



**Child Care Planning Council of Sonoma County**  
**Executive Committee Meeting**  
**January 22, 2018; 11:30am – 1:00pm**  
**SCOE, Gravenstein Room**  
**5340 Skylane Boulevard, Santa Rosa CA 95403**

**Minutes Approved at the February 21, 2018 Meeting**

Members Present: Missy Danneberg, Rebecca Hachmyer, Jason Riggs, Lorie Siebler, Terry Ziegler  
 Staff Present: Susy Marrón, Patty Bernstein

1. Call to Order**		Co-Chair Lorie Siebler called the meeting to order at 11:38 am
2. Approval of Agenda**		Agenda approved by unanimous consent.
3. Approval of December 18, 2017 Executive Committee meeting minutes**		The December 18, 2017 Executive Committee meeting minutes were approved by unanimous consent.
4. Public Comment on Non-Agendized Items		No public comment was heard.
5. Follow-up from last Council meeting	Susy reported that there was no quorum and that we have been having difficulty getting members to attend. As Membership chair, Terry volunteered to remind members how important it is to attend the general meetings.	

	Feedback from the last meeting included that participants liked meeting at RESIG (easy of parking, etc.) and that the Quality Counts Hot Topic was well received.	
6. ELC and Evening of Honor Sponsorships	Because there was no quorum, the action items to approve spending for the Early Learners Conference (ELC) and Evening of Honor could not take place. However, the group discussed the protocol of having the co-chairs approve the spending. The Executive Committee decided to separate the items that the Finance Committee recommended, addressing the time-sensitive AB212 ELC scholarships and letting Evening of Honor and ELC Sponsorships go to next Council meeting.	On motion by Terry Ziegler and second by Rebecca Hachmyer, the Executive Committee approved offering \$6,000 total scholarships to AB212 eligible staff. The motion passed unanimously with Lorie Siebler abstaining.  The items will be considered as separate consent items at the February 2 Council meeting.
7. 17/18 Budget Revision	Missy explained that the Finance Committee has gone over the budget revisions and feels that it's appropriate and can be approved by the Council.  The budget reflects CCPC's workload and current contract funding. The budget was developed before AB212 funds were restored. We're not doing any work for CTKS this fiscal year because the stipend money was exhausted in July 2012. Rationale for revisions includes looking to the future: losing CTKS grant money, trying to move other monies to other grants.	Susy will prepare a summary sheet for the next Council meeting and will make copies of each contract budget available for any attendees to peruse.
8. April & May Hot Topic/End of the Year Retreat	The Hot Topic for February is Tax Preparation/211: information for low-income families.  Susy received a request from Allison Goodwin to present the Redwood Foodbank as a Hot Topic about getting more people in need to access food. The Committee felt that the Council meeting was not the right venue for the presentation. Rather the Foodbank needs to figure out	Hot Topics for following months: *March – READY, Kellie Noe *April – Panel presentation including the Violence Prevention Partnership (VPP) focusing on school readiness and California Parenting Institute (CPI) with a short report about their goals.

	<p>how to put centers near subsidized preschools and centers.</p> <p>The Committee discussed the May General Meeting and Retreat (May 4, 9am-2pm). The purpose of the meeting will be to explore what people feel what the Council's purpose is and to provide time for work groups and committee goal setting. We would like to have Gary Hochman facilitate the process.</p> <p>Susy shared that Kaye Moore has researched costs for using Bishop's Ranch in Healdsburg (food and venue = \$53 / person). Budgeting \$1,800 for a consultant, we would still have about \$2,000 left in committees and \$4,000 available for additional consultant work.</p> <p>Rebecca suggested asking the committees to consider what they would do with some funding.</p> <p>The Finance Committee would then consider how to spend the rest of the money.</p> <p>Pepperwood was suggested as an alternative venue, perhaps even for a future event.</p>	<p>Susy will contact Gary Hochman</p>
<p>9. Community Meeting working session</p>	<p>The Committee completed the K-12 section and got about half-way through the CCPC section.</p>	<p>Patty will reformat the document to include goals in each section.</p>
<p>10. Template/Questions for Committees to consider</p>	<p>Committees need guidance in order to consider which projects they'll work on this year.</p>	<p>Jason will send out a work plan template.</p>
<p>11. Adjourn</p>	<p>The next EC meeting will be on February 21, 2018, in SCOE's Gravenstein Room, 9:30-11:00am.</p>	<p>The meeting was adjourned by unanimous consent at 1:14pm</p>