



CHILD CARE PLANNING COUNCIL OF SONOMA COUNTY

Membership Committee
October 6, 2023
8:30 am- 9:00 am
Meeting at SCOE and via ZOOM

Minutes approved 11/3/23

ID:893 1803 5543

Present: Jessica Borland (Chair), Sonya Valiente, Soledad Figueroa

Notified Absent: Megan Hede

Guest Present:

Staff Present: Erica Vuong, Elizabeth DePrimo

1. Chairperson Jessica Borland called the meeting to order at 8:35 am by unanimous vote.
2. CCPC staff notified two changes to the Agenda: Agenda item #4 will now be Approval of New Members Application, and Agenda item #6 will now be Resignations of Bryan Clement and Rebecca Hachmyer. A motion to approve the agenda with its edits was made by Jessica Borland and seconded by Sonya Valiente. Motion carried.
3. A motion to approve the minutes of September 27, 2023, was made by Jessica Borland seconded by Soledad Figueroa. Motion carried.
4. The committee discussed the member application of Kimberly Batrbosa Olmos again after CCPC staff realized the previously approved category of Community seat would not be appropriate. The committee reviewed and agreed that the Consumer Seat would be more suitable. On a motion by Soledad Figueroa seconded by Sonya Valiente, the committee unanimously accepts the application and recommends Kimberly for a Consumer Seat. Kimberley's recommendation for appointment will be made to the full Council on October 6, 2023.
5. Public comment: None
6. CCPC Staff informed the Membership Committee of the resignation of Bryan Clement and Rebecca Hachmyer
7. The committee reviewed the current CCPC Reimbursement Protocol Document. Committee asked staff if it is possible to move funding for a reimbursement into the budget. Liz DePrimo shared it is possible with a Budget Revision that would need to go to the finance committee. The committee discussed if the eligible membership categories and reimbursement amount are still relevant. There was an idea for the budget to consider encumbering up to \$6000 to consider the largest number of members who may wish to request reimbursement. The committee would like to note that members who are already compensated for their time would not be eligible, but others that are a classroom provider should be included. The definitions of each membership category was discussed. On motion to approve to add the Discretionary category as eligible for the reimbursement was made by Jessica Borland and



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seconded by Sonya Valiente. Motion passed. A motion to approve the maximum reimbursement amount to \$200 was made by Sonya Valiente and seconded by Jessica Borland. Motion passed. CCPC staff will make edits to the current Protocol document, and staff will bring the edited document to the next membership committee meeting for review.

8. The Agenda item to review and Discuss substantial patterns of absences was tabled to the next Membership Meeting. The committee agreed to schedule the next Membership Committee Meeting on November 3, 2023 at 8:30.
9. The meeting adjourned at 8:56 am by unanimous consent.

Materials related to an item on this agenda submitted to the Council after distribution of the agenda packet are available for public inspection in the CCPC office at 5340 Skylane Blvd, Santa Rosa, CA, 95403 during normal business hours. For disability accommodation, please contact (707) 524-2639.



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