



**Child Care Planning Council of Sonoma County**

September 3, 2021

Zoom Meeting

Meeting ID: 910 1144 6959

Minutes Approved at the 10/1/21 Meeting

*The mission of the Child Care Planning Council of Sonoma County is to convene and inspire the community through collaboration, leadership and advocacy to promote and plan for quality child care and development for the benefit of all children (birth to 12), their families and Sonoma County.*

**Members Present:** Lisa Bell, Bryan Clement, Missy Danneberg, Gina Dickson, Soledad Figueroa, Lisa Grocott, Rebecca Hachmyer, Alice Hampton, Megan Hede, Kathy Kelley, Susan Langer, Jason Riggs, Chris Sorg, Heather Sweet-Krikac, Sonya Valiente, Cathy Vaughn, Renee Whitlock-Hemsouvanh,

**Members Notified Absent:** Lorie Siebler, Sheri Schonleber, Terry Ziegler, Margie Vondrak

**Members Absent:** Richard Horrell

**Guests Present:** Jessica Borland, Kimberly Altamirano, Yajuan (Vivian)Xiang, Elizabeth Smith, Laura Santillan, Diana Avila, Lisa Steinman, Maria Banuelos, Linda Brekken, Jenny Copeland, Dana Zapanta, Leslie Corral Cisneros, Norine Doherty, Natalie Wright, Amber Morabito, Milagros Ott, Michelle Fox, Elena Janred, Maleese Warner,

**Advisors Present:** Melanie Dodson, Lara Magnusdottir

**Staff Present:** Susy Marrón, Erica Hurtado, Liz DePrimo

Topic	Discussion	Action	Follow-Up
1. Welcome and Introductions	Participants introduced themselves via Chat Box.	Links to the CCPC Feedback and In-Kind Contributions forms will be emailed after the meeting.	
2. Call to order **, Remote meeting guidelines		Co-Chair Rebecca Hachmyer called the meeting to order at 9:02am when quorum was achieved.	

Topic	Discussion	Action	Follow-Up
3. Approval of/Revisions to Agenda**		The agenda was approved by unanimous consent.	
4. Consent Calendar** a. CCPC Meeting Minutes of 5/7/2021 b. Member Resignations - Nanette (Sheri) Schonleber c. Member Applications - Steven Worker - Yajuan (Vivian) Xiang - Jessica Borland	a. CCPC minutes of 5/7/2021 were reviewed. b. Member resignations c. Member applications	a. The minutes of 5/7/2021 were approved by unanimous consent. b. The resignation of Nanette (Sheri) Schonleber was unanimously accepted. c. Member applications for Steven Worker, Yajuan (Vivian) Xiang and Jessica Borland were unanimously accepted.	
5. CCPC Programs Overview	Slides and information was shared about the CCPC's programs and funding.  Norine congratulated the CCPC staff for the accomplishments of the 2020/21 fiscal year and thanked the team for all of their hard work.  Missy thanked the CCPC team and shared that CCPC was involved in planning the Early Learners Conference.	The slides shared are available to view by following the link below: <a href="https://documentcloud.adobe.com/link/review?uri=urn:aaid:scds:US:101ec57c-661a-4835-8d5b-7ae489fb86d1">https://documentcloud.adobe.com/link/review?uri=urn:aaid:scds:US:101ec57c-661a-4835-8d5b-7ae489fb86d1</a> .	
6. New Member Spotlight a. Bryan Clement b. Chris Sorg	a. Bryan Clement, Director of Partnerships and Policy at Dovetail Learning introduced himself and shared about his work.		

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	<p>b. Chris Sorg, Employment &amp; Training Analyst, County of Sonoma/Child Care Coordinator for Sonoma WORKS, introduced himself and shared information about his work.</p>		
<p>7. Child Care Consumers/Child Care Providers Input/Member Announcements</p>	<p>Rebecca shared that Old Adobe is hiring before and after-care staff.</p> <p>Alice shared about the Early Learners Conference. Twenty-one workshops were presented. Dr. Barbara Stroud was the keynote speaker and was very inspiring. There were 178 participants, which is lower than a typical year where there are usually about 400. Workshops were recorded and are accessible for thirty days. Alice thanked everyone who participated.</p> <p>It was suggested that an email with a link to the recorded workshops be sent to conference participants.</p> <p>Alice reported that SRJC's ECE department has a virtual job board. Listings can be emailed to Alice Hampton at <a href="mailto:ahampton@santarosa.edu">ahampton@santarosa.edu</a>.</p> <p>Susy thanked Alice and the team for all of their hard work putting the Early Learners Conference together.</p>		

