



**Child Care Planning Council of Sonoma County**

November 4, 2022

Zoom Meeting

Meeting ID: 851 6495 5409

Minutes approved at the December 2, 2022 meeting.

*The mission of the Child Care Planning Council of Sonoma County is to convene and inspire the community through collaboration, leadership and advocacy to promote and plan for quality child care and development for the benefit of all children (birth to 12), their families and Sonoma County.*

**Members Present:** Jessica Borland, Bryan Clement, Missy Danneberg, Soledad Figueroa, Rebecca Hachmyer, Kathy Kelley, Susan Langer, Lara Magnusdottir, Jason Riggs, Chris Sorg, Sonya Valiente, Cathy Vaughn, Vivian Xiang, Terry Ziegler

**Members Notified Absent:** Lisa Grocott, Megan Hede, John Valdovinos, Renee Whitlock-Hemsouvanh, Steven Worker

**Members Absent:** Lisa Bell, Heather Sweet-Krikac, Margie Vondrak

**Guests Present:** Sophia Aghighi, Allyson Ayong, Arielle Brien, Lyzette Campos, Martha Ceja, Leslie Corral Cisneros, Alice Hampton, Elena Janred, Amanda McLean, Jenny Meeker, Crystal Morris, Jennifer Perez, Maribella Rosen, Lisa Steinman, Megan Wescoat, Dana Zapanta

**Advisors Present:**

**Staff Present:** Liz DePrimo, Susy Marrón, Erica Vuong

Topic	Discussion	Action	Follow-Up
1. Welcome and Introductions		Participants introduced themselves via the Chat Box.	
2. Call to order **, Remote meeting guidelines	Susy called roll for voting members of the CCPC.	In the absence of the Co-Chairs, Jessica Borland called the meeting to order at 9:07 AM when quorum was achieved.  AYES: 13 NAYS: 0 ABSTAIN: 0	

Topic	Discussion	Action	Follow-Up
		ABSENT: 9	
3. Approval of/Revisions to Agenda**		<p>A motion to approve the agenda was made by Cathy Vaughn.</p> <p>Susan Langer seconded the motion.</p> <p>The motion was approved by a roll call vote.</p> <p>AYES: 13  NAYS: 0  ABSTAIN: 0  ABSENT: 9</p>	
4. Consent Calendar** a. CCPC Meeting Minutes of 10/07/2022 b. AB 361: Brown Act Teleconferencing/Virtual Meeting Requirements / Determination to continue to hold future Council Meetings Via Teleconferencing		<p>Susan Langer made a motion to approve the consent calendar.</p> <p>Missy Danneberg seconded the motion.</p> <p>The motion was approved by a roll call vote.</p> <p>AYES: 9  NAYS: 0  ABSTAIN: 4  - Jessica Borland  - Kathy Kelley  - Lara Magnusdottir  - Terry Ziegler</p> <p>ABSENT: 9</p>	

Topic	Discussion	Action	Follow-Up
5. AB 2449	<p>Susy Marrón shared about changes related to the Brown Act which will take effect January 1, 2023. AB 2449 becomes law January 1, 2023 and the California state of emergency will end February 8, 2023. This means that provisions of AB 361 will no longer apply and meetings will need to be held in person beginning March 1, 2023. Under AB 2449, a teleconferencing option will need to be provided to members of the public effective March 1, 2023.</p> <p>Sonya Valiente asked how many members will need to attend meetings in person. Susy Marrón shared that all members will be expected to attend in person, while guests will be able to join the meeting virtually under AB 2449.</p> <p>Jessica Borland commented that in the education field many people have been contracting illnesses and she is concerned that we may not be able to meet quorum due to members needing to cover staff shifts instead of attending meetings.</p> <p>Susy shared that all standing committee meetings which are required to follow Brown Act will need to be held in person while workgroups and ad hoc groups will be able to continue to meet virtually.</p> <p>Cathy Vaughn shared that she will need to step off the council if she is required to attend meetings in person.</p> <p>Bryan Clement asked if the “just cause” provision would be able to be utilized by members who are not</p>		

