



**Child Care Planning Council of Sonoma County**  
**Executive Committee Meeting**  
**February 21, 2018; 9:30 – 11:00am**  
**SCOE, Gravenstein Room**  
**5340 Skylane Boulevard, Santa Rosa CA 95403**

**Minutes Approved at March 19, 2018 Meeting**

Members Present: Missy Danneberg, Rebecca Hachmyer, Jason Riggs, Lorie Siebler, Terry Ziegler  
 Staff Present: Susy Marrón, Patty Bernstein

Agenda Item	Discussion	Action/Follow-up
1. Call to Order**		Co-Chair Jason Riggs called the meeting to order at 9:33am
2. Approval of Agenda**		Agenda approved by unanimous consent.
3. Approval of January 22, 2018 Executive Committee meeting minutes**		The January 22, 2018 Executive Committee meeting minutes were approved by unanimous consent.
4. Public Comment on Non-Agended Items		No public comment was heard.
5. Follow-up from last Council meeting	Susy reported from the feedback forms: generally everything went well. The group discussed snacks and beverages at the meetings.	At the next Council meeting, we'll pass the Snack Fund envelope around ... with a note attached explaining that because of contract/budget legal restrictions, CCPC does not have funds available for food/beverages and depends on participants' contributions to be able to furnish them at our meetings.

<p>6. Retreat update/planning</p>	<p>Susy reviewed the details of the May General Meeting and Retreat: May 4, 9am-2pm at Bishops Ranch. The purpose of the meeting will be to explore what people feel what the Council's purpose is and to provide time for work groups and committee goal setting. Gary Hochman will facilitate the process.</p>	<p>Susy will communicate with Gary. Some ideas: *Need to start acting on implementing the plan *Imagine if you had a budget to implement parts of the plan *The importance of responsibility and commitment to the Council *What engaged you to become part of the Council? *Why do you come? *What brought you to CCPC in the first place? *Is that getting satisfied? *What keeps you coming.</p> <p>Susy will send out a "Save the Date" notice and request dietary restrictions and RSVPs.</p>
<p>7. AB435 Pilot</p>	<p>Susy shared that it's been a lot of work and meetings with the EESD Collaborative group. A subcommittee was formed and a very competent consultant has been hired. Sonoma County needs to fast-track this effort. The official plan will be brought to the Council at the March 2 meeting. Contractors have until March 31 to commit.</p> <p>The Committee discussed having a cover sheet with bullet points to highlight the important issues involved in the Pilot.</p>	<p>Susy will give a presentation to First 5, requesting funding (\$25K) for this project.</p> <p>Bullet points for the cover page include: *How it impacts centers, parents, and children *The streamlining of systems and paperwork and communication *Family eligibility *Continuity of care</p> <p>Susy will put AB435 Pilot on the March agenda and will present it as a voting item.</p>

<p>8. Community Meeting Working session</p>	<p>The Committee completed the CCPC section and decided to have a smaller group work on the remaining 6 sections to be ready for the May Retreat. The work of that smaller group will come back to the Executive Committee at its March 19<sup>th</sup> meeting.</p>	<p>Susy, Lorie, Rebecca, Patty will meet after the March 2 Council meeting to work on the remaining 6 sections.</p> <p>The Hot Topic for the Council's April 6<sup>th</sup> meeting will be unveiling the work that the Executive Committee has done on implementing the 2016-2021 Plan.</p> <p>We want to have a Council discussion on how we can accomplish these goals together.</p> <p>Retreat strategy: do a gallery walk around chart paper ... facilitated by Gary. There will be space for people to add new ideas.</p>
<p>9. Template/Questions for Committees to consider</p>	<p>The group decided to consider the Template at a later date.</p>	
<p>10. Adjourn</p>	<p>The next EC meeting will be on Monday, March 19, 2018, in SCOE's Gravenstein Room, 9:00-10:30am.</p>	<p>The meeting was adjourned by unanimous consent at 11:08am</p>