



Materials related to an item on this agenda submitted to the Council after distribution of the agenda packet are available for public inspection in the CCPC office at 5340 Skylane Blvd, Santa Rosa, CA, during regular business hours. For disability accommodation, please contact us at (707) 524-2639.



Child Care Planning Council of Sonoma County

MEETING AGENDA

Friday, December 1, 2023

9:00 am to 11:00 am

Location: 5340 Skylane Blvd, Santa Rosa, CA 95403, TLC Eagan 3&4
 Members of the public can attend the meeting in person or by [clicking here](#) to access the Zoom link or by visiting <https://sonomacoe.zoom.us/j/89318035543>
 Meeting ID: 893 1803 5543

The mission of the Child Care Planning Council of Sonoma County is to convene and inspire the community through collaboration, leadership, and advocacy to promote and plan for quality child care and development for the benefit of all children (primarily birth to 12), their families, and Sonoma County

The quorum required for action at today's meeting is 9 members.

CCPC CORE VALUES

1. Keeping the welfare of children at the center of our actions.
2. Promoting and supporting high-quality early care and education.
3. Being strategic and keeping the big picture in mind.
4. Operating with integrity.
5. Ensuring inclusivity.
6. Collaboration.

**Action Item (action may also be taken on any item on the agenda)

Time	Item	Agenda Item	Objective	Process	Lead
8:55 am	1.	a. Welcome b. Introductions in-person and via the Chat Box c. Feedback and In-Kind Contributions Reminder d. Public comment period reminders.		Links to the CCPC Feedback and In-Kind Contributions forms will be available in the Chat Box and emailed after the meeting.	Renee Whitlock-Hemsouvanh
9:00 am	2.	Call to order**		Establish a quorum, check zoom attendance.	Renee Whitlock-Hemsouvanh

9:05 am	3.	Approval of/Revisions to Agenda**	Agreement on topics for the meeting	Unanimous Consent action item, unless there are objections/changes.	Renee Whitlock-Hemsouvanh
9:07 am	4.	Approval of Meeting Minutes a) Approval of Meeting Minutes from 11/3/23**	Approve the record of the previous meetings.	Unanimous Consent action item, unless there are objections/changes. Please abstain if you were not in attendance at the previous meeting.	Renee Whitlock-Hemsouvanh
9:10 am	5.	Standing Committee Reports a) Finance Committee b) Executive Committee c) Budget revision proposal**	Summary of standing committee meeting activities.	Report, Discussion, Vote	Cathy Vaughn and Kathy Kelley
9:20 am	6.	Coordinator Report a) member outreach b) meeting time/schedule c) Early Ed. Program Specialist d) February Presentation: Community Care Licensing	Summary of CCPC staff updates.	Report, Discussion	Liz DePrimo
9:30 am	7.	Our Kids Our Future Discussion Follow-Up	Hear update	Report, Discussion	Cynthia King
9:45 am	8.	Child Care Consumers/Child Care Providers Input/Member Announcements	Include direct perspectives and updates on current issues.	Child Care Consumers/Providers and CCPC members share information about issues/trends. Group discussion	Child Care Consumers Child Care Providers Member Announcements

9:55 am	9.	Public Announcements	Hear input from non-members on any topic.	Public shares and announcements	All
10:05 am	10.	Break			
10:15 am	11.	Workgroups a) Breakout sessions b) Share back	Divide into workgroups for planning discussions. One Representative from each group will share back to the large group.	Discussion	All
10:50 am	12.	Feedback & In-Kind Contributions Forms	Links to the CCPC Feedback , and In-Kind Contributions forms are available in the Chat Box for submission.	Follow the links in the Chat Box to provide feedback for today's meeting and submit an In-Kind contribution form.	Renee Whitlock-Hemsouvanh
11:00 am	12.	Adjourn**	Next meeting; February 2, 2024, 9:00 am to 11:00 am.		Renee Whitlock-Hemsouvanh

Approval of The Consent Calendar: The Consent Calendar includes routine financial and administrative actions and are usually approved by a single majority unanimous consent vote. There will be no discussion on these items prior to voting on the motion unless Council Members or the public request specific items be discussed and/or removed from the Consent Calendar.

Public Comment: Public comment may be heard on each agenda item.

Voting Process: 1) Open Discussion. 2) Motion. 3) Second. 4) Chair Restates the Motion. 5) Voting Members Discussion (pros and cons). 6) Voting Members Vote. 7) Chair Announces the Result.

What to do in the event of a Conflict: During open public discussion – disclose the existence of the conflict, explain the nature of the conflict. During member only discussion – 1) abstain from discussion or attempting to influence the decision; 2) leave the discussion table during consideration of the decision, so that it is obvious you are not participating; 3) abstain from voting; 4) ensure that the disclosure and abstention are reflected in the minutes.

Electronic Communications - SCOE Wi-Fi access: "SCOEopen"; no password required. Members are not to use electronic communications during a meeting to discuss items on the agenda.