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	<p>Renee put out a call for interested people to join the planning team for the next Early Learners Conference.</p> <p>Kathy Kelly shared about the trauma-informed practice training program, Hope and Healing Collaborative. Two trainings available: 1. is a three-part series on supporting young children and 2. ninety-minute training for emotionally preparing for fire season. Link shared.</p> <p>All programs are operating at ELI.</p> <p>Jessica B shared that Windsor USD is exploring ways they can expand child care in the area. Kathy suggested connecting with Windsor Parks and Recreation Dept. Melanie offered to connect with Jessica to share information and data from 4Cs.</p> <p>Bryan shared about the Shoes for Kids Program. If anyone knows children who may need new shoes, please reach out to Bryan, and he will put you in touch with Mariah from Shoes for Kids.</p>		
8. Public Announcements	<p>Dora from the County of Sonoma Department of Child Support Services shared that child support services, genetic testing, and child support order enforcement are available. She shared her contact information in the chat.</p>		

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	<p>Amber Morabito shared that PITC continues to provide subsidies for child care. She is working with 4Cs to provide county-wide training. Shared link in the chat.</p> <p>Norine shared that Upstream Investments is on track with collecting READY data for this year. She shared gratitude that the districts they have worked with will continue to collaborate. An implicit bias video and quiz was provided to partners in an effort to minimize any implicit bias in the data.</p>		
<p>9. Committee Reports</p> <p>a. Executive Committee</p> <ul style="list-style-type: none"> <li>● CCPC Member Survey</li> <li>● CCPC Work Groups</li> <li>● Child Care Plan Survey Update</li> </ul> <p>b. Finance Committee</p> <ul style="list-style-type: none"> <li>● End of Year/New Grants</li> <li>● IEEEP CDE Budget Revision</li> </ul> <p>c. Membership Committee</p> <ul style="list-style-type: none"> <li>● Bylaws Discussion</li> <li>● Member Election</li> </ul>	<p>Member survey: Renee discussed a suggestion to re-word a section of the CCPC annual evaluation survey.</p> <p>Work Groups: Renee asked for feedback about how work groups functioned last year. Rebecca shared that the Public Policy work group would meet directly after the CCPC meeting in the past. This worked well for them.</p> <p>Bryan shared that he feels that work groups do important work. He likes the idea of planning to meet before or after the CCPC meeting. He feels that would help logistically.</p> <p>Norine agreed with Bryan that having dedicated time attached to the CCPC meeting works well.</p>	<p>The Executive Committee will take a look at the wording of the survey to get the most accurate responses. The Executive Committee will also consider the time of year when the survey is disseminated in order to get the most responses possible.</p>	

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	<p>Attendees were encouraged to complete the feedback form to inform planning for work groups.</p> <p>Renee put a call out for people to join the committee to work on the Child Care Plan.</p> <p>Finance Committee: Cathy shared that state and federal grants were fully spent. Susy will prepare for a mid-year budget revision. IEEEP budget revision was submitted to CDE and approved, which will allow for CCPC to offer stipends to IEEEP participants and to extend the Early Education Program Specialist position to 1.0 FTE</p> <p>Membership Committee: In Terry's absence, Susy reported that there had been one resignation and three new member applications. Terry Ziegler has fulfilled two terms and is stepping down as chair of the Membership Committee. Susy called out for a member to nominate themselves or another member to the Membership Chair position.</p> <p>Susy reported that language in the CCPC bylaws creates barriers to who may serve on the Executive Committee.</p>		

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	Revising bylaws costs money and is not currently budgeted for.		
10. Brown Act	<p>Susy reported that the CA Executive Order issued in March of 2020 that allowed for Brown Act flexibilities, such as virtual meetings to take place, is set to expire on Sept 30, 2021. Council meetings will need to be held in-person beginning October 1, 2021. Susy proposed a hybrid meeting where; voting Council members will be expected to attend in-person in order to meet quorum, and guests are strongly encouraged to join the meeting virtually.</p> <p>Kathy shared that virtual meetings increase access for the community.</p> <p>If voting Council members call into the meeting virtually, they will need to post the agenda 72 hours ahead of the meeting and allow members of the public to join the meeting in the remote location.</p> <p>Beginning October 1, 2021, all attendees must sign in for contact tracing purposes. In the event that a positive Covid case occurs, CCPC is responsible for contact tracing.</p>	The next CCPC meeting will be held at SCOE in order to adhere to the Brown Act. Members are asked to attend in person. Guests are encouraged to attend virtually.	
11. CCPC Feedback and In-Kind Contribution forms	Links to the CCPC Feedback and In-Kind Contributions forms were made available in the Chat Box.	Attendees were given five minutes to complete the forms.  Links to the CCPC Feedback and	

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	All attendees, including non-members, we're encouraged to complete the CCPC Feedback and In-Kind Contributions forms.	In-Kind Contributions forms will also be emailed to participants following the meeting.	
12. Adjournment		The meeting was adjourned at 10:25 am by unanimous consent.	The next meeting is on October 1, 2021, at 9:00 am.

