



CHILD CARE PLANNING COUNCIL OF SONOMA COUNTY

Membership Committee
February 3, 2023
2:00 pm to 3:00 pm
Meeting via ZOOM

DRAFT Minutes
ID: 81840413369

Present: Jessica Borland (Chair), Megan Hede, Sonya Valiente, Soledad Figueroa

Notified Absent:

Guest Present:

Staff Present: Susy Marrón, Elizabeth DePrimo

1. Chairperson Jessica Borland called the meeting to order at 2:08 pm by unanimous vote.
2. A motion to approve the agenda was made by Megan Hede and seconded by Soledad Figueroa. Motion carried.
3. Public comment: None
4. A motion to approve the minutes of October 24, 2022, was made by Megan Hede and seconded by Sonya Valiente. Motion carried.
5. The committee discussed the member application of Jeff McFarland. On a motion by Jessica Borland and seconded by Soledad Figueroa, the committee unanimously accepts his application and recommends Jeff for a Consumer seat. His recommendation for appointment will be made to the full Council on March 3, 2023.
6. The committee discussed the member resignation of Margie Vondrak. On a motion by Jessica Borland and seconded by Megan Hede, the committee unanimously accepted the resignation of Margie Vondrak.
7. The committee reviewed the existing Bylaws and proposed the following amendments be taken to Executive Committee for consideration:
 - Update references to Educational Code to Welfare Institution Code. The CCPC contract is now under the California Department of Social Services and no longer under the California Department of Education.
 - Reduce the meeting frequency to one of the following:
 - 5 meetings per year, with a meeting every other month.
 - 6 meetings per year (months to be determined)
 - Offer two evening meetings per year (one in the fall and one in the spring. The remaining meetings would continue on the first Friday of each month at 9 am.
 - The proposed evening meeting start times would be 4 pm or 5 pm.
 - The committee also proposes reducing the meeting time to 1.5 hours instead of 2 hours.



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- The committee did not recommend changes to member or officer terms. However, the committee proposes to have member resignations go directly to the Council for approval instead of going through Membership Committee and then the Council.
- The committee discussed proxy voting and recommended that this topic be taken to the Executive Committee for further discussion and legal to explore possibilities.
- The committee proposes to remove the language in the Bylaws that prohibits an individual or member whose agency has a subcontract for services with CCPC from sitting on any of the Standing Committees. However, an individual or member whose agency has a subcontract for services with CCPC shall preclude themselves from any discussion and shall abstain from taking action on items with a conflict of interest.

Megan Hede motioned to present the above amendments to the Executive Committee for consideration and further discussion. Jessica Borland seconded, and the motion carried.

8. The meeting adjourned at 3:04 pm by unanimous consent.

Materials related to an item on this agenda submitted to the Council after distribution of the agenda packet are available for public inspection in the CCPC office at 5340 Skylane Blvd, Santa Rosa, CA, 95403 during normal business hours. For disability accommodation, please contact (707) 524-2639.



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