Topic	Discussion	Action	Follow-Up
	<p>able to attend due to a staffing shortage or other reason. Susy Marrón answered that the “just cause” provision is only able to be utilized once per year per member. Susy described an alternative where CCPC can revert to traditional Brown Act which would require a quorum in person, but would allow additional members attend meetings virtually. The challenge may be that members attending meetings virtually would be required to post their location publicly and allow members of the public to enter and attend meetings from their location.</p> <p>Lara Magnusdottir asked if it would be helpful to hold meetings at a more central location like the 4Cs office. Susy shared that it would be a possibility to hold meetings at a location other than SCOE and this is something that CCPC has done in the past.</p> <p>Jessica Borland asked if the meeting could be split between two locations. Susy Marrón shared that she believes quorum is required to be in one location, but she will confirm to be sure.</p>		
<p>6. Membership Committee Report **</p> <ul style="list-style-type: none"> <li>a. Member Application: Crystal Morris</li> <li>b. Member Recategorization: Soledad Figueroa</li> </ul>	<p>Jessica Borland shared that there are many upcoming changes to the membership of CCPC and she outlined the new member applications, recategorizations, reappointments, resignations, and term expirations.</p> <p>Susy Marrón shared appreciation for the time and dedication Missy Danneberg and Terry Ziegler have committed to the Child Care Planning Council.</p>	<p>A motion to approve the member application, member recategorizations, member reappointments, member resignations and end of member terms was made by Jessica Borland.</p> <p>The motion was seconded by Susan Langer.</p>	

Topic	Discussion	Action	Follow-Up
<p>c. Member Reappointment s:</p> <ul style="list-style-type: none"> <li>- Jessica Borland</li> <li>- Bryan Clement</li> <li>- Soledad Figueroa</li> <li>- Lisa Grocott</li> <li>- Kathleen Kelley</li> <li>- Jason Riggs</li> <li>- Chris Sorg</li> <li>- Steven Worker</li> <li>- Vivian Xiang</li> </ul> <p>d. Member Resignations/End of Member Terms:</p> <ul style="list-style-type: none"> <li>- John Valdovinos</li> <li>- Missy Danneberg</li> <li>- Terry Ziegler</li> </ul>		<p>The motion was approved by a roll call vote.</p> <p>AYES: 12  NAYS: 1  ABSTAIN: 0  ABSENT: 9</p>	
<p>7. Executive Committee Report</p> <ul style="list-style-type: none"> <li>a. 2022-2027 Child Care Plan</li> <li>b. Chair-Elect</li> </ul>	<p>Susy Marrón shared that the Executive Committee met in October and discussed the 2022-2027 Child Care Plan. Susy shared that the CCPC bylaws state that members are expected to join a standing committee or a workgroup. Workgroups ended during the pandemic but the Executive Committee is hoping to use the Child Care Plan as inspiration to revive workgroups.</p> <p>Susy Marrón shared that the Executive Committee is still hoping to recruit a member to take on the chair-elect position and encouraged members to nominate</p>	<p>Erica shared the link to the nomination form in the chat box.</p>	

Topic	Discussion	Action	Follow-Up
	<p>themselves. Susy invited members to reach out to her with any questions they may have.</p> <p>Jessica Borland asked for clarification on which position is open. Susy shared that the open position is the Chair-Elect position. Jessica encouraged members to join the Executive Committee and shared that the committee is supportive</p>		
<p>8. Child Care Plan Overview &amp; Breakout Sessions</p>	<p>Susy Marrón shared that the Child Care Plan has been approved and the final version will be submitted to the County Board of Supervisors at an upcoming meeting.</p> <p>Susy Marrón read the 4 goals outlined in the Child Care Plan. Susy described SMART Goals and asked that members keep them in mind as they think about and discuss the Child Care Plan. Susy described how the goals in the Child Care Plan are organized.</p> <p>Participants were prompted with the question, “What are your initial reactions to the goals, strategies and key measurements?”</p> <p>Susy Marrón invited participants to share about what they discussed in the breakout sessions.</p> <p>Jessica Borland shared that her group discussed after care for TK and Kindergarten children and staffing issues. They also discussed making sure all children are thriving and considered the experience of TK children in the elementary setting.</p>	<p>Participants were invited to join breakout rooms.</p> <p>A link to the workgroup and committee sign-up form was shared in the chat box. Time was given during the meeting for this purpose.</p>	

