

Materials related to an item on this agenda submitted to the Council after distribution of the agenda packet are available for public inspection in the CCPC office at SCOE, 5340 Skylane Blvd, Santa Rosa, CA, during normal business hours. If you require a disability accommodation, please contact us at (707) 524-2658.



MEETING AGENDA

Friday, May 4, 2018

8:30 am – 2:00 pm

The Bishop’s Ranch - 5297 Westside Road, Healdsburg, CA 95448

The mission of the Child Care Planning Council of Sonoma County is to convene and inspire the community through collaboration, leadership and advocacy to promote and plan for quality child care and development for the benefit of all children (primarily birth to 12), their families and Sonoma County.

Quorum required for action at today’s meeting is 13 members.

CCPC CORE VALUES

1. Keeping the welfare of children at the center of our actions.
2. Promoting and supporting high-quality early care and education.
3. Being strategic and keeping the big picture in mind.
4. Operating with integrity.
5. Ensuring inclusivity.
6. Collaboration.

** action item (action may also be taken on any item on the agenda)

Time (approximate)	Topic	Objective	Process	Lead
8:30	Breakfast/Coffee/Networking			
9:00	Welcome	Introductions	Go around – all.	Jason Riggs
9:10	Recognition a. Member recognitions b. Accomplishments	a. Acknowledge Council members for their years of service b. Share notable accomplishments for 17/18	a. Announce members and years of service. b. Share accomplishments popcorn style	Susy Marrón All
9:15	Agenda Review/Warm-up	Review agenda/Get ready today.	Table discussions	Gary Hochman
9:45	Game – History of CCPC	Learn more about CCPC.	Play game at tables	Susy Marrón/Terry Ziegler

Approval Of The Consent Calendar: The Consent Calendar includes routine financial and administrative actions, and are usually approved by a single majority unanimous consent vote. There will be no discussion on these items prior to voting on the motion unless Council Members or the public request specific items be discussed and/or removed from the Consent Calendar.

Public Comment: Public comment may be heard on each agenda item.

Voting Process: 1) Open Discussion. 2) Motion. 3) Second. 4) Chair Restates the Motion. 5) Voting Members Discussion (pros and cons). 6) Voting Members Vote. 7) Chair Announces the Result.

What to do in the Event of a Conflict: During open public discussion – disclose the existence of the conflict, explain the nature of the conflict. During member only discussion – 1) abstain from discussion of or attempting to influence the decision; 2) leave the discussion table during consideration of the decision, so that it is obvious you are not participating; 3) abstain from voting; 4) ensure that the disclosure and abstention are reflected in the minutes.

Electronic Communications - SCOE wifi access: “SCOEopen”; no password required. Members are not to use electronic communications during a meeting to discuss items on the agenda.

Time (approximate)	Topic	Objective	Process	Lead
10:05	Partnership Work Group introduction	Introduction and overview of the Partnership Workgroup Process	Share how we got here and where we are going.	Lorie Siebler Rebecca Hachmyer
10:20	Break			
10:35	Forming work groups/Report Outs	Determine partnership interest and form work groups.	Self-select partnership group based on interests/priorities. Group work and report outs.	Gary Hochman
12:00	Business Meeting Call to order**	Begin business part of the meeting	Co-chair action and information.	Jason Riggs
12:05	Approval of/Revisions to Agenda**	Agreement on topics for business meeting.	Unanimous Consent action item, unless there are objections/changes.	Jason Riggs
12:07	Consent Calendar** a. CCPC Meeting Minutes of 3/2/18	Approve record of previous meeting	Unanimous Consent action item, unless there are revisions/corrections.	Jason Riggs
12:10	Finance Committee report a. 17/18 Budget revision** b. 18/19 Budget proposal** c. End of year spending**	a. Approve the 17/18 budget revision b. Approve the 18/19 budget revision c. Authorize the Treasurer and Finance Committee to make final budget revisions for 17/18	a. Report, discuss, vote b. Report, discuss, vote c. Report, discuss, vote	Missy Danneberg
12:20	Membership Committee report a. Member application**	a. Review new member application	a. Report, discuss, vote	Terry Ziegler

** Action item

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	b. Election for Chair-elect **	b. Vote on Chair-elect pending BOS approval	b. Report, discuss, vote	Terry Ziegler
12:25	Public Hearing on Zip Code priorities**	Approve priorities	Open Public hearing, vote	Susy Marrón
12:30	Adjourn**	Adjourn and close business part of meeting.	Unanimous consent	Jason Riggs
	Lunch			
1:15	Work group meeting continued	Determine meeting schedule, chair, confirm prioritized actions/strategies, discuss convening with partner(s), timeline and action planning if time permits	Work in groups	Gary Hochman
1:45	Closure	Aspirations for next year	Go around – all	Gary Hochman
2:00	End	Playtime!	Relax and enjoy the grounds until 5 pm.	

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