

SONOMA COUNTY OFFICE OF EDUCATION
Personnel Commission
Regular Meeting Agenda
December 18, 2017, 3:00 p.m.
Human Resources Creekside Conference Room

Commissioners: Theresa Cunningham (Vice-Chair), Gerald Klor (Chair); Gail Whooley, Staff: John Laughlin and Nicole Rosaschi

Regular Meeting

1. Call to Order
2. Approval of the December 18, 2017 Meeting Agenda
3. Approval of the November 20, 2017 Regular Meeting Minutes
4. Public Comment - *At this time any person wishing to speak will be given up to three minutes to make a presentation to the Personnel Commission on any agenda item or a non-agenda item so long as it is within the subject matter jurisdiction of the Personnel Commission. The Commission may not discuss or take action on any issue not on the agenda, except to ask questions or refer matters to staff. The public may also address items on the agenda when such items are being considered.*
5. Action Items
 - a. Request Approval for Advanced Step Placement of LVN/Teaching Assistant New Hire to Step 3 of Range 39 on the SEIU salary schedule.
 - b. Request Approval of Revisions to Coordinator Employee/Employer Relations Job Description and to the Salary Schedule.
6. Information/Discussion Items
 - a. Classified Recruiting Update November 18, 2017 – December 12, 2012
7. Associate Superintendent Update
8. Announcements
9. Next Meeting - The next meeting is scheduled for January 22, 2018, at 3:00 p.m. in the Human Resources Conference Room.

2017-18 meetings are normally scheduled for the fourth Monday of each month. Future meetings are scheduled for January 22, February 26, March 26, April 23, May 28, and June 25. All meetings will begin at 3:00 p.m. and will be held in the Human Resources Conference Room.
10. Adjournment