

**SLMC Meeting - SLMC**  
**Human Resources Conference Room**  
**December 15, 2016 - 9:00 a.m. – 10:30 a.m.**

**Attendees:**

X	Dan Bienkowski		Anne Layton
	Yolanda Galvez		Maria Peluso
X	Steve Herrington	X	Stacie Post-Sheffer
X	Chelsea Siegel for Mandy Hoffman		Debbie Shepherd
X	Michael Juric		

**Guests:**

<b>Item/Owner</b>	<b>Time</b>	<b>Abbreviated Minutes</b>	<b>Next Steps</b>
Welcome– MJ	5 min	Once around the table.	N/A
Update on Interest Based Bargaining - MP	5 min	Training on Jan 12 and 13 for ASCOE, Management and SEIU. SEIU will let MJ know who will attend and if they will participate.	N/A
Update on Transfer Take Aways - MP	5 min	No take backs this coming year. We are anticipating not having the need for layoffs but will confirm in the next few weeks.	
Update on PARS - MJ	5 min	Window is closed. Steve will make a determination tomorrow.	
Pets in the office -YG	2 min	Concerns regarding bringing in animals, Steve – if it's occasional, service dogs, employee allergies (On leadership).	
Update on Mendocino office - CS		Meeting space available – we'll continue to work to sharing space at this time. Concern regarding employee cooking in kitchen with a Nurse giving an eye exam.	
Update on Oliver's Market employee lounge - CS		Question is where the students should be taking their breaks. Students don't have a place to sit and take their lunch. There is a break room at Oliver's, Dana has talked to Glen at Oliver's and will go back to discuss.	
Class III Counties used as a measuring stick for salaries (only for some employees??) - YG	5 min.	Is this still the measuring stick? Under new funding model all counties don't get same funding. We're one of the smallest. Still a measuring	

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		stick, although we're using other indicator comparisons. We'll use other indicators such as local salaries as well.	
Health Benefits Task Force Update - MJ	3 min	County committee at this time on hold as the person that was going to consult took another job. MJ has approached 3 <sup>rd</sup> party providers, and hopes to have more information by February.	
SLMC meeting minutes of 11/19/15 state SEIU president to receive notification when it goes to Jamie - hasn't been happening. - YG	2 min	The current SEIU president is receiving notifications of new hires via email. MJ will talk to staff again – re getting notification. MJ will put the issue on the next HR meeting and potentially taking it to DDAS team (and Leadership). There should be a courtesy copy to the new SEIU president.	
Update on Performance Evaluation forms subcommittee – SP	5 min	Met once, organizing, looking at other models, standing item as we more	
Accommodation Room		Still needs signage, open when not in use, place key at front desk, and to be placed on map.	

<b>Future Meetings 2016-17</b>	<b>Future Items for Discussion</b>
January 26, 2017	
February 23, 2017	
March 30, 2017	
April 27, 2017	
May 25, 2017	
June 29, 2017	

\* All meetings will be held at 9:00 – 10:30 a.m. in the Human Resources Conference Room unless otherwise noted.