



**Child Care Planning Council of Sonoma County**  
**Executive Committee Meeting**  
**August 21, 2017; 9:30 – 11:00am**  
**SCOE, Gravenstein Room**  
**5340 Skylane Boulevard, Santa Rosa CA 95403**

**Minutes Approved on August 25, 2017**

Members Present: Missy Danneberg, Rebecca Hachmyer, Kathy Kelley, Jason Riggs, Terry Ziegler  
 Members Absent:  
 Guests Present: Lorie Siebler  
 Staff Present: Susy Marrón, Patty Bernstein

Agenda Item	Discussion	Action/Follow-up
1. Call to Order**		Co-Chair Jason Riggs called the meeting to order at 9:34 am
2. Approval of Agenda**		Agenda approved by unanimous consent.
3. Minutes: Approval of July 26, 2017 Executive Committee meeting minutes**		The July 26, 2017 Executive Committee meeting minutes were approved by unanimous consent.
4. Public Comment on Non-Agenda Items		No public comment was heard.
5. Follow-up from last Council Meeting	Susy shared the feedback which included enthusiasm for the new workgroup approach, a suggestion that member and visitor introductions be fuller (what they do, their current challenges and accomplishments), a question about cultural diversity in staff and programs (where are culturally diverse children being served?)	The Membership Committee will explore possible ways for Council members to get to know each other better in order to be able to collaborate and reference resources. New member spotlight; regular members: who you are,

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	People wanted more input into the process of goal-setting.	<p>where are you from, some announcement. How we can collaborate? What does your agency do in the community?</p> <p>Regarding demographics: ask Kate Pack to see who First 5 is serving. Clinics may also have information to help with the Council's goal of outreach.</p> <p>Susy will send all 3 documents related to the Action Plan to all CCPC members and invite them to send feedback.</p>
6. Community Meeting/ Action Plan Development	The Committee began discussion about the best way to proceed with organizing the Community Meeting notes. Lorie Siebler shared some of her ideas and reflections about the goals and who should be responsible.	Discussion was curtailed and the meeting was suspended due to an emergency and the building was evacuated at 9:50am
7. EC agenda footer		
8. Planning for the next Executive Committee meeting		
9. Adjourn		