

SONOMA COUNTY OFFICE OF EDUCATION
Instructional Services and Community Partnerships (ISCP) Board Standing Committee
5340 Skylane Boulevard, Santa Rosa, CA 95403-8246

Regular Meeting: Monday, January 9, 2017
Meeting Minutes
(Approved)

Present: *Board Members:* Lisa Wittke Schaffner and Andrew Leonard
Staff: Jennie Snyder, Anna Moore, Georgia Ioakimedes, Gina Dickson, Dan Blake, Linda Daugherty,
Tara Beiden, and Stacie Post-Sheffer
Guests: None

- 1) **Call to Order:** Lisa Wittke Schaffner called the meeting to order at 3:05pm.
- 2) **Approval of January 9, 2017 Agenda:** On a motion by Andrew Leonard, seconded by Lisa Wittke Schaffner, the January 9, 2017 agenda was unanimously approved.
- 3) **Approval of October 3, 2016 Minutes:** On a motion by Andrew Leonard, seconded by Lisa Wittke Schaffner, the October 3, 2016 minutes were unanimously approved.
- 4) **Public Comment:** Lisa Wittke Schaffner opened the meeting for public comment. There were no public comments.
- 5) **Action Items**
 - a) **ISCP Chair Selection (Post-Sheffer)**
Item was tabled to next meeting, pending Board Standing Committee new assignments.
 - b) **Confirmation of ISCP Calendar for Remainder of 2016-17 (Post-Sheffer)**
Item was tabled to next meeting, pending Board Standing Committee new assignments.
 - c) **Proposed ISCP Calendar for 2017-18 (Post-Sheffer)**
Item was tabled to next meeting, pending Board Standing Committee new assignments.
- 6) **Information/Discussion Items**
 - a) **Alt Ed Quarterly Program Update (Ioakimedes)**
Georgia Ioakimedes presented program updates for Alt Ed. Ten students returned to district this semester. Overall, collaboration with Santa Rosa City Schools has noticeably improved. Alt Ed's WASC midterm visit is coming up this semester on March 7th. A Math & Science teacher was hired for for Juvenile Hall. Also at Juvenile Hall, one class will temporarily become co-ed, since there is currently only one female student. The Teen Tutoring program continues to be very successful. There was no further discussion on this item.
 - b) **Alt Ed P1 Attendance and Enrollment Report (Ioakimedes)**
Georgia Ioakimedes distributed an updated report (the one included in the packet was found to have an error). Budget adjustments will be made based on attendance. Enrollment is starting to level out. There was no further discussion on this item.
 - c) **Alt Ed LCAP Update (Ioakimedes)**
Georgia Ioakimedes provided brief remarks on the upcoming work related to LCAP, including stakeholder engagement meetings. Information on scheduled meetings will be distributed to the Board as it becomes available. There was no further discussion on this item.
 - d) **Alt Ed Upcoming Reports (Ioakimedes)**
 - **School Accountability Report Card / SARC:** Alt Ed's SARC will be updated by February 1. No major revisions are anticipated. There was no further discussion on this item.
 - **School Safety Plan:** Alt Ed's School Safety Plan will be updated by March 1. No major revisions are anticipated. There was no further discussion on this item.
 - e) **College Readiness Block Grant (Ioakimedes)**
Georgia Ioakimedes explained the College Readiness Block Grant, as currently outlined, is intended for WASC accredited programs. SCOE received funding based on pupil counts. Since NPS and Special Ed have students

reported in CalPADS, they received funding, but are not a WASC accredited program - staff are discussing how to proceed with this funding. More reports and plans will be provided soon. There was no further discussion on this item.

f) Policy Review Requested by Governance and Policy Committee (Post-Sheffer)

The Governance and Policy Committee recently requested that the ISCP Committee review and update a few instructional policies. Georgia Ioakimedes reviewed the policies and provided comments, suggestions, and approvals. Georgia Ioakimedes explained her recommendation is typically to default to CSBA templates. There should be consideration given to replacing the word district with County Office of Education when using the CSBA templates. Stacie Post-Sheffer will provide these recommended updates to Legal, with a comment to ensure they ensure that a math placement policy is in place. There was no further discussion on this item.

7) Standing Agenda Items / Reports

a) Budget Revision Review (All)

A summary of budget revisions was included in the ISCP packet for review. Staff provided program information related to the budget revisions. There was no questions or discussion upon final review of the budget revisions.

b) NCCPA Grant Report (Dickson)

Gina Dickson introduced herself and gave a brief update on NCCPA activities and upcoming work. There was no further discussion on this item.

c) Partnerships Report (Blake)

- **CSU Maker Space at Linked Learning:** SCOE staff have been asked by the CSU system to host a maker space at the Linked Learning event later this month, and also host a panel to discuss how maker education, CTE, and core academics are all intertwined.
- **Cradle to Career:** There has been focus given to strengthening and building partnerships with K-12 education districts. An anonymous funder (through Community Foundation) has funded a retreat around design thinking to encourage partnerships.
- **STEAM Showcase:** SCOE is shifting away from the traditional Science Fair and is instead hosting a STEAM Showcase this year, which is more in-line with current curriculum and learning methods. This event will be less of a competition and more of a learning experience for all student (TK-12) participants. The event is scheduled for March 3, and more information can be found at scoe.org/steam.
- **Five-Minute Film Festival:** For the third year, this student event will be hosted at 3rd Street Cinemas. The event is scheduled for the evening of April 3, and more information can be found at scoe.org/film.
- **C^3 Institute:** This year's C^3 Institute event is being hosted at 180 Studios. More information can be found at http://www.scoe.org/cs/public/print/htdocs/class.html?class_id=6757.
- **ieSonoma:** The 2017 ieSonoma event will be held on June 12, and Sir Ken Robinson will be the 5th year anniversary presenter. Youth and young adult innovators will also be featured in a panel discussion. More information can be found at iesonoma.org.

8) New Business

Upcoming Regular ISCP Meetings ([Click Here for Full 2016-17 Schedule](#)):

- Monday, March 6, 2017 | 3:00pm-4:30pm | La Ventana Room - ESS (Agenda Items Due: 2/21/17)
- Monday, April 3, 2017 | 3:00pm-4:30pm | La Ventana Room - ESS (Agenda Items Due: 3/21/17)
- Monday, May 1, 2017 | 3:00pm-4:30pm | La Ventana Room - ESS (Agenda Items Due: 4/18/17)

9) Adjournment: The meeting was adjourned by Lisa Wittke Schaffner at 3:52pm.

Respectfully submitted,

Stacie Post-Sheffer

Administrative Manager | Educational Support Services