



Child Care Planning Council of Sonoma County

November 3, 2023

This meeting was held in-person at:

5340 Skylane Boulevard, Santa Rosa, CA 95403.

Members of the public were invited to call in via Zoom.

Meeting ID: 893 1803 5543

Minutes approved at the December 1, 2023 meeting.

The mission of the Child Care Planning Council of Sonoma County is to convene and inspire the community through collaboration, leadership and advocacy to promote and plan for quality child care and development for the benefit of all children (birth to 12), their families and Sonoma County.

Members Present: Jessica Borland, Soledad Figueroa, Kathy Kelley, Susan Langer, Chris Sorg, Sonya Valiente, Steven Worker, Vivian Xiang, Stephen Zollman

Members Notified Absent: Lisa Bell, Megan Hede, Lara Magnusdottir, Jennifer Perez, Jason Riggs, Cathy Vaughn, Renee Whitlock-Hemsouvanh

Members Absent: Kimberly Barbosa Olmos

Guests Present:

Advisors Present:

Staff Present: Liz DePrimo, Erica Vuong

Topic	Discussion	Action	Follow-Up
1. Welcome and Introductions	Susan Langer welcomed members and guests and reminded all to complete the feedback and in-kind contribution forms following the meeting.		
2. Call to order **		Co-Chair, Susan Langer, called the meeting to order at 9:05 AM when a quorum was achieved.	

3. Approval of/Revisions to Agenda**		The agenda was approved by unanimous consent.	
4. Approval of Meeting Minutes from October 6, 2023**		Chris Sorg made a motion to approve the meeting minutes of October 6, 2023. Steven Worker seconded the motion. AYES: 9 NAYS: 0 ABSTAIN: 0 ABSENT: 8	
5. CCPC Staff Update a) Coordinator announcement	Liz DePrimo provided a staffing update. She moved into the role of CCPC Coordinator in late October.		
6. Membership Committee Update** a) Member resignation b) Reimbursement protocols** c) New member outreach	Jessica Borland shared updates from the membership committee meeting. Lisa Grocott resigned from CCPC. The committee revised the Reimbursement Protocols document. The committee discussed new member outreach as membership is currently lower than average. The committee reviewed and approved a new member application from Ursula Richardson.	Soledad Figueroa made a motion to approve the revised Reimbursement Protocols. Sonya Valiente seconded the motion. AYES: 9 NAYS: 0	

<p>d) New member application</p>		<p>ABSTAIN: 0 ABSENT: 8</p> <p>Stephen Zollman made a motion to approve the membership application of Ursula Richardson.</p> <p>Vivian Xiang seconded the motion.</p> <p>AYES: 9 NAYS: 0 ABSTAIN: 0 ABSENT: 8</p>	
<p>7. Hot Topic Presentation:</p> <p>a) Sonoma County Nurse-Family Partnership</p> <p>b) Early Learning Institute Instructions Not Included</p>	<p>AManda Elderkin presented information about the Sonoma County Department of Health Services Nurse-Family Partnership program.</p> <p>Kathy Kelley shared information about the Early Learning Institute’s Instructions Not Included program.</p> <p>Some aspects noted about ELI’s program:</p> <ul style="list-style-type: none"> ● Includes visit with second parent focussed on their role. ● Broad eligibility, no income requirement. 		<p>Presentation slides are available by contacting CCPC staff.</p>
<p>8. Child Care Consumers/Child Care Providers</p>			

Input/Member Announcements			
9. Public Announcements			
10. Executive Committee Report a) Meeting Feedback / Hot Topics b) Workgroups	Susan Langer shared updates from the Executive Committee meeting. Community Care Licensing may offer a “hot topic” presentation at the December or February CCPC meeting. Many members and guests expressed interest in participating in workgroups through a google survey.		CCPC staff will confirm with workgroup members via email.
11. Feedback & In-Kind Contributions Forms	All attendees, including non-members, were encouraged to complete the CCPC Feedback and In-Kind Contributions forms. Time was given during the meeting for this purpose.		
12. Adjourn**		The meeting was adjourned at 10:27 AM.	The next meeting will be held on Friday, December 1, 2023

Chat Box November 3, 2023

09:01:52 From Erica Vuong To Everyone (in Waiting Room):
Good Morning. We will begin shortly.

09:02:36 From Liz DePrimo (she/her) To Everyone:
We will be running a couple of minutes behind.

09:21:50 From Jennifer Perez To Everyone:
When does this group meet?

09:22:22 From Kathy Kelley To Everyone:
The council meetings are Fridays 9-11:00.

09:22:45 From Kathy Kelley To Everyone:
The UPK workgroup has a different meeting schedule that staff can follow up and share with you.

10:11:06 From Erica Vuong To Everyone:

Instructions Not Included: <https://www.earlylearninginstitute.com/instructions-not-included#:~:text=Instructions%20Not%20Included%20Visit%20Schedule&text=This%20visit%20will%20focus%20on,a%20postpartum%20mood%20disorder%20screening>

10:19:37 From Jennifer Perez To Everyone:
Go to know!!


10:19:43 From Jennifer Perez To Everyone:
Good

10:21:07 From Jennifer Perez To Everyone:
When is she coming?

10:21:36 From Jed To Everyone:
Replying to "When is she coming?"

February

10:22:06 From Jennifer Perez To Everyone:
Thank you, Jed!

10:22:24 From Jed To Everyone:
Reacted to "Thank you, Jed!" with 


10:23:55 From Sydney Soos To Everyone:
Maybe planning a meeting specifically to explain what this group does and why we should join


10:24:01 From Jennifer Perez To Everyone:
Have a good wknd all:)


10:24:21 From Jennifer Perez To Everyone:
yes!! Sydney!

10:24:47 From Sydney Soos To Everyone:
Do meetings change times so it is easier to attend?

10:25:51 From Sydney Soos To Everyone:
As a in-home provider it is super tricky to meet at this time. Just a thought.


10:27:00 From Sara I Rives To Everyone:
Reacted to "Maybe planning a mee..." with 

10:27:12 From Sara I Rives To Everyone:
Reacted to "Have a good wknd all..." with 

10:27:32 From Juan Fresse (he/ him/ el) To Everyone:
Reacted to "Have a good wknd all..." with 

10:27:38 From Sydney Soos To Everyone:
Thank you.

10:27:41 From Erica Vuong To Everyone:
Thank you all for joining!

10:27:52 From Juan Fresse (he/ him/ el) To Everyone:
Reacted to "Thank you all for jo..." with 

10:27:54 From Jed To Everyone:
Thanks everyone! Have a great weekend!

10:28:11 From Sara I Rives To Everyone:

Reacted to "Have a good wknd all..." with 

10:28:18 From Erica Vuong To Everyone:

A follow email will be sent on Monday. Thank you again

10:28:22 From Erica Vuong To Everyone:

Have a great weekend.

10:28:26 From Brianna Vaccaro To Everyone:

Thank you! have a wonderful weekend!!