

SONOMA COUNTY OFFICE OF EDUCATION
Personnel Commission
Regular Meeting Agenda - Amended
April 24, 2017, 3:00 p.m.
Human Resources Creekside Conference Room

Commissioners: Theresa Cunningham (Vice-Chair), Gerald Klor (Chair); Gail Whooley, Staff: Michael Juric, Ed.D., and Nicole Rosaschi

Regular Meeting

1. Call to Order
2. Approval of the April 24, 2017 Regular Meeting Agenda
3. Approval of the March 27, 2017 Regular Meeting Minutes
4. Public Comment - *At this time any person wishing to speak will be given up to three minutes to make a presentation to the Personnel Commission on any agenda item or a non-agenda item so long as it is within the subject matter jurisdiction of the Personnel Commission. The Commission may not discuss or take action on any issue not on the agenda, except to ask questions or refer matters to staff. The public may also address items on the agenda when such items are being considered.*
5. Action Items
 - a. Extension of Working Out-of-Class Request for Special Education Administrative Support Secretary III from April 1, 2017 through April 7, 2017.
 - b. Request Approval for Working Out-of-Class for Digital Technician from April 13, 2017 through April 23, 2017.
 - c. Request Approval for Working Out-of-Class for Administrative Support Secretary III (LiveScan) from March 28, 2017 through April 28, 2017.
 - d. Request Approval for Working Out-of-Class for Credentials Clerk from March 28, 2017 through April 28, 2017.
 - e. Request Approval for Advanced Step Placement of ESS Administrative Program Tech II New Hire to Step 3 of Range 27 on the SEIU salary schedule.
 - f. Proposed Change to Merit System Rule 20.300.1 (Memo to Personnel Commission from M. Juric 4/14/17)
 - g. Selection of the 2017 Team Player Award Recipient
6. Information/Discussion Items
 - a. Classified Recruiting Update March 18, 2017 – April 18, 2017
7. Assistant Superintendent Update
8. Announcements
9. Next Meeting - The next meeting is scheduled for Monday, May 22, 2017, at 3:00 p.m. in the Human Resources Conference Room.

2016-17 meetings are normally scheduled for the fourth Monday of each month. Future meetings are scheduled for May 22, and June 26. All meetings will begin at 3:00 p.m. and will be held in the Human Resources Conference Room.

10. Adjournment