### Chat Box September 3, 2021

08:57:31 From Susan Langer : Ill be right back

08:57:52 From Erica Hurtado : Good Morning Everyone! This meeting will be recorded. Thank you for joining us. Please sign in by using the chat: entering your name, agency/school, and let us know how you are feeling today.

08:58:18 From Chris Sorg- Sonoma County : Chris Sorg- SonomaWORKS Child Care Coordinator

08:58:28 From Sonya Valiente : Sonya Valiente, El Verano Preschool- Great

08:58:29 From Chris Sorg- Sonoma County : GREAT= FRIDAY

08:59:11 From Lara Magnusdottir - she : Lara Magnusdottir, 4Cs Sonoma. Ready for the weekend!

08:59:36 From Jessica Borland-WUSD : Jessica Borland, Coordinator of Child Development Programs form Windsor Unified. Happy for a 3 day weekend.

08:59:50 From Jessica Borland-WUSD : \*from

09:01:34 From Rebecca Hachmyer : Good morning! Rebecca Hachmyer, Co-Chair & Director of Child Development for OAUSD. Feeling harried :P

09:01:42 From Susan Langer : Susan Langer, Sonoma SELPA!!! Ready to have some fun this weekend

09:01:57 From Missy Danneberg : Missy Danneberg, SRJC Child Development - feeling ready for some fun

09:02:03 From Lisa Steinman : Lisa Steinman, County of Sonoma Environmental Health.... Happy for the long weekend!

09:02:10 From Linda Brekken : Linda Brekken - Sonoma Valley Early Care and Education - Great!

09:02:29 From Leslie Corral Cisneros (she/her/ella) : Leslie Corral Cisneros from First 5 Sonoma County. Feeling great!

09:02:33 From Kathy : Kathy Kelley, Early Learning Institute and SSU. Feeling

09:02:35 From Jason Riggs : Good morning. Jason Riggs, Extended Child Care.

09:02:45 From Bryan Clement (he, him, his) : Bryan Clement, Dovetail Learning

09:02:51 From Diana Avila : Diana Avila - Child Development Program Director at River to Coast Children's Services

09:02:52 From Megan : Megan Hede, Sonoma County Child Care Assoc.

09:03:08 From Yajuan (Vivian) Xiang : Good morning, I am Vivian Xiang from Sonoma State University.

09:03:08 From Jenny Copeland 4Cs : Jenny Copeland 4Cs - feeling good!

09:03:13 From Renee Whitlock-Hemsouvanh : Renee Whitlock-Hemsouvanh Child Family Community CCPC



09:03:36 From Cathy 's iPhone : Good morning Cathy Vaughn Montessori school of Sonoma

09:03:38 From Norine Doherty (she/her) : Good morning all! Norine Doherty, READY & Upstream Investments

09:03:44 From Erica Hurtado : Time will be given at the end of the meeting to fill out the In Kind form and the Meeting feedback form

09:03:51 From Erica Hurtado : In Kind:  
[https://docs.google.com/forms/d/e/1FAIpQLScEJCjsuup1IF0dFxD\\_uF0y106hm8eToPVfvHXWiv6SNhg6Vg/viewform?usp=sf\\_link](https://docs.google.com/forms/d/e/1FAIpQLScEJCjsuup1IF0dFxD_uF0y106hm8eToPVfvHXWiv6SNhg6Vg/viewform?usp=sf_link)

09:04:08 From Erica Hurtado : Meeting Feedback Form:  
[https://docs.google.com/forms/d/e/1FAIpQLSe2b0fmuUchrDu\\_ntYfKjLYqLUfTyOv5uGkqgo-X0Hx\\_Xm5Cw/viewform?usp=sf\\_link](https://docs.google.com/forms/d/e/1FAIpQLSe2b0fmuUchrDu_ntYfKjLYqLUfTyOv5uGkqgo-X0Hx_Xm5Cw/viewform?usp=sf_link)

09:04:24 From Elizabeth Smith-Sonoma County ACEs Connection : Elizabeth Smith, Sonoma County ACES Connection & SUSD Trustee.  
Feeling peaceful

09:10:53 From Natalie Wright : Congratulations on all the accomplishments of CCPC during this last crazy year. Thanks for all that your team does

09:12:28 From Norine Doherty (she/her) : Congratulations to CCPC on all of the amazing accomplishments during the past year! 🧡

09:13:17 From Missy Danneberg : CCPC was also involved in the planning for the Early Learners Conference. You all do so much to support the community!

