

Materials related to an item on this agenda submitted to the Council after distribution of the agenda packet are available for public inspection in the CCPC office at SCOE, 5340 Skylane Blvd, Santa Rosa, CA, during normal business hours. If you require a disability accommodation, please contact us at (707) 524-2658.



MEETING AGENDA

Friday, February 2, 2018
9:00 am – 11:00 am

Gravenstein, 5340 Skylane Blvd, Santa Rosa, CA 95403

The mission of the Child Care Planning Council of Sonoma County is to convene and inspire the community through collaboration, leadership and advocacy to promote and plan for quality child care and development for the benefit of all children (primarily birth to 12), their families and Sonoma County.

Quorum required for action at today’s meeting is 13 members.

- CCPC CORE VALUES**
1. Keeping the welfare of children at the center of our actions.
 2. Promoting and supporting high-quality early care and education.
 3. Being strategic and keeping the big picture in mind.
 4. Operating with integrity.
 5. Ensuring inclusivity.
 6. Collaboration.

** action item (action may also be taken on any item on the agenda)

Time (approx-imate)	Item #	Topic	Objective	Process	Lead
8:45		Coffee/Networking			
9:00	1.	Call to order**; Introductions, Inspiration		Co-chair action and information. Go around - all	Jason Riggs
9:05	2.	Approval of/Revisions to Agenda**	Agreement on topics for meeting	Unanimous Consent action item, unless there are objections/changes.	Jason Riggs

Approval Of The Consent Calendar: The Consent Calendar includes routine financial and administrative actions, and are usually approved by a single majority unanimous consent vote. There will be no discussion on these items prior to voting on the motion unless Council Members or the public request specific items be discussed and/or removed from the Consent Calendar.

Public Comment: Public comment may be heard on each agendized item.

Voting Process: 1) Open Discussion. 2) Motion. 3) Second. 4) Chair Restates the Motion. 5) Voting Members Discussion (pros and cons). 6) Voting Members Vote. 7) Chair Announces the Result.

What to do in the Event of a Conflict: During open public discussion – disclose the existence of the conflict, explain the nature of the conflict. During member only discussion – 1) abstain from discussion of or attempting to influence the decision; 2) leave the discussion table during consideration of the decision, so that it is obvious you are not participating; 3) abstain from voting; 4) ensure that the disclosure and abstention are reflected in the minutes.

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Time (approximate)	Item #	Topic	Objective	Process	Lead
9:10	3.	Consent Calendar a. CCPC Meeting Minutes of 11/3/17** b. Early Learners Conference Sponsorship** c. Evening of Honor Sponsorship**	a. Approve record of previous meeting b. Approve ELC sponsorship in the amount of \$1,000. c. Approve Evening of Honor sponsorship in the amount of \$1,000.	Unanimous Consent action items, unless there are requests to remove an item from Consent.	Jason Riggs
9:15	4.	Follow up on January's hot topic – QRIS Quality Counts	How did you use the information from last meeting's hot topic?	Discussion	Jason Riggs
9:20	5.	Hot Topic –Tax Preparation/211	Tax preparation/211 Presentation	Presentation, Q&A	Kelsey Cupples Suzanne Yeomans
9:50		BREAK			
10:00	6.	Child Care Consumers/Child Care Providers Input/ Member Announcements	Include direct perspectives and updates on current issues	CCPC members in these categories share info about issues/trends	Jason Riggs
10:10	7.	Public (non-members) comment on non-agendized items	Hear input from non-members on any topic related to the mission of CCPC	Comments	Jason Riggs
10:20	8.	Early Learning Scholarships (ELS) Program	Provide information	Report, discuss	4Cs Staff
10:30	9.	Executive Committee Report	Provide information	Report, discuss	Lorie Siebler
10:35	10.	Finance Committee Report - AB212/CRET ELC Scholarships** - 17/18 Budget Revision**	Provide information - Ratify the Co-chairs decision to release the AB212 ELC scholarship application - Approve revised 17/18 budget	Report, discuss, vote	Missy Danneberg

** Action item

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10:45	11.	Coordinator's Report	Provide information	Report, discuss	Susy Marrón
10:50	12.	New & existing member spotlight - Sheri Schonleber	Get to know more about new CCPC members.	New and existing members share information about themselves	Terry Ziegler
10:55	13.	Feedback & In-Kind Services and Contributions Forms	Allow time for Council meeting attendees to complete the Feedback and In-Kind Contributions forms.	Turn to an elbow partner to discuss the main takeaways from today's meeting or work individually if you prefer. Capture what worked well, what didn't, and/or suggestions for future agenda items using the buff colored sheet. Complete the green colored In-Kind sheet individually.	Jason Riggs
11:00	14.	Adjourn**		Unanimous consent	Jason Riggs

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