <p>Susy asked whether the committee would like to create an action plan and, if so, in what way.</p>	Susy will follow-up with 4Cs, First 5, Sonoma COE and other stakeholders to determine the best way to hold community

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	<p>Renee asked what the committee has planned already. Susy shared that current projects include the Child Care Plan and Zip Code Priorities. Other potential projects may include work around the current pandemic and the UPK rollout.</p> <p>Renee recommended the committee focus on an examination of the current ECE industry. She expects that there is huge change coming in the industry. She suggested holding community conversations looking at what the future is like for various types of stakeholders.</p> <p>Susan liked the idea of providing a forum and wondered if it would be helpful to have a presenter to share information on possible funding and partnerships available to various programs and providers.</p> <p>Susy suggested it would be helpful to capture direct feedback from the field.</p> <p>Renee shared her expectation that the private industry will be devastated by the rollout of UPK.</p> <p>Jessica shared that there is planning money coming to many organizations which may be able to be used to support community programs. Planning funds which will be distributed to Resource and Referral agencies is meant to support FCC. It is unclear how planning money will filter down to the private sector.</p> <p>Renee shared concern for working parents and families and a desire to get feedback and input from them in addition to providers.</p>	<p>forums to inform the ECE field and parents.</p>

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	<p>Jessica shared that there is funding for before and after care for TK for families that qualify for free and reduced lunch, English language learners, children in foster care and children experiencing homelessness.</p> <p>Renee proposed the following Executive Committee action plan topic: information gathering around what community organizations are doing outreach and what those activities are. Identify gaps and fill those gaps.</p>	
11. Child Care Plan Update	Liz shared that the Child Care Plan Committee will meet on January 26 to move forward with the child care plan report. The committee last met in October. At that time they identified three main goals based on feedback from a community survey. A Google doc was circulated within the child care plan committee as well as the Child Care Planning Council to gather feedback and to brainstorm strategies on moving forward with the plan.	
12. Zip Code Priorities Update	<p>Erica shared that the Data Committee met on Monday. The committee would like more representation from the field and will reach out to community organizations and/or members to invite more participants to join the committee.</p> <p>Susy shared that the Data committee would like to hire a consultant to provide support for data analysis.</p> <p>Renee asked when the last report was completed. Susy shared that the last time new data was collected was in 2018. Susy knows of a researcher from the Santa Clara County Office of Education, who has supported other local planning councils with zip code priority reports. Renee shared support for the hiring of a consultant to collect new data.</p>	The recommendation to hire a consultant will go to the Finance Committee for approval, then to Executive Committee for approval before going to full Council for final approval in March.
10. Next Executive Committee meeting	February 23, 2022, from 8:30 am to 9:30 am.	

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12. Adjourn**		Adjournment was made by unanimous consent at 9:29 am.