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	<p>Soledad Figueroa shared that her group appreciated the goals. They discussed workforce challenges including fair pay for ECE providers.</p> <p>Bryan Clement shared that workforce is paramount. He noticed that there is a “double whammy” of the pandemic and the workforce shortage. Facilities are such big and expensive undertakings and wondered how CCPC might partner with CBOs and wondered how the facilities goal might be balanced with the immediate needs related to workforce and compensation.</p> <p>Susy Marrón shared that she does not expect that CCPC will be able to solve any big problems alone, but that CCPC members may find ways to collaborate with others in the community and advocate for the changes and progress outlined in the Child Care Plan.</p> <p>Lara Magnúsdóttir shared that goal number 1 includes the word “Rebuilding” but she feels that many of the same issues existed before the pandemic so a better term would be “strengthening”. She shared the sentiment that we should not go back to the way things were. Lara also shared her perspective that all of these goals should be seen through an equity lens.</p> <p>Rebecca Hachmyer shared that the intention in the development of the plan was that everything should be seen through an equity lens. Susy Marrón agreed that that was the intention, but questioned whether a clear equity statement is missing.</p>		

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	<p>Lara Magnusdottir asked if there is a plan to create a one or two pager which can be shared in a format which may be easier and more digestible for people to take in.</p> <p>Participants were invited to join a second breakout session where they were asked to choose the breakout room based on the goal they were interested in discussing.</p> <p>Rebecca Hachmyer shared that there was a blend of higher education representatives and early learning and care providers in her group which was a good way to get various perspectives on the workforce shortage. Rebecca highlighted a comment Jessica Borland made about finding the balance between having more highly qualified but fewer staff members and the ability to serve less students, versus having more entry level staff members and ability to serve more students.</p> <p>Jessica Borland described a program in Windsor which hires high school students as interns to work with students in TK, kindergarten or after care.</p> <p>Leslie Corral Cisneros shared that she and Bryan Clement discussed facilities. They discussed that current programs are only a band aid solution. They see the facilities problem as an equity issue. Leslie suggested that funding and support from many members like a community bank, chamber of commerce and other community organizations would be needed. Leslie and Bryan brainstormed how CCPC can support the process.</p>		



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	Susy asked that participants join a workgroup, committee or ad hoc group by adding their name and email to the signup form.		
9. Child Care Consumers/Child Care Providers Input/Member Announcements	<p>Missy Danneberg shared information about two committees which are welcoming participation from community members. First, the Evening of Honor committee is welcoming more participants to join in the planning. Second, a committee has convened to plan the Early Learners Conference. Missy asked that interested people contact her if they would like to join either committee.</p> <p>Lara shared that the Champions for Children Event is taking place following this Council meeting</p>	Missy Danneberg shared her contact information in the chat box.	
10. Public Announcements	Lisa Steinman shared appreciation to the Child Care Planning Council for including lead poisoning prevention information in its newsletters.	Lisa Steinman shared a link with information about a toy recall in the chat box.	
11. Feedback & In-Kind Contributions Forms	All attendees, including non-members, were encouraged to complete the CCPC Feedback and In-Kind Contributions forms. Time was given during the meeting for this purpose.	Links to the CCPC Feedback and In-Kind Contributions forms were made available in the Chat Box.	In-Kind Contributions forms will be emailed to participants following the meeting.
12. Adjournment**		The meeting was adjourned at 10:41 AM by unanimous consent.	The next meeting will be held on Friday, December 2, 2022

**Chat Box November 4, 2022**

08:58:37 From Chris Sorg to Everyone:

Chris Sorg- SonomaWORKS Child Care Coordinator

08:59:39 From Leslie Corral Cisneros (she/her/ella) to Everyone:

Good morning! Leslie Corral Cisneros, First 5 Sonoma County

08:59:44 From Elena Janred to Everyone:  
Elena Janred - SCOE

09:00:00 From Jessica Borland to Everyone:  
Jessica Borland- Windsor Unified School District

09:00:02 From maribellarosen to Everyone:  
Maribella Rosen- Sonoma state student (fourth year)

09:00:20 From allyson ayong to Everyone:  
Allyson Ayong-Sonoma State student (fourth year)

09:00:35 From Arielle to Everyone:  
Arielle Brien- Sonoma State student (4th year)

09:00:52 From Bryan Clement (he/him) to Everyone:  
Bryan Clement - ACE Resource Network

09:01:08 From Lyzette Campos (SSU student) to Everyone:  
Lyzette Campos Sonoma State student (third year)

09:01:15 From Yajuan (Vivian) Xiang to Everyone:  
Vivian Xiang Sonoma state

09:01:25 From Missy Danneberg to Everyone:  
Missy Danneberg, SRJC Child Development Dept.

