

SLMC Meeting -Minutes
Superintendent's Conference Room
February 21st, 2019 - 9:00 a.m. – 10:00 a.m.

Attendees:

	Chelsea Seigel	x	Mandy Corbin
	Dan Bienkowski		Michael Vioria
x	John Laughlin	x	Stacie Post-Sheffer
	Karen Catalano		Steve Herrington
x	Kim Vallee	x	Susan Hoge

Guests:

<i>Item/Owner</i>	<i>Time (Mins)</i>	<i>Abbreviated Minutes</i>	<i>Next Steps</i>
Greetings – All	5		N/A
Group discussion	5	Concerns were discussed regarding calendar updates.	
Aesop Deadline Group	10	There was discussion regarding the cut off time for AESOP entries. It is currently 5:00 PM and there was discussion to move it to 10:00 PM. This will be considered by the HR department. There was also a discussion about a 24 hr time frame.	
Work Spaces Group		Concerns were discussed about the work spaces here at SCOE. Group discussed options.	

<p>Work Space Climates Group</p>		<p>There was discussion about temperature control at work spaces and the use of space heaters and fans.</p>	
<p>Skylane Campus A.M. Opening Group</p>		<p>There was a discussion about the time the Skylane Building is open in the morning.</p>	

<p>Next Meeting: March 14th</p>	<p><i>Future Items for Discussion</i></p>

** All meetings will be held at 9:00 – 10:30 a.m. in the Superintendent’s Conference Room unless otherwise noted.*