09:14:02 From Kathy : Susy, Erica and Liz are a great team!

09:18:24 From Kathy : Might be useful to say what CSPP stands for

09:23:26 From Erica Hurtado to Liz DePrimo(Direct Message) : you sounded great :)

09:23:45 From Norine Doherty (she/her) : Wow, congratulations on all of these accomplishments Liz and Erica!

09:23:56 From Liz DePrimo to Erica Hurtado(Direct Message) : Aww thanks! You did, too!

09:24:13 From Elizabeth Smith-Sonoma County ACEs Connection : Thank you for the positive impact you ladies are making in our community!! Great teamwork

09:24:26 From Sonya Valiente : Congratulations! You all do a wonderful job!

09:24:54 From Bryan Clement (he, him, his) : Great work all around, especially given how difficult it has been on top of all our own personal stressors over the last 18 months or so. Good job. 🙌

09:26:09 From Elena Janred : No, I just want to thank you for your wonderful work

09:26:42 From Susan Langer : Susy, Liz, and Erica are amazing!

09:27:40 From Milagros Ott : We appreciate your hard work and how you work to keep us connected Susy, Ericka and Liz

09:27:41 From Elena Janred : supporting us with the attendance and coordinating the stipend work, which was not easy but you managed to do it beautifully!

09:27:45 From Liz DePrimo : Thanks everyone!

09:29:12 From Bryan Clement (he, him, his) : <https://dovetaillearning.org/free-open-education-resources/>

09:29:54 From Erica Hurtado to Liz DePrimo(Direct Message) : I think I let in another 4 people while we presented. Might be a good time to screen shot

09:30:43 From Liz DePrimo to Erica Hurtado(Direct Message) : Thanks!

09:33:47 From Liz DePrimo : Thank you for being here and welcome Bryan and Chris!

09:36:22 From Megan : The conference was amazing and the ability to go back and watch other workshops is a very nice touch. I've watched several and was grateful to be able to do so. Thank you to all who worked on it.

09:38:22 From Kathy : Trauma Informed Care Training opportunities - <https://docs.google.com/document/d/1Tf7H-cq2kjYHgy7jz6VmLUcR5MLTHdcRrQUBHNN-6BI/edit?usp=sharing>

09:38:52 From Jessica Borland-WUSD : It says we need an access code

09:39:05 From Norine Doherty (she/her) : Link works, just need access

09:39:19 From Sonya Valiente : It needs access

09:42:32 From Elizabeth Smith-Sonoma County ACEs Connection : I have to jump off, thank you for everything each one of you do!

09:42:40 From Alice Hampton : Hi, came in a little late, so just making sure my name is in the chat- Alice

09:42:46 From Kathy : Hope and Healing Collaborative - Trauma Informed Practice Training - <https://docs.google.com/document/d/1Tf7H-cq2kjYHgy7jz6VmLUcR5MLTHdcRrQUBHNN-6BI/edit?usp=sharing>

09:47:10 From Dora Muro : Online: [childsupport.ca.gov](http://childsupport.ca.gov)

E-mail: [dcss@sonoma-county.org](mailto:dcss@sonoma-county.org)

Phone: 1-866-901-3212

In person: Department of Child Support Services 3725 Westwind Blvd., Ste. 200, Santa Rosa, CA 95403

09:48:01 From Susy Marron : Thanks, Dora!

09:49:28 From Susy Marron : Thanks, Kathy and Amber for all the great work and resources!

09:49:37 From Amber Morabito : General information about PITC <https://www.pitc.org/> and information about the PITC Curriculum <https://www.pitc.org/pitc-curriculum>, Amber Morabito, [amorabi2wested.org](http://amorabi2wested.org), 415-412-5796

09:50:53 From Amber Morabito : You are very welcome Susy..thank you for all that you and your team do!

09:51:12 From Susy Marron : Thanks, Norine! Can't wait to see the data.

09:52:51 From Erica Hurtado to Lisa Steinman(Direct Message) : Lisa, we were getting feedback from your mic, that's why I muted. I hope I didn't cut you off from sharing, please feel free to enter anything in the chat if you wanted to share.