09:01:25 From ELI - Kathy Kelley to Everyone:  
Kathy Kelley, Early Learning Institute

09:01:30 From Megan Wescoat to Everyone:  
Megan Wescoat sonoma state student (third year)

09:01:48 From Alice Hampton to Everyone:  
Alice Hampton, Santa Rosa Junior College

09:02:00 From Liz DePrimo (she/her) to Everyone:  
Good Morning! Liz DePrimo, Child Care Planning Council, Sonoma County Office of Education

09:02:44 From Erica Vuong to Everyone:  
Good Morning, Erica Vuong, Child Care Planning Council/ SCOE

09:03:32 From Lisa Steinman, DHS to Everyone:  
Lisa Steinman, County of Sonoma Department of Health Services

09:04:20 From Soledad Figueroa to Everyone:  
Soledad Figueroa. River to Coast Children's Services

09:04:47 From Terry to Everyone:  
Terry Ziegler Mt. Taylor Children's Centers

09:05:50 From ELI - Kathy Kelley to Everyone:  
We are in good hands with you Susy!

09:06:09 From Sonya Valiente to Everyone:  
Sonya Valiente- El Verano Preschool director

09:06:13 From Jennifer Perez to Everyone:  
good morning! Jenn Perez, SRJC

09:06:18 From Jason Riggs - He|Him|His to Everyone:  
Jason Riggs, Extended Child Care

09:06:28 From Dana Zapanta, Principal to Everyone:  
Good morning. Dana Zapanta, SCOE Principal

09:06:50 From Cathy Vaughn to Everyone:  
Good morning Everyone Cathy Vaughn Montessori School of Sonoma

09:07:20 From Erica Vuong to Everyone:  
Thank you Jessica!

09:08:07 From Lara Magnusdottir, she/ella to Everyone:  
Lara Magnusdottir, 4Cs. Apologies for the tardiness, technical difficulties!

09:09:52 From Yajuan (Vivian) Xiang to Everyone:  
thank you Jessica! you are doing great.

09:28:00 From Lara Magnusdottir, she/ella to Everyone:  
Missy and Terry! Two powerhouses! Will there be a party?

09:28:16 From Alice Hampton to Everyone:  
Wow, Missy and Terry! You have been such a integral part of the work of this council. We will miss you!!

09:28:46 From Terry Ziegler to Everyone:  
Thanks!

09:28:50 From Jason Riggs - He|Him|His to Everyone:  
Here, Here! Missy and Terry, thank you!!

09:28:57 From Lara Magnusdottir, she/ella to Everyone:  
I mean a farewell party, not celebrating that they're gone!!! I will miss you both.

09:29:01 From Cathy Vaughn to Everyone:  
Thank you both for all you have done for the Council

09:29:02 From Elena Janred to Everyone:  
Thank you!!

09:29:14 From Missy Danneberg to Everyone:  
Thank you everyone!

09:31:56 From Erica Vuong to Everyone:  
Workgroups, Committees and Ad Hoc Sign Ups 22-23:  
<https://docs.google.com/document/d/1eYkgL5APelvTxDrcWycimXJYFqp1O7Hqjo0a4iu6eK0/edit?usp=sharing>

09:32:32 From Erica Vuong to Everyone:

Nomination Form:

[https://docs.google.com/forms/d/e/1FAIpQLSc\\_JWz4oGq6zJbuCz77kNjzQa7s6SQAvpD27aZSUKSmkMXT9A/viewform?usp=sf\\_link](https://docs.google.com/forms/d/e/1FAIpQLSc_JWz4oGq6zJbuCz77kNjzQa7s6SQAvpD27aZSUKSmkMXT9A/viewform?usp=sf_link)

09:37:41 From Erica Vuong to Everyone:

Child Care Plan: [https://drive.google.com/file/d/1-Sga-DdD9z63Dk\\_S8vSrqqR\\_z6DIpNJM/view?usp=sharing](https://drive.google.com/file/d/1-Sga-DdD9z63Dk_S8vSrqqR_z6DIpNJM/view?usp=sharing)

09:41:09 From Terry Ziegler to Liz DePrimo (she/her)(Direct Message):

Sorry! I need to leave!

09:41:13 From Erica Vuong to Everyone:

Workgroups, Committees and Ad Hoc Sign Ups 22-23:

<https://docs.google.com/document/d/1eYkgL5APelvTxDrcWycimXJYFqp1O7Hqjo0a4iu6eK0/edit?usp=sharing>

09:44:07 From Susy Marrón | Sonoma COE (she/her/hers/ella) to Everyone:

Questions to consider:

What is your goal?

Who is involved?

What do I want to achieve?

When do I need to achieve this?

How long will it take to accomplish the goal?

How will I measure progress?

How will I keep track of my progress?

How will you achieve your goal? Make a plan!

Are there programs, initiatives, or groups in the community that already exist?

How will this goal help you?

Will it be clear when the goal is complete?

Is it reasonable to complete the goal in the time allotted?

Am I ready to start work on the goal?

09:57:18 From Rebecca Hachmyer to Everyone:

So salient Jessica! Thank you for sharing that piece of this important conversation

09:57:52 From Rebecca Hachmyer to Everyone:

Yes Soledad! Yes!

10:02:50 From Yajuan (Vivian) Xiang to Everyone:

“Redesign” quoting Leslie 😊

10:30:38 From Erica Vuong to Everyone:

Workgroups, Committees and Ad Hoc Sign Ups 22-23:

<https://docs.google.com/document/d/1eYkgL5APelvTxDrcWycimXJYFqp1O7Hqjo0a4iu6eK0/edit?usp=sharing>

10:32:05 From Bryan Clement (he/him) to Everyone:

Didn't know if you could open it for editing, I requested access. Thanks.

10:32:25 From Erica Vuong to Everyone:

Thank you Bryan, will update soon

10:32:35 From ELI - Kathy Kelley to Everyone:

I have to go - sorry

10:32:41 From Erica Vuong to Everyone:

Re: Sign Ups: <https://docs.google.com/document/d/1eYkgL5APelvTxDrcWycimXJYFqp1O7Hqjo0a4iu6eK0/edit?usp=sharing>

10:33:18 From Bryan Clement (he/him) to Everyone:

Thank you!!

10:36:14 From Bryan Clement (he/him) to Everyone:

Thank you, I have to jump off. 🙏

10:36:24 From Susy Marrón | Sonoma COE (she/her/hers/ella) to Everyone:

Thanks, Bryan!

10:37:26 From Yajuan (Vivian) Xiang to Everyone:

I don't have access to edit the document, is this happening to other people?

10:38:43 From Yajuan (Vivian) Xiang to Everyone:

It works now. Thank you.

10:38:49 From Erica Vuong to Everyone:

Re sharing link just in case: <https://docs.google.com/document/d/1eYkgL5APelvTxDrcWycimXJYFqp1O7Hqjo0a4iu6eK0/edit?usp=sharing>

10:40:53 From Missy Danneberg to Everyone:

If you would like to join Evening of Honor Planning or Early Learners Conference Planning, contact Missy [fwdann@sbcglobal.net](mailto: fwdann@sbcglobal.net)

10:41:06 From Lisa Steinman, DHS to Everyone:

Juvo Plus Recalls Children's Butterfly Net Sets and Army Action Figure Playsets Due to Violations of Federal Phthalates and Lead Content Bans (Recall Alert)

10:41:14 From Erica Vuong to Everyone:

In Kind Form:

[https://docs.google.com/forms/d/e/1FAIpQLScJbhvEt6xxuWQFOYYCMdCXfEqWDdDM51161w2eIDO6StDXaQ/viewform?usp=sf\\_link](https://docs.google.com/forms/d/e/1FAIpQLScJbhvEt6xxuWQFOYYCMdCXfEqWDdDM51161w2eIDO6StDXaQ/viewform?usp=sf_link)

CCPC Feedback Form: [https://docs.google.com/forms/d/e/1FAIpQLSe2b0fmuUchrDu\\_ntYfKjLYqLUfTyOv5uGkqqo-X0Hx\\_Xm5Cw/viewform?usp=sf\\_link](https://docs.google.com/forms/d/e/1FAIpQLSe2b0fmuUchrDu_ntYfKjLYqLUfTyOv5uGkqqo-X0Hx_Xm5Cw/viewform?usp=sf_link)

10:41:29 From Lisa Steinman, DHS to Everyone:

<https://www.cpsc.gov/Recalls/2023/Juvo-Plus-Recalls-Childrens-Butterfly-Net-Sets-and-Army-Action-Figure-Playsets-Due-to-Violations-of-Federal-Phthalates-and-Lead-Content-Bans-Recall-Alert>