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**Child Care Planning Council of Sonoma County**

**MEETING AGENDA**

Friday, October 6, 2023

9:00 am to 11:00 am

Location: 5340 Skylane Blvd, Santa Rosa, CA 95403, TLC Eagan 3&4  
 Members of the public can attend the meeting in person or by [clicking here](#) to access the Zoom link or by visiting <https://sonomacoe.zoom.us/j/89318035543>  
 Meeting ID: 893 1803 5543

*The mission of the Child Care Planning Council of Sonoma County is to convene and inspire the community through collaboration, leadership, and advocacy to promote and plan for quality child care and development for the benefit of all children (primarily birth to 12), their families, and Sonoma County*

The quorum required for action at today's meeting is 10 members.

**CCPC CORE VALUES**

1. Keeping the welfare of children at the center of our actions.
2. Promoting and supporting high-quality early care and education.
3. Being strategic and keeping the big picture in mind.
4. Operating with integrity.
5. Ensuring inclusivity.
6. Collaboration.

\*\*Action Item (action may also be taken on any item on the agenda)

Time	Item	Agenda Item	Objective	Process	Lead
8:55 am	1.	<ul style="list-style-type: none"> <li>a. Welcome</li> <li>b. In-person introductions and via the Chat Box</li> <li>c. Feedback and In-Kind Contributions Reminder</li> <li>d. Public comment period reminders.</li> </ul>		Links to the <a href="#">CCPC Feedback</a> and <a href="#">In-Kind Contributions</a> forms will be available in the Chat Box and emailed after the meeting.	Susan Langer
9:00 am	2.	Call to order**		Establish a quorum, check zoom attendance.	Susan Langer

9:05 am	3.	Approval of/Revisions to Agenda**	Agreement on topics for the meeting	Unanimous Consent action item, unless there are objections/changes.	Susan Langer
9:10 am	4.	Consent Calendar** a) Approval of Meeting Minutes from 5/19/23 b) Approval of Meeting Minutes from 9/1/23	Approve the record of the previous meetings.	Unanimous Consent action item, unless there are objections/changes.  Please abstain if you were not in attendance at the previous meeting.	Susan Langer
9:15	5.	Membership Committee Update a) New member application: Kimberly Barbosa Olmos** b) Remove member: Crystal Morris** c) Meeting Attendance and Quorum	a) Approve membership application of Kimberly Barbosa Olmos b) Approve removal of member, Crystal Morris c) Hear updates	Review, discuss, vote Motion, Roll Call Vote	Jessica Borland
9:25	6.	LPC Annual Evaluation**	Review and approve the LPC Annual Self Evaluation	Review, discuss, vote Motion, Roll Call Vote	Susan Langer
9:35	7.	Child Care Consumers/Child Care Providers Input/Member Announcements	Include direct perspectives and updates on current issues.	Child Care Consumers/Providers and CCPC members share information about issues/trends. Group discussion	Child Care Consumers Child Care Providers Member Announcements
9:45	8.	Public Announcements	Hear input from non-members on any topic.	Public shares and announcements	All

9:55 am	9.	Hot Topic Presentation: Early Learning Institute Behavioral Health in Early Learning and Care Survey	Hear presentation from Kathy Kelley of the Early Learning Institute about the recent Behavioral Health Analysis in the Early Learning and Care field.	Presentation, Questions & Answers	Kathy Kelley
10:25 am	10.	Executive Committee Report a. Coordinator Update b. Workgroups	Summary of Executive Committee meeting activities.	Report, Discussion	Renee Whitlock-Hemsouvanh
10:50 am	11.	CCPC Staff Update a) Membership renewal	CCPC staff share an update about CCPC membership renewal.	Report, Discussion	Liz DePrimo
10:55 am	12.	Feedback & In-Kind Contributions Forms	Links to the <a href="#">CCPC Feedback</a> , and <a href="#">In-Kind Contributions</a> forms are available in the Chat Box for submission.	Follow the links in the Chat Box to provide feedback for today's meeting and submit an In-Kind contribution form.	Susan Langer
11:00 am	13.	Adjourn**	Next meeting; November 3, 2023, 9:00 am to 11:00 am.		Susan Langer

**Approval of The Consent Calendar:** The Consent Calendar includes routine financial and administrative actions and are usually approved by a single majority unanimous consent vote. There will be no discussion on these items prior to voting on the motion unless Council Members or the public request specific items be discussed and/or removed from the Consent Calendar.

**Public Comment:** Public comment may be heard on each agenda item.

**Voting Process:** 1) Open Discussion. 2) Motion. 3) Second. 4) Chair Restates the Motion. 5) Voting Members Discussion (pros and cons). 6) Voting Members Vote. 7) Chair Announces the Result.

**What to do in the event of a Conflict:** During open public discussion – disclose the existence of the conflict, explain the nature of the conflict. During member only discussion – 1) abstain from discussion of or attempting to influence the decision; 2) leave the discussion table during consideration of the decision, so that it is obvious you are not participating; 3) abstain from voting; 4) ensure that the disclosure and abstention are reflected in the minutes.

**Electronic Communications** - SCOE Wi-Fi access: "SCOEopen"; no password required. Members are not to use electronic communications during a meeting to discuss items on the agenda.