MEETING AGENDA
Friday, March 2, 2018
9:00 am – 11:00 am
Oak Rooms D & E, Sonoma County Office of Education

The mission of the Child Care Planning Council of Sonoma County is
to convene and inspire the community through collaboration, leadership and advocacy
to promote and plan for quality child care and development
for the benefit of all children (primarily birth to 12), their families and Sonoma County.

*Quorum required for action at today's meeting is **13** members.*

** action item (action may also be taken on any item on the agenda)

Time (approximate)	Item #	Topic	Objective	Process	Lead
8:45		Coffee/Networking			
9:00	1.	Call to order**; Introductions, Inspiration		Co-chair action and information. Go around - all	Lorie
9:05	2.	Approval of/Revisions to Agenda**	Agreement on topics for meeting	Unanimous Consent action item, unless there are objections/changes.	Lorie

Approval Of The Consent Calendar: The Consent Calendar includes routine financial and administrative actions, and are usually approved by a single majority unanimous consent vote. There will be no discussion on these items prior to voting on the motion unless Council Members or the public request specific items be discussed and/or removed from the Consent Calendar.
Public Comment: Public comment may be heard on each agendized item.
Voting Process: 1) Open Discussion. 2) Motion. 3) Second. 4) Chair Restates the Motion. 5) Voting Members Discussion (pros and cons). 6) Voting Members Vote. 7) Chair Announces the Result.
What to do in the Event of a Conflict: During open public discussion – disclose the existence of the conflict, explain the nature of the conflict. During member only discussion – 1) abstain from discussion of or attempting to influence the decision; 2) leave the discussion table during consideration of the decision, so that it is obvious you are not participating; 3) abstain from voting; 4) ensure that the disclosure and abstention are reflected in the minutes.
Electronic Communications - SCOE wifi access: "SCOEopen"; no password required. Members are not to use electronic communications during a meeting to discuss items on the agenda.

9:10	3.	Consent Calendar**
		  a. CCPC Meeting Minutes of
		     2/2/2018
			Approve record of previous meeting	Unanimous Consent action items, unless there are requests to remove an item from Consent.	Lorie

9:15	4.	Follow up on February's hot topic – Tax Preparation/211	How did you use the information from last meeting's hot topic?	Discussion	Lorie
9:20	5.	Hot Topic –READY Report	READY Report	Presentation, Q&A	Kellie Noe
9:50		BREAK			
10:00	6.	Child Care Consumers/Child Care Providers Input/ Member Announcements	Include direct perspectives and updates on current issues	CCPC members in these categories share info about issues/trends	Lorie
10:10	7.	Public **(non-members)** comment on non-agendized items	Hear input from non-members on any topic related to the mission of CCPC	Comments	Lorie
10:15	8.	Sonoma County Individualized Child Care Subsidy Pilot Plan**	Present and approve the Sonoma County Individualized Child Care Subsidy Pilot plan	Report, discuss, vote	AB 435 Pilot Workgroup
10:35	9.	Executive Committee Report	Provide information	Report, discuss	Jason
10:40	10.	Finance Committee Report	Provide information.	Report, discuss, vote	Missy Danneberg
10:45	11.	Membership Report	Provide information regarding the importance of attendance.	Report, discuss	Terry Ziegler
10:50	12.	New & existing member spotlight - Alice Hampton	Get to know more about new CCPC members.	New and existing members share information about themselves	Susy Marrón

** Action item

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10:55	13.	Feedback & In-Kind Services and Contributions Forms	Allow time for Council meeting attendees to complete the Feedback and In-Kind Contributions forms.	Turn to an elbow partner to discuss the main takeaways from today's meeting or work individually if you prefer. Capture what worked well, what didn't, and/or suggestions for future agenda items using the buff colored sheet. Complete the green colored In-Kind sheet individually.	Lorie
11:00	14.	Adjourn**		Unanimous consent	Lorie