Sonoma County Office of Education

Child Care Planning Council of Sonoma County
MEETING AGENDA
Friday, October 4, 2019
9 am to 11 am
RESIG – 5760 Skylane Blvd, Suite 100
Windsor CA 95492
San Andreas Room

The mission of the Child Care Planning Council of Sonoma County is
to convene and inspire the community through collaboration, leadership and advocacy
to promote and plan for quality child care and development
for the benefit of all children (primarily birth to 12), their families and Sonoma County

<u>Quorum required for action at today's meeting is 12 members.</u>

CCPC CORE VALUES
1. Keeping the welfare of children at the center of our actions.
2. Promoting and supporting high-quality early care and education.
3. Being strategic and keeping the big picture in mind.
4. Operating with integrity.
5. Ensuring inclusivity.
6. Collaboration.

**Action Item (Action may also be taken on any item on the agenda)

Time	Item	Agenda Item	Objective	Process	Lead
8:45 am	1.	Coffee/Networking			
9:00 am	2.	Call to order** Introductions, Inspiration		Co-chair action and information. Go around – all	Rebecca Hachmyer

<u>Approval Of The Consent Calendar:</u> The Consent Calendar includes routine financial and administrative actions, and are usually approved by a single majority unanimous consent vote. There will be no discussion on these items prior to voting on the motion unless Council Members or the public request specific items be discussed and/or removed from the Consent Calendar.
<u>Public Comment:</u> Public comment may be heard on each agendized item.
<u>Voting Process:</u> 1) Open Discussion. 2) Motion. 3) Second. 4) Chair Restates the Motion. 5) Voting Members Discussion (pros and cons). 6) Voting Members Vote. 7) Chair Announces the Result.
<u>What to do in the Event of a Conflict:</u> During open public discussion – disclose the existence of the conflict, explain the nature of the conflict. During member only discussion – 1) abstain from discussion of or attempting to influence the decision; 2) leave the discussion table during consideration of the decision, so that it is obvious you are not participating; 3) abstain from voting; 4) ensure that the disclosure and abstention are reflected in the minutes.
<u>Electronic Communications</u> - SCOE Wi-Fi access: "SCOEopen"; no password required. Members are not to use electronic communications during a meeting to discuss items on the agenda.

Time	Item	Agenda Item	Objective	Process	Lead
9:05 am	3.	Approval of/Revisions to Agenda**	Agreement on topics for meeting	Unanimous Consent action item, unless there are objections/changes.	Rebecca Hachmyer
9:10 am	4.	Consent Calendar** - CCPC Meeting Minutes of 9/6/19	Approve record of previous meeting	Unanimous Consent action item	Rebecca Hachmyer
9:15 am	5.	Follow-up from previous meeting: CCPC Programs	How did you use the information from the last meeting?	Discussion	Susy Marrón
9:20 am	6.	Hot Topic: READY Presentation– Road to the Early Achievement and Development of Youth	Learn more about the work of READY	Presentation Q&A/discussion	Norine Doherty
9:50 am	7.	Break/Networking			
10:00 am	8.	Child Care Consumers/Child Care Providers Input/ Member Announcements	Include direct perspectives and updates on current issues	CCPC members in these categories share info about issues/trends	Rebecca Hachmyer
10:15 am	9.	Public **(non-members)** comment on non-agendized items	Hear input from non-members on any topic related to our mission	Comments	Rebecca Hachmyer
10:20 am	10.	Executive Committee Report	Provide the Council with an Executive Committee report	Report, discussion	Rebecca Hachmyer
10:25 am	11.	Membership Committee a) Report b) Lisa Bell**	a) Provide the Council with a Membership Committee report; b) New member appointment	a) Report, discussion b) Report, discussion, vote	Terry Ziegler

Time	Item	Agenda Item	Objective	Process	Lead
10:35 am	12.	Work group break out and Report outs	Work groups will be given 15 minutes to work on their Action plan, hot topic presentation, and then provide a 2-minute update.	Work group discussion and report outs.	Rebecca Hachmyer
10:50 a m	13.	Feedback & In-Kind Services and Contributions Forms	Allow time for Council meeting attendees to complete the Feedback and In-Kind Contributions forms.	Discuss the main takeaways from today's meeting with a colleague or work individually. Capture what worked well, what did not, and/or suggestions for future agenda items using the buff colored sheet. Complete the green colored In-Kind sheet individually.	Rebecca Hachmyer
11:00 am	14.	Adjourn**			