

SONOMA COUNTY OFFICE OF EDUCATION
Instructional Services and Community Partnerships (ISCP) Board Standing Committee
5340 Skylane Boulevard, Santa Rosa, CA 95403-8246

Regular Meeting: Monday, May 2, 2016
Meeting Minutes
(Approved)

Present: *Board Members:* Lisa Wittke Schaffner and Andrew Leonard
 Staff: Mickey Porter, Stephen Jackson, Georgia Ioakimedes, Mary Downey, Dan Blake, and Stacie Post-Sheffer
 Guests: None

- 1) **Call to Order:** Lisa Wittke Schaffner called the meeting to order at 3:01pm.
- 2) **Approval of May 2, 2016 Agenda:** On a motion by Lisa Wittke Schaffner, seconded by Andrew Leonard, the May 2, 2016 agenda was unanimously approved.
- 3) **Approval of March 7, 2016 Minutes:** On a motion by Lisa Wittke Schaffner, seconded by Andrew Leonard, the March 7, 2016 minutes were unanimously approved.
- 4) **Public Comment:** Lisa Wittke Schaffner opened the meeting for public comment. There were no public comments.
- 5) **Action Items**
 - a) **Recommendation for Full Board Approval of Superintendent & Board Scholarships (Ioakimedes)**

The ISCP Board Members reviewed the scholarship requests prior to the ISCP meeting, and agreed all should be approved. Scholarship amounts are set at \$1000 per year / \$500 per semester for up to 4 years for approved applicants. Lisa Wittke Schaffner requested that the Board be given an overview list of all ongoing scholarships. Georgia Ioakimedes will draft the list and present it to ISCP during a future scholarship update. On a motion by Andrew Leonard, seconded by Lisa Wittke Schaffner, the Superintendent and Board Scholarships were unanimously recommended for full Board approval.
 - b) **Recommendation for Full Board Approval of Educator Effectiveness Budget Plan for SCOE (Porter/Ioakimedes/Laughlin)**

Mickey Porter provided an overview of the Educator Effectiveness funding structure and plans for allocating SCOE's funding. On a motion by Andrew Leonard, seconded by Lisa Wittke Schaffner, the Educator Effectiveness Budget Plan for SCOE was unanimously recommended for full Board approval.
 - c) **Alternative Education Draft School Calendar for 2016-17 (Ioakimedes)**

Georgia Ioakimedes presented the draft 2016-17 school calendar for Alternative Education, and commented that they structured the calendar to closely follow the Santa Rosa City Schools calendar. On a motion by Andrew Leonard, seconded by Lisa Wittke Schaffner, the Alternative Education Draft School Calendar for 2016-17 was unanimously recommended for full Board approval.
 - d) **ISCP Calendar for 2016-17 (Post-Sheffer)**

The proposed ISCP calendar for 2016-17 was reviewed. On a motion by Andrew Leonard, seconded by Lisa Wittke Schaffner, the ISCP Calendar for 2016-17 was unanimously approved.
- 6) **Information Items**
 - a) **2016-17 Budget / Program Preliminary Budget Projections**
 - **Special Education (Laughlin)**

John Laughlin was not present at the ISCP meeting but will provide budget information to the full Board at a later date. There was no further discussion on this item.
 - **CTE (Jackson)**

Stephen Jackson spoke to the various CTE budgets. Next year is the last year of the transition plan where funding is being passed through to districts. There was no further discussion on this item.

- **Alternative Education (Ioakimedes)**

Georgia Ioakimedes spoke to the various Alternative Education budgets. There are no major changes, however Alt Ed continues to struggle with declining enrollment. There was no further discussion on this item.

- **ESS (Porter)**

Mickey Porter spoke to the various ESS budgets. There are no major changes. There was no further discussion on this item.

- b) Countywide Statistical Report Memo/LCAP (Porter/Moore)**

Mickey Porter explained that a memo has been written as an appendix to the LCAP statistical report that is processed by Business. This memo will cover trends and highlighted information. There was no further discussion on this item.

- c) Alt Ed LCAP Update for Alt Ed (Ioakimedes)**

Georgia Ioakimedes reported that the stakeholder engagement process is completed. Board members commended Alt Ed staff for how inclusive the stakeholder engagement meetings were. Alt Ed is currently working on their annual LCAP update. There was no further discussion on this item.

- d) Alt Ed Program Report/Updates (Ioakimedes)**

Georgia Ioakimedes provided a brief update on program information for Alt Ed. Teacher assignment requests have all been received. Annual conversations with Probation are underway. Due to six retirements, recruitments are now occurring. There was no further discussion on this item.

- e) Alt Ed P2 Attendance/Enrollment Report (Ioakimedes)**

Georgia Ioakimedes presented P2 attendance report information and spoke to corresponding budget information. The Home Study enrollment trends were discussed, and Georgia Ioakimedes shared that Alt Ed's Home Study program will be closed at the end of this school year. There was no further discussion on this item.

- f) Viability/Practicality of Adding a Corporate Partner/Liaison to ISCP (Leonard)**

Andrew Leonard reported that he attended a community partnerships session at the NSBA gathering in Boston, and he suggested that the Board consider adding a corporate partner to the ISCP meetings as a non-voting committee liaison. Lisa Wittke Schaffner and Andrew Leonard discussed possible partners that could fill this role. Andrew Leonard suggested taking this concept to the full Board for discussion. There was no further discussion on this item.

7) Standing Agenda Items / Reports

- a) Budget Revision Review (All)**

A summary of budget revisions was included in the ISCP packet for review. Staff provided program information related to the budget revisions. There was no questions or discussion upon final review of the budget revisions.

- b) NCCPA Grant Report (Barr)**

Katie Barr was unable to attend the ISCP meeting. On Katie Barr's behalf, Mickey Porter shared that the Pathway Partnership with Sunpower was moving forward and working well. There was no further discussion on this item.

- c) Partnerships Report (Blake)**

- **ieSonoma:** ieSonoma is scheduled for June 9-10. There were over 30 nominations for local innovators, and 6 have been selected to present (2 students, 2 teachers, and 2 community members). Dan Blake requested the Board assist in sharing event information to increase ticket sales.
- **Summer Institute:** The 2016 Summer Institute is scheduled for June 6-10, and this year's topic is around STEAM. There are 55 participating teachers that span the full range of K-12, with good regional representation.
- **reMAKE Education:** The first reMAKE event is scheduled for August 3-5, 2016. There are currently 150 participants registered.
- **XQ Super School:** Cloverdale has moved forward in the process and is one of the final 200 applicants. There are 5 awards being offered.

- **Year of the Entrepreneur:** The Year of the Entrepreneur event is scheduled later this month. The CTE department is being highlighted as a program that is promoting the spirit of entrepreneurship.
- **Maker Certificate Program:** Jessica Parker, a SSU professor that led the Maker Certificate program in partnership with SCOE, has left Sonoma State. A significant portion of the Maker Certificate program management will shift to SCOE in the near future.
- **State of Education Budget Update:** Senator Mike McGuire will host a state of education budget update on May 19 at 7am in the Newman Auditorium at SRJC.

8) New Business

Stephen Jackson will forward CTE Tour information to the full Board.

Upcoming Regular ISCP Meetings ([Click Here for Full 2016-17 Schedule](#)):

- *Monday, September 12, 2016* | 3:00pm-4:30pm | *La Ventana Room - ESS (Agenda Items Due: 8/30/16)*
- *Monday, October 3, 2016* | 3:00pm-4:30pm | *La Ventana Room - ESS (Agenda Items Due: 9/20/16)*
- *Monday, January 9, 2017* | 3:00pm-4:30pm | *La Ventana Room - ESS (Agenda Items Due: 12/27/16)*
- *Monday, March 6, 2017* | 3:00pm-4:30pm | *La Ventana Room - ESS (Agenda Items Due: 2/21/17)*
- *Monday, April 3, 2017* | 3:00pm-4:30pm | *La Ventana Room - ESS (Agenda Items Due: 3/21/17)*
- *Monday, May 1, 2017* | 3:00pm-4:30pm | *La Ventana Room - ESS (Agenda Items Due: 4/18/17)*

9) Adjournment: The meeting was adjourned by Lisa Wittke Schaffner at 3:48pm.

Respectfully submitted,

Stacie Post-Sheffer

Administrative Manager

Educational Support Services