09:53:51 From Susan Langer : Does anyone know if First 5 is still inviting districts to participate in the READY assessment

09:54:26 From Lisa Steinman : The Childhood Lead Poisoning Prevention Branch (CLPPB) has developed a web page, Resources for Staying Lead-Safe During COVID-19. <https://www.cdph.ca.gov/Programs/CCDPHP/DEODC/CLPPB/Pages/COVIDResources.aspx>

09:56:15 From Lisa Steinman : More information about Sonoma County's Childhood Lead Poisoning Prevention Program can be found here: <https://sonomacounty.ca.gov/Health/Environmental-Health/Healthy-Homes/Childhood-Lead-Poisoning-Prevention/>

09:56:23 From Alice Hampton : Our work group has used both... time in the meeting and meetings scheduled at another time. Both have worked ok.

09:56:35 From Norine Doherty (she/her) : Hi Susan! Happy to chat off line about this further but at this point, we cannot take any new districts for This year. This is because the data observations are conducted during the first 3 weeks of school and then collection is conducted during the fourth week. Meaning, the timeframe for this year has passed BUT we would love additional districts/schools to participate for next year... lets chat!  
[ndoherty@schsd.org](mailto:ndoherty@schsd.org)

09:57:34 From Erica Hurtado : Meeting Feedback  
Form:[https://docs.google.com/forms/d/e/1FAIpQLSe2b0fmuUchrDu\\_ntYfKjLYqLUfTyOv5uGkqqo-X0Hx\\_Xm5Cw/viewform?usp=sf\\_link](https://docs.google.com/forms/d/e/1FAIpQLSe2b0fmuUchrDu_ntYfKjLYqLUfTyOv5uGkqqo-X0Hx_Xm5Cw/viewform?usp=sf_link)

09:59:19 From Cathy 's iPhone : Attached to the Council meetings is my choice

10:00:47 From Erica Hurtado to Lisa Steinman(Direct Message) : Thank you, Lisa!

10:01:54 From Amber Morabito : It was wonderful to hear about all of these updates. Thank you. Have a great day all.

10:08:16 From Susan Langer : We can meet in the SELPA as well

10:08:34 From Elena Janred : TLC = Teacher Learning Center

10:10:35 From Elena Janred : They are doing construction here at SCOE too

10:12:01 From Lisa Steinman to Erica Hurtado(Direct Message) : Thanks. I will have info to share on October 1st about lead week at the end of October!

10:13:53 From Susan Langer : CAC is debating what to do as well

10:14:20 From Erica Hurtado : Updated Meeting Schedule Flyer: <https://drive.google.com/file/d/1XTgsLTP-95LWspRODNpqvrFkU9iq4HWn/view?usp=sharing-->

10:15:22 From Sonya Valiente : Where would we have to post the agenda 72 hours before If we do hybrid?

10:16:12 From Sonya Valiente : yes

10:19:27 From Sonya Valiente : Thank you!

10:19:32 From Erica Hurtado : Meeting Feedback Form:  
[https://docs.google.com/forms/d/e/1FAIpQLSe2b0fmuUchrDu\\_ntYfKjLYqLUfTyOv5uGkqqo-X0Hx\\_Xm5Cw/viewform?usp=sf\\_link](https://docs.google.com/forms/d/e/1FAIpQLSe2b0fmuUchrDu_ntYfKjLYqLUfTyOv5uGkqqo-X0Hx_Xm5Cw/viewform?usp=sf_link)  
In Kind Contribution Form:  
[https://docs.google.com/forms/d/e/1FAIpQLScEJCjsuup1IF0dFxD\\_uF0y106hm8eToPVfvHXWiV6SNhg6Vg/viewform?usp=sf\\_link](https://docs.google.com/forms/d/e/1FAIpQLScEJCjsuup1IF0dFxD_uF0y106hm8eToPVfvHXWiV6SNhg6Vg/viewform?usp=sf_link)

10:20:24 From Bryan Clement (he, him, his) : Filled them out :) Happy Friday! 😊

10:20:41 From Cathy 's iPhone : Thank you for an informative meeting

10:20:44 From Susy Marron : [smarron@scoe.org](mailto:smarron@scoe.org)

10:20:51 From Susy Marron : [ehurtado@scoe.org](mailto:ehurtado@scoe.org)

10:20:57 From Susy Marron : [edeprimo@scoe.org](mailto:edeprimo@scoe.org)

10:24:49 From Sonya Valiente : Thank you all!

10:25:08 From Susy Marron : Thanks for being here today. Happy Friday!

10:25:21 From Lara Magnusdottir - she : Thank you!!!

10:25:23 From Erica Hurtado : Thank you Everyone!

10:25:24 From Yajuan (Vivian) Xiang : Thank you!