



**Child Care Planning Council of Sonoma County**  
**Executive Committee Meeting**  
**September 17, 2018; 10:30am – 12:00pm**  
**SCOE, La Ventana Conference Room, 5340 Skylane Blvd., Santa Rosa, CA 95403**

**Minutes Approved at October 15, 2018 Meeting**

Members Present: Missy Danneberg, Rebecca Hachmyer, Lorie Siebler, Renee Whitlock-Hemsouvanh, Terry Ziegler  
 Staff Present: Susy Marrón, Patty Bernstein

| Agenda Item   | Discussion   | Action/Follow-up  |
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| 1. Call to Order**  |  | Co-Chair Lorie Siebler called the meeting to order at 10:42am   |
| 2. Approval of Agenda**   |  | Agenda approved by unanimous consent.   |
| 3. Approval of August 20 2018 Executive Committee meeting minutes** |  | The August 20, 2018 Executive Committee meeting minutes were approved by unanimous consent.   |
| 4. Public Comment on Non-Agended Items                              |  | No public comment was heard.  |
| 5. Follow-up from last Council meeting                              | <p>There were only 3 comment sheets returned. Very briefly, people liked having time to work in their Work Groups. One member suggested that the Council consider another day for a meeting day.</p> <p>Job changes and changes in job requirements contributed to the resignations we received recently.</p> <p>Susy reported no budget requests were submitted by Friday. Flow charts have been received from all groups but CCPC and Higher Education.</p> <p>Renee asked if there has ever been a local tuition survey? Is the true cost of child care to our community reflected?</p> | <p>Susy will add consideration of another meeting day to the end-of-the-year evaluation. Meanwhile, we'll see how quorum goes. We may begin a conversation in March about "when do we have the least conflicts?"</p> <p>We will be more mindful to allow surveys to be filled out before the meeting is adjourned.</p> <p>Staff will provide a box of index</p> |

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|   |   | cards for people to write dissenting ideas or opinions, if they don't feel comfortable speaking up during the meeting. Terry will ask the CCPC Work Group if they want to dissolve and join another group. |
| 6. Finance Committee Report<br>-- CSPP and Infant/Toddler Block Grants**<br>-- CTKS funding** | <p>Susy reported on the Finance Committee meeting of Tuesday, September 11.</p> <p><b>California State Preschool Program (CSPP):</b> SCOE is the fiscal agent for the grants that need to be spent by September 30, 2018. CCPC does a pass through to First 5 for the majority of the grant and then First 5 contracts back with CCPC to do assessments in the amount of \$25K and \$34,500 for the Infant/Toddler grant. Finance Committee proposed charging salaries retroactive to July 1 to fully spend block grants.</p> <p>On motion by Lorie and second by Terry, the committee voted unanimously to reallocate the unspent funds contingent upon approval by First 5. This time-sensitive matter will be presented for ratification by the Council in October.</p> <p><b>CTKS funding:</b> Humboldt County would like to give approximately \$10K to Sonoma County's Child Care Planning Council. On motion by Terry and second by Renee, the motion received unanimous approval to accept additional money from Humboldt County.</p> | .  |
| 7. Executive Committee's 2018-19 Logic Model  | The group worked through the logic model and completed it.  | Rebecca will update the Google doc online.   |
| 8. CCPC October Council Meeting   | The TK/K-12 Work Group is scheduled to make the Hot Topic presentation in October, but might not be ready.  | Perhaps another group will switch. EC should be available by email to decide Plan B. If another Work Group is not ready, the Hot Topic will be "A TK Conversation"   |
| 9. Coordinator updates  | Susy met with First 5, who will find a way to fund the  |  |

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| <p>-- Needs Assessment<br/>-- AB435 Pilot</p> | <p>Needs Assessment.<br/>AB435 Pilot has still not approved by CDE. It looks like CDE is waiting to see if AB2626 (the Statewide Equity Bill) before approving the pilot template that was submitted as part of AB435.<br/>First 5 gave funds to implement the Pilot, which, if not used for the Pilot, could potentially be used for the Needs Assessment.</p> |  |
| <p>10. Next meeting</p>                       | <p>Monday, October 15, 2018, 10:30am – 12noon</p>   |  |
| <p>11. Adjournment</p>                        | <p>The meeting was adjourned by unanimous consent at 12:03pm.</p>   |  |