

**SONOMA COUNTY SCHOOLS
DISTRICT BUSINESS USERS GROUP
MINUTES February 22, 2019**

The meeting was **called to order** at 12:37 pm by Christina Menicucci.

1. **Introductions** were made by those in attendance
2. On a motion by Patti Pomplin and seconded by Patty Nosecchi the **agenda** was unanimously approved.
3. On a motion by Diane Hughes and seconded by Patti Pomplin the **minutes** of the January 22, 2019 meeting were unanimously approved.

NEW BUSINESS

1. **SCOE BIZ:** Shelley Stiles reported that the Negotiations Round Table that preceded the DBUG meeting was well attended. Participants were able to share a lot of good information. Shelley introduced the staff from SCOE Curriculum Services, Rachael Maves, Lyndsey Munn and Sarah Fountain, who will lead the Dashboard 101 discussion at the end of the DBUG meeting. They are the LCAP advisors to the districts much like SCOE Business Services' District Fiscal Management Advisors. Shelley Stiles reviewed SCOE BIZ bulletin 19-13. During the discussion of J-13 waivers, a couple of districts reported that they were partially denied the wavier days as they had "emergency days" built into the district calendar that were not used.
2. **SELPA:** Deborah Malone-Larson reviewed the SELPA program updates for February. She explained the Regionalized Services/Progrm Specialist Funding proposed changes being brought before the SELPA Finance committee at the next meeting. The changes will most likely result in a reduction in revenue to most districts if approved.
3. **MAA Update:** Sharon Battaglia was not in attendance but did leave MAA Program updates for the group.
4. **BUSINESS SERVICES:** Erin Graves reviewed the External Payroll and Finance Updates for February. Erin explained that there had been a request to discuss Independent Contractor determinations. The updated CalPERS/Social Security chart was discussed.
5. **CALPADS:** Candy Amos emphasized that for the first time there will be no amendment window with the Fall 2 CALPADS submission, although this submission will be "beta" and the submission next October will "count". Eventually errors will result in findings that will trigger a credential audit. The CDE and the Commission on Teacher Credentialing will be offering trainings throughout the State and Candy is working on getting a session scheduled at SCOE. In the meantime Candy urged the group to try to attend one of the currently scheduled workshops.
6. **SCOE IT:** There were no updates from SCOE IT.

ONGOING

1. **Escape Tips:** Kimberly Lingle reviewed the most recent update to Escape. Update 18.4 features the new Travel and Conference requisition. More information about the updates will be posted to the IT website under Finance User Group.

DISCUSSION/PRESENTATION

1. **Dashboard 101:** The team from SCOE Curriculum Services presented a review of the upcoming changes to the California School Dashboard and how it integrates with the LCAP document and CALPADS submissions. The Dashboard revise features a change from the “pie” format to “dashboard indicators” that rate districts and schools on the CDE website. A handout was provided that showed which CALPADS data points are linked to each indicator. Another handout gave information on the LEA Criteria for Differentiated Support and State priorities from the LCAP are monitored by the Dashboard Indicators. Rachael, Lyndsey and Sarah said they are looking forward to working closely with districts to continue the collaboration between business staff and program staff as the districts work on the LCAP process.

ADJOURNMENT: was at 2:05 pm