

**Sonoma County Office of Education  
Personnel Commission Meeting**

**Human Resource Services Conference Room  
5340 Skylane Blvd., Santa Rosa, CA 95403  
April 23, 2018 3:00 PM**

**1 Call to Order**

**2 Approval of Meeting Agenda - April 23, 2018**

Attachments:

[PC Agenda 4-23-18](#)

**3 Approval of Meeting Minutes - March 26, 2018**

Attachments:

[PC Minutes 3-26-18 Undadoptioned](#)

**4 Public Comment**

**5 Action Items**

**5.1 Request Approval of Revisions to the Human Resources Credentials Clerk Job Description**

Attachments:

[HR Credential Clerk JD 4-2018](#)

**5.2 Request Approval of Revisions to the Human Resources Credentials Technician Job Description**

Attachments:

[HR Credential Technician 4-2018](#)

**5.3 Request Approval of the Law Clerk Job Description**

Attachments:

[Law Clerk JD 4-2018](#)

**5.4 Request Approval for Reclassification of Belinda Soto's Position placement**

Attachments:

[Request for Reclassification of B. Soto's Position Placement](#)

**5.5 Selection of the 2018 Team Player Award Recipient**

**6 Information/Discussion Items**

**6.1 Classified Recruiting Update 3/15/18 to 4/13/18**

Attachments:

[PC - Classified Recruiting Update](#)

**6.2 Budget Review**

Attachments:

[PC Budget 2018-19](#)

### **6.3 Goals and Objectives for 2018-19**

7 Associate Superintendent Update

8 Announcements

9 Adjournment

#### **Disability Information**

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#### **Agenda Materials**

Written materials distributed to the Board of Education within 72 hours of the Board meeting are available for public inspection immediately upon distribution at the Office of the County Superintendent, Sonoma County Office of Education, 5340 Skylane Blvd., Santa Rosa, CA 95403.

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