

SONOMA COUNTY OFFICE OF EDUCATION  
**Personnel Commission**  
**Regular Meeting Agenda**  
**May 18, 2015 - 3:00 p.m.**  
**Human Resources Conference Room**

Commissioners: Theresa Cunningham (Chair), Gerald Klor, Gail Whooley (Vice-Chair), and Fran Elm (Alternate); Staff: Jeffrey L. Heller, Ed.D., and Patti Springer

**Regular Meeting**

1. Call to Order
2. Approval of the May 18, 2015 Regular Meeting Agenda
3. Approval of the April 20, 2015 Regular Meeting Minutes
4. Public Comment - *At this time any person wishing to speak will be given up to three minutes to make a presentation to the Personnel Commission on any agenda item or a non-agenda item so long as it is within the subject matter jurisdiction of the Personnel Commission. The Commission may not discuss or take action on any issue not on the agenda, except to ask questions or refer matters to staff. The public may also address items on the agenda when such items are being considered.*
5. Action Items
  - a. Adoption of Revisions to Merit Rule 60.300.4 Promotions
6. Information/Discussion Items
  - a. Second Reading of Revisions to Merit Rule 70.200.3 Step Advancement within Salary Range and Merit Rule 70.200.4 Salary Upon Promotion
  - b. Classified Recruiting Update April 11, 2015 – May 8, 2015
  - c. Update on Classification Study 4C
7. Announcements
8. Next Meeting - The next meeting is scheduled for Monday, May 18, 2015, at 3:00 p.m. in the Human Resources Conference Room.  
*2014-15 meetings are normally scheduled for the 3rd Monday of each month. The scheduled meeting dates are July 21, August 18, September 15, October 20, November 17, December 15, January 12 (second Monday), February 23 (fourth Monday), March 16, April 20, May 18, and June 15. All meetings will begin at 3:00 p.m. and will be held in the Human Resources Conference Room.*
9. Adjournment