



Child Care Planning Council of Sonoma County
Executive Committee Meeting
May 17, 2018; 1:00 – 2:00pm
SCOE, La Ventana Conference Room
5340 Skylane Boulevard, Santa Rosa CA 95403

Minutes Approved at June 25, 2018 Meeting

Members Present: Missy Danneberg, Rebecca Hachmyer, Jason Riggs, Lorie Siebler, Renee Whitlock-Hemsouvanh, Terry Ziegler
 Staff Present: Susy Marrón, Patty Bernstein

Agenda Item	Discussion	Action/Follow-up
1. Call to Order**		Co-Chair Jason Riggs called the meeting to order at 1:10pm
2. Approval of Agenda**		Agenda approved by unanimous consent.
3. Approval of April 16, 2018 Executive Committee meeting minutes**		The April 16, 2018 Executive Committee meeting minutes were approved by unanimous consent.
4. Public Comment on Non-Agendized Items		No public comment was heard.
5. Follow-up from last Council meeting/End-of-Year Retreat	<p>Susy shared the feedback from the last meeting and retreat. Positive comments included: the group work, time, location, well organized format, reconnecting to the Child Care plan, a good mix of business and fun, and food</p> <p>Suggestions for improvement included a shorter Jeopardy game or a game that everyone could participate in and creating a Matrix so that people could share and connect better (Michelle Bendyk may be able to help)</p> <p>Quarterly small group break-out discussion groups throughout the day</p>	

<p>6. Work Group Planning for 2018-2019</p>	<p>Renee Whitlock-Hemsouvanh noted that the notes from the Government and Business Work Group were omitted from the Partner notes document and shared what that group did at the Retreat: focus group of providers; develop a survey to understand today's climate of who wants what and who might be interested in being in a focus group; getting a picture of the landscape; final part: create a watch-dog group to look at agendas for city council and BOS planning commission and be willing to represent (or contact others to represent) child care at those meetings</p> <p>The group discussed ways to get reports from the Work Groups and follow up on their progress. A "goals sheet" forces people to create a realistic plan and then follow-up</p> <ul style="list-style-type: none"> • Invite groups to be on the agenda • Combine hot topics with Work Group • Panels: What's school readiness? Same with Quality? <p>August Hot Topic is this roll-out: 6 committees, 6 Hot Topics</p> <p>To see what other Planning Care Councils are doing, go to http://www.california-childcare-coordinators.org/members/index.html</p>	<p>Susy will send out the Theory of Action template from Jason. Throughout the year we will have packets of action plans available at each Council meeting. Restructure the General Council meeting to have a 15 minute work group break out session at the beginning of each meeting and 1 minute report outs for each group. This kind of check-in (this is where we were last month, this is what we've done) ensures accountability.</p> <p>Hot Topic suggestions:</p> <ul style="list-style-type: none"> • Food Nutrition and Farm to School (Renee) • Terry: Licensing and child care advocate (analyst Natalie) <p>Needs Assessment due June 30, 2019. An Ad Hoc committee plus a Consultant will be needed. Maybe do a pared down version now and do a real one after the census data from 2020 is available.</p>
<p>7. June Retreat</p>	<p>Revamp the CCPC annual survey to include asking for Hot Topic suggestions relating to the Partner Work Groups and asking if the Work Group would be interested in coordinating that presentation with the support of CCPC staff; create an Action Plan template</p>	
<p>8. Adjourn</p>	<p>The next EC meeting will be on Monday, June 25, 2018, 11:30am-2:30pm, location to be determined.</p>	<p>The meeting was adjourned by unanimous consent at 2:04pm</p>