

**SONOMA COUNTY OFFICE OF EDUCATION**  
**Instructional Services and Community Partnerships (ISCP) Board Standing Committee**  
5340 Skylane Boulevard, Santa Rosa, CA 95403-8246

**Regular Meeting: Monday, May 1, 2017**

Meeting Minutes

**(Approved)**

**Present:**           *Board Members:* Andrew Leonard and Lisa Wittke Schaffner  
                          *Staff:*                 Jennie Snyder, Georgia Ioakimedes, John Laughlin, Dan Blake, Anna Moore, and Stacie Post-Sheffer  
                          *Guests:*               None

- 1) **Call to Order:** Andrew Leonard called the meeting to order at 3:01pm.
- 2) **Approval of May 1, 2017 Agenda:** Andrew Leonard requested that action item 6a be adjusted to an approval item, as it's been previously decided by the full Board that the ISCP committee could approve the Board scholarships on behalf of the full Board. Andrew Leonard also noted that ISCP only oversees the Board scholarships, therefore the Superintendent scholarship portion should be removed. With these corrections, action item 6a should be titled "Approval of Board Scholarship Applications". Lisa Wittke Schaffner noted a date typo on the current agenda - item 2a should read "Approval of May 1, 2017 Agenda" instead of "Approval of April 3, 2017 Agenda". On a motion by Lisa Wittke Schaffner, seconded by Andrew Leonard, the revised May 1, 2017 agenda was unanimously approved with the requested corrections completed.
- 3) **Approval of March 6, 2017 Minutes:** On a motion by Lisa Wittke Schaffner, seconded by Andrew Leonard, the March 6, 2017 minutes were unanimously approved.
- 4) **Approval of April 3, 2017 Minutes:** On a motion by Lisa Wittke Schaffner, seconded by Andrew Leonard, the April 3, 2017 minutes were unanimously approved.
- 5) **Public Comment:** Andrew Leonard opened the meeting for public comment. There were no public comments.
- 6) **Action Items**
  - a) **Approval of Board Scholarship Applications (Ioakimedes)**

Applications were reviewed prior to the ISCP meeting. The applications were briefly discussed. On a motion by Lisa Wittke Schaffner, seconded by Andrew Leonard, all submitted Board Scholarship Applications were unanimously approved for funding.
  - b) **Recommendation For Full Board Approval of Funding Support for Transition Students' Enterprise (Laughlin)**

The funding support request was briefly discussed. On a motion by Lisa Wittke Schaffner, seconded by Andrew Leonard, the Funding Support for Transition Students' Enterprise was unanimously recommended for full Board approval.
- 7) **Information/Discussion Items**
  - a) **CTE: Community Partnership Grants (Jackson)**

Jennie Snyder provided information on the upcoming community partnership grants on behalf of Stephen Jackson. There was no further discussion on this item.
  - b) **Alt Ed LCAP Activity Update (Ioakimedes)**

Georgia Ioakimedes provided an update on Alt Ed's LCAP activities and recent stakeholder engagement events. There was no further discussion on this item.
  - c) **LCAP Countywide Progress Report (Moore)**

Anna Moore provided updates on LCAP progress countywide, and reported that the Dashboard has presented some new challenges for districts as they develop their LCAPs. There was no further discussion on this item.
  - d) **Alt Ed P2 Attendance/Enrollment Report (Ioakimedes)**

Georgia Ioakimedes distributed an attendance and enrollment report. Budget adjustments will be made based on attendance. Enrollment has been adjusted to meet actuals. The effects of the home study program closure were

discussed. Community school enrollments have been increasing in the last month. There was no further discussion on this item.

**e) ISCP Transition to AgendaOnline in 2017-18 (Post-Sheffer)**

Stacie Post-Sheffer reminded the ISCP committee that starting in 2017-18, all ISCP agendas and minutes will be drafted and posted in AgendaOnline. There was no further discussion on this item.

**8) Standing Agenda Items / Reports**

**a) NCCPA Grant Report (Dickson)**

There were no updates on the NCCPA grant, as Gina Dickson was not present.

**b) Partnerships Report (Blake)**

Dan Blake provided an overview report on partnership activities.

**1. Cradle to Career:** The indicators of student kindergarten readiness discussed in the READY report were reviewed and discussed by Cradle to Career. Cradle to Career is discussing possible partnership connections with the READY staff.

**2. Five Minute Film Festival:** For the third year, this student event was hosted at 3rd Street Cinemas. Films came in from 27 schools, and there were 123 films total, with 15 selected as finalists. More information, and the winning videos, can be found at [scoe.org/film](http://scoe.org/film).

**3. 21st Century Summer Institute:** The 2017 Summer Institute is scheduled for June 6-9 and June 12, and this year's topic is around student voice, creativity, and innovation. There were 55 teachers and 1 administrator accepted to participate in the institute. More information can be found at [21cinstitute.org](http://21cinstitute.org).

**4. ieSonoma:** The 2017 ieSonoma event will be held on June 12, and Sir Ken Robinson will be the 5th year anniversary presenter. Youth and young adult innovators will also be featured. More information can be found at [iesonoma.org](http://iesonoma.org).

**5. reMAKE Education:** The 2017 reMAKE Education event is scheduled for August 2-4 at 180 Studios. More information can be found at [www.remakeeducation.org](http://www.remakeeducation.org).

**9) New Business**

Anna Moore provided information on SCOE's upcoming Preliminary Administrative Services Credential (PASC) program. Lisa Wittke Schaffner suggested it may be helpful for new administrators if content related to the process of securing community funding and developing grant requests was included in the PASC program curriculum.

*Upcoming Regular ISCP Meetings ([Click Here for Full 2017-18 Schedule](#)):*

- *Monday, September 11, 2017* | 3:00pm-4:30pm | *La Ventana Room - ESS (Agenda Items Due: 8/29/17)*
- *Monday, October 2, 2017* | 3:00pm-4:30pm | *La Ventana Room - ESS (Agenda Items Due: 9/19/17)*
- *Monday, January 8, 2018* | 3:00pm-4:30pm | *La Ventana Room - ESS (Agenda Items Due: 12/19/17)*
- *Monday, March 5, 2018* | 3:00pm-4:30pm | *La Ventana Room - ESS (Agenda Items Due: 2/20/18)*
- *Monday, April 2, 2018* | 3:00pm-4:30pm | *La Ventana Room - ESS (Agenda Items Due: 3/20/18)*
- *Monday, May 7, 2018* | 3:00pm-4:30pm | *La Ventana Room - ESS (Agenda Items Due: 4/24/18)*

**10) Adjournment:** The meeting was adjourned by Andrew Leonard at 3:36pm.

Respectfully submitted,

**Stacie Post-Sheffer**

Administrative Manager | Educational Support Services