

SONOMA COUNTY OFFICE OF EDUCATION  
**Personnel Commission**  
**Regular Meeting Agenda**  
**April 20, 2015 - 3:00 p.m.**  
**Human Resources Conference Room**

Commissioners: Theresa Cunningham (Chair), Gerald Klor, Gail Whooley (Vice-Chair), and Fran Elm (Alternate); Staff: Jeffrey L. Heller, Ed.D., and Patti Springer

**Regular Meeting**

1. Call to Order
2. Approval of the April 20, 2015 Regular Meeting Agenda
3. Approval of the March 16, 2015 Regular Meeting Minutes
4. Public Comment - *At this time any person wishing to speak will be given up to three minutes to make a presentation to the Personnel Commission on any agenda item or a non-agenda item so long as it is within the subject matter jurisdiction of the Personnel Commission. The Commission may not discuss or take action on any issue not on the agenda, except to ask questions or refer matters to staff. The public may also address items on the agenda when such items are being considered.*
5. Action Items
  - a. Request for re-evaluation of SELPA Data Control Tech III position
  - b. Selection of 2015 Team Player Award Recipient
6. Information/Discussion Items
  - a. First Reading of Merit Rule 60.300.4 Promotions
  - b. First Reading of Merit Rule 70.200.3 Step Advancement within Salary Range
  - c. First Reading of Merit Rule 70.200.4 Salary Upon Promotion
  - d. Review Preliminary 2015-16 Personnel Commission Budget
  - e. Classified Recruiting Update March 7, 2015 – April 10, 2015
  - f. Update on Classification Study 4C
  - g. Team Player Award Reception – May 18, 2015 at 2 p.m. in the Gravenstein Room
7. Announcements
8. Next Meeting - The next meeting is scheduled for Monday, May 18, 2015, at 3:00 p.m. in the Human Resources Conference Room.

*2014-15 meetings are normally scheduled for the 3rd Monday of each month. The scheduled meeting dates are July 21, August 18, September 15, October 20, November 17, December 15, January 12 (second Monday), February 23 (fourth Monday), March 16, April 20, May 18, and June 15. All meetings will begin at 3:00 p.m. and will be held in the Human Resources Conference Room.*

**Closed Session: Adjournment to closed session to consider and/or taken action upon any of the following items:**

1. With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54957:  
Public Employee Retirement  
Title: Assistant Superintendent of Human Resources in his capacity as Personnel Commission Director

**Open Session**

1. Report out of reportable action for closed session, if any
2. Adjournment

The Sonoma County Office of Education complies with the American Disabilities Act. Should you require special accommodations, or more information about accessibility, please contact the Superintendent's Office by calling (707) 524-2603. All efforts will be made for reasonable accommodations.

Agenda Materials: Written materials distributed to the Personnel Commission within 72 hours of the Commission meeting are available for public inspection immediately upon distribution at the Office of the Assistant Superintendent of Human Resources, Sonoma County Office of Education, 5340 Skylane Blvd., Santa Rosa, CA 9540