



Materials related to an item on this agenda submitted to the Council after distribution of the agenda packet are available for public inspection in the CCPC office at 5340 Skylane Blvd, Santa Rosa, CA, during normal business hours. For disability accommodation, please contact us at (707) 524-2639.



**Child Care Planning Council of Sonoma County  
Executive Committee Meeting**  
Wednesday, February 23, 2022  
8:30 am to 9:30 am

This meeting is being held remotely.  
[Click here](#) to join via Zoom.  
Call-in information:  
Phone: 1 669 900 6833  
Meeting ID: 940 4966 1091

*The mission of the Child Care Planning Council of Sonoma County is to convene and inspire the community through collaboration, leadership, and advocacy to promote and plan for quality child care and development for the benefit of all children (primarily birth to 12), their families and Sonoma County.*

**AGENDA**

\*\*Action Item (Action may also be taken on any item on the agenda)

Approximate Time	Item #	Agenda Item	Objective	Process
8:30 am	1.	Call to Order**		Call to order. <b>Establish Quorum, Motion, Roll Call Vote</b>
8:35 am	2.	Approval of Agenda**	Agreement on topics for the meeting.	Unanimous Consent action item, unless there are changes. <b>Motion, Roll Call Vote</b>
8:38 am	3.	Approval of January 26, 2022, Executive Committee meetings' minutes**	Approve the record of the previous meeting.	Unanimous Consent action item, unless there are changes. <b>Motion, Roll Call Vote</b>

Approximate Time	Item #	Agenda Item	Objective	Process
8:40 am	4.	Public Comment on Non-Agendized Items	Allow input from non-members on any topic related to the mission of CCPC.	Public speaks
8:45 am	5.	Previous Council Meeting Feedback	Review and discuss previous meeting feedback	Review, discussion
8:50 am	6.	2021/2022 Budget Revision**	Review and approve the proposed 2020/2021 budget revision and budget summary.	Review, discussion, vote
9:00 am	7.	Planning for the next Council meeting	Discuss possible hot topic (Sonoma County Equity in Education Initiative) and workgroup time	Discussion
9:10 am	8.	Child Care Plan & Zip Code Priorities Update	Provide an update	Share information
9:15 am	9.	Executive Committee Action Plan	Discuss the committee's priorities for 2021/2022	Discussion, brainstorm, record ideas
9:29 am	10.	Next Executive Committee meeting	March 23, 2022, from 8:30 am to 9:30 am	Discussion
9:30 am	11.	Adjourn**		

**Agenda Development and Meeting Strategies:**

Expect people to read the agenda information ahead of time, and provide history and context at meetings before each item  
 Provide pros and cons when presenting an issue, and before voting  
 When reporting recommendations, report if there are strong dissenting opinions  
 Reduce the number of action items on the agenda; allow enough time and provide enough information  
 When presenting revisions to or new Protocols, provide a summary of context/rationale/explanation.  
 Consider small-group discussions, "Open Space" format, etc.  
 Consider the switch of Co-Chair facilitator for discussion participation  
 Leave enough time for member announcements  
 Have Public Policy issues on the agenda only when needed

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## Ongoing Activities from Strategic Plan

Activity	Action Items
Solicit Hot Topic suggestions regularly from membership	Administer Workforce Development and Quality Improvement Programs – CARES, Quality Counts
Ensure timely inclusion of a broad range of critical issues in Hot Topics/Public Policy discussions, including impact on ECE of current political/economic decisions	<ol style="list-style-type: none"> <li>1. Continue to solicit feedback per Meeting Feedback Forms.</li> <li>1. Survey members to solicit and rank Hot Topic suggestions.</li> </ol>
Develop a response to proposed budget cuts with funding priorities and proposed legislation	<ol style="list-style-type: none"> <li>2. Plan the annual Hot Topic calendar and revise it as needed.</li> <li>3. Include Public Policy items on the agenda for each month's CCPC meeting. The coordinator reports on current political/economic decisions as needed.</li> </ol>
Promote Child Care Plan	Collaborate with the Public Policy Committee, and provide support as needed.
Hold regular CCPC meetings.	Assess input from members, and develop strategies to address issues raised regarding committee reports, feedback forms, amount of content on the agenda, follow-up on issues presented/discussed, meeting facilitation and diverse opinions, field trips, and